



Confirmed Minutes for 97th GB meeting, BCAS, held on December 10th, 2022



BHASKARACHARYA COLLEGE OF APPLIED SCIENCES

(University of Delhi)

Sector-2, Dwarka, New Delhi 110075

CONFIRMED MINUTES FOR THE 97th MEETING OF THE GOVERNING BODY

DATE : December 10th, 2022
TIME : 3:15 p.m.
VENUE : Hybrid mode (online & offline)
Conference Room,
Bhaskaracharya College of Applied Sciences,
Sector-2, Dwarka, New Delhi -110075

CONFIRMED MINUTES OF 97th MEETING OF THE GOVERNING BODY, BCAS

The 97th Governing Body (GB) of the college was held on Saturday the 10th December 2022 at 03:15p.m. in the conference room of the college. A few members attended the meeting online through google meet as per their request and consent:

The following members attended the meeting:

- | | | | |
|-----|-------------------------|---|------------------------------------------|
| 1. | Ms. Madhuri Varshney | - | Chairperson, GB |
| 2. | Sh. Sunil Chowdhary | - | Treasurer, GB |
| 3. | Sh. Dharmendra Kumar | - | Member |
| 4. | Sh. Balraj Singh Jainer | - | Member |
| 5. | Dr. Anshu Sharma | - | Member |
| 6. | Dr. M.M. Sharma | - | Member |
| 7. | Prof. Manoj K. Singh | - | Member - University Representative |
| 8. | Prof. Anil K. Bali | - | Member- Teacher's Representative |
| 9. | Sh. Rajiv Dawar | - | Member- Non Teaching Representative |
| 10. | Prof. Avneesh Mittal | - | Member Secretary & Principal(Offg), BCAS |

Ms. Vani Aggarwal, Mr. Upendra Narayan Thakur, Ms. Chirashree Ghosh, Sh. Ashok Thakur, Prof. Shubho Mazumdar and Dr. Sujata Bhardwaj could not attend the meeting due to their preoccupation.

The member secretary formally welcomed all the members.

ITEM NO. 97/1 : Report of the Principal of the College

- (i) CUET based admissions were carried out in this academic year 2022-23.
- (ii) The UGCF syllabus has been implemented by the University w.e.f. academic session 2022-23.
- (iii) The house paid its deepest condolences on the unfortunate demise of Prof Dr. J.D. Aggarwal, Ex-Governing Body member (Chairman, Indian Institute of Finance & Editor-in-Chief, Finance India), on 30th October 2022.
- (iv) The colored college logo has been registered via Application No 4079893, Class 41 under section 20(1) of the Trade Marks Act, 1999 as informed via letter dated December 5, 2022.
- (v) Unauthorized/ trespasser member in the campus was caught by the security personnel and handed over to Police on the midnight of 1st December 2022.
- (vii) The NAAC IIQA and SSR was presented to the IQAC and GB members dated December 10, 2022 forenoon. The same was approved with some suggestions to be incorporated. It would be uploaded on the NAAC portal.



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- (viii) Several development works were carried out towards the NAAC cycle-II including nursery, green pathway, Centralized RO plant, tactile paths, vermicompost, wooden shelves and polycarbonate sheet, LEDs, 2 Desktops, fixed steel shelves, chair and furniture repair, minor labs repair, sanitary work, CCTV repair, signages and others under GFR-2017. The college is thankful to the GB for the approval for the same via GB 95/9(F). Several repair works in different labs are still under process.
- (ix) The equal Opportunity cell and committee for Inclusive Education in collaboration with Vision Divyang Foundation celebrated International Day of Persons with Disabilities on 2nd December 2022. The college has also launched a one day short term course on Inclusive Education in collaboration with Vision Divyang. The college was given an appreciation certificate by the Vision Divyang Foundation for the continuous support and welfare of the Divyangjan Community. An athletic meet for divyangjan is also scheduled for December 17, 2022 in collaboration with Saksham.
- (x) The college celebrated ICSSR sponsored seminar AAVAAHN'2022 in collaboration with Unnat Bharat Abhiyan and Think India at IIT Delhi during 13-15 October 2022.
- (xi) The college organized ICSSR sponsored Swadeshi Haat Mela in collaboration with Swadeshi Jagran Manch at CRT Ground Dwarka during 11-17 October 2022.

ITEM NO. 97/2 : Opening Remarks of the Chairperson

The Chairperson expressed satisfaction and appreciated the presentations made about the progress of NAAC SSR. She congratulated all the NAAC team members, all previous and existing IQAC team members for different criterions. She wish good luck for cycle II.

Dr. Sujata Bhardwaj was appointed as a member of the Leave Committee after she became a member of the governing body in place of Dr. Shalini Sehgal who completed her term on 18th July 2022.

ITEM NO . 97/3 : Confirmation of Minutes

The draft minutes of the 96th meeting of the GB, held on 25th June 2022 were circulated to all the Hon'ble members of GB on 27th June 2022 for approval.

The Hon'ble members have approved the minutes of the Governing Body's 96th meeting, and the confirmed minutes were circulated to the members via email dated 30th June 2022 and available on the college website.

ITEM No 97/4 : Action Taken Report

- (i) Item No 96/9 (a) Sanctioned strength of the students and staff for the academic year 2022-23.

As ratified in the 96 meeting of the GB, admission for all eleven B.Sc. (Hons) programs were carried out as per the direction of University of Delhi (through Common University Entrance Test (CUET) 2022).



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(ii) *Reminders were sent to DHE regarding pending works/issues at BCAS. Various meetings were held for the same.*

(iii) Projects under Corporate Social/ Environmental Responsibility (CSR/CER) Activities by NBCC (India) Limited at BCAS

As ratified in the 96th meeting of GB, the project under CSR/ CER activities by NBCC (India) for carrying out following activities is currently undergoing:

- * The Construction of four Bio Toilets for female and male are in progress and expected to be completed soon.
- * Plantation drive was carried out.
- * The installation of 30 KV Solar Panel, Solar Panel Works has been completed. However, for the approval of BSES Rajdhani (Power supplier) is awaited. Letter has been written to them alongwith NOC from PWD for the same.

(iv) Prof. Sangeeta Srivastava has joined back her duties after availing 50 days Earned leave sanctioned by the GB during August 08 to September 26, 2022.

ITEM No 97/5 : Reporting Items

The following items were reported to the Governing Body, actions for which were carried out with the approval of the Chairperson, Governing Body. Members of the Governing Body ratified all the following items mentioned below:

(A) Appointment of Teacher's Representative in the Governing Body of the College.

The Vice-Chancellor, University of Delhi, has been pleased to approve the name of the Dr. Sujata Bhardwaj, Associate Professor, Department of Botany, BCAS, as Teacher's Representative on the Governing Body of the College with effect from 19th July 2022 for a period of one year, under the category of teachers with more than 10 years of service, vide letter No. CS-I/(108)/TR/GB/BCAS/2022/4234 dated 14/07/2022. Dr. Sujata Bhardwaj was informed accordingly.

Prof. A.K. Bali will be superannuating on January 31, 2023 and Prof. Eram S. Rao will be the member GB in his place w.e.f. 1st February 2023 for a period of one year, as per the approval of the University of Delhi vide letter No. CS-I/(108)/TR/GB/BCAS/ 2022/4983 dated 25/11/2022. She will be informed accordingly.

(B) Admission of students in first year 2022-2023

The college has successfully completed admission process for all eleven courses for the current academic session i.e. 2022-2023 based on CUET as per the University of Delhi norms. The present status of the admission, as on 10-12-2022, is as follows:

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Sr. No.	Course B.Sc.(H)	Total Seat	UR	OBC	SC	ST	EWS	CW	KM	Sports	ECA	FSR	Total Admission
1	Biomedical Science	59	22	14	10	2	6	3	1	0	1	2	61
2	Botany	40	13	9	4	2	3	0	0	0	0	0	31
3	Chemistry	40	15	5	2	0	3	0	0	0	0	0	25
4	Computer Science	59	22	15	7	2	6	2	0	2	0	1	57
5	Electronic Science	59	16	11	4	0	3	0	0	0	1	0	35
6	Food Technology	59	21	16	9	3	6	0	0	1	0	0	56
7	Instrumentation	59	15	9	3	1	2	1	0	0	0	0	31
8	Microbiology	40	16	9	7	1	4	1	2	1	1	0	42
9	Physics	40	14	7	3	0	3	0	0	0	0	0	27
10	Polymer Science	59	9	8	3	0	1	2	0	1	0	0	24
11	Zoology	40	16	10	4	0	3	1	0	0	0	0	34
Total		554	179	113	56	11	40	10	3	5	3	3	423

*UR-Unreserved, OBC-Other Backward Classes, SC-Scheduled Castes, ST-Scheduled Tribes, EWS-Economically Weaker Section, CW-Children or Widows of the Armed Forces personnel, KM-Kashmiri Migrant, ECA-Extra-curricular activities

(C) Appointment of Public Information Officer (PIO)

As approved in the 36th meeting of the Governing Body of the College under item No. 5/36-A 'Appointment of Public Information Officer of the College- that the post should be offered by seniority in the college'. Accordingly, with the approval of the Chairperson, Governing Body, BCAS, Dr. Madhulika Bajpai, Associate Professor, Department of Human Communication has been appointed as the Public Information officer (PIO) w.e.f. 29/11/2022, the date of her joining the said duties, for a period of one year.

(D) Appointment & Reappointment of Teaching staff on adhoc basis

The following persons have rejoined the college as Assistant Professor purely on ad-hoc basis for a period of four months or till the end of semester/term or till the regular incumbent joins, whichever is earlier. Their ad-hoc services can be terminated at any time without giving any notice thereof.

S. No	Name	Department	Previous Term(s)		Present Term
			Date of Joining	Date of Termination	Date of Joining
1	Dr. Shvetambri	Biomedical Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
2	Dr. Neha Singh	Biomedical Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
3	Dr. Kapil Roy	Biomedical Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
4	Dr. Shubhra Barwa	Biomedical Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022

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5	Dr. Shikha Shrivastav	Botany	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
6	Dr. J Dinakaran	Botany	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
7	Dr. Julie Thakur	Botany	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
8	Dr. Gurumaym S Sharma	Botany	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
9	Dr. Salam Sonia	Botany	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
10	**Dr. Bholey Singh	Chemistry	01/04/2022 14/07/2022	12/07/2022 10/10/2022	–
11	Dr. Manjeet Singh	Chemistry	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
12	Dr. Shailja Singh	Chemistry	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
13	Dr. Swati Gupta	Chemistry	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
14	Dr. Sampat Singh Chauhan	Chemistry	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
15	Dr. Vijay Kumar	Chemistry	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
16	Mr. Parveen Kumar	Computer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
17	Dr. Jayant Sharma	Computer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
18	*Ms. Asha	Computer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
19	Ms. Seema	Computer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
20	Ms. Vineeta Goswami	Computer Science	29/04/2022 14/07/2022	12/07/2022 25/08/2022	–
22	Ms. Aarti Malyan	Electronic Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
23	Ms. Jyoti	Electronic Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
24	Dr. Satyawati	English	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
25	Dr. Franky Varah	Environmental Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
26	**Dr. Roshan Lal	Food Technology	01/04/2022 14/07/2022	12/07/2022 03/10/2022	–
27	Dr. Sakshi Khurana	Food Technology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022

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28	Ms. Manisha Thakur	Food Technology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
29	Ms. Shweta Dua	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
30	Mr. Pawan Kumar	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
31	Dr. Anil Kumar	Instrumentation	01/04/2022 14/07/2022 11/11/2022	12/07/2022 09/11/2022 28/11/2022	--
32	Mr. Manoj Kumar	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
33	Mr. Rakesh	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
34	Dr. Amandeep Kaur	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
35	Dr. Yagyadatta Goswami	Instrumentation	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
37	Dr. Gunjan Sirohi	Microbiology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
38	Dr. Neeru Bhagat	Microbiology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
39	Dr. Ratyakshi	Microbiology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
40	Ms. Catherine S Paul	Microbiology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
41	Sh. Herendra Kr	Physics	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
42	**Dr. Ajay Kumar	Physics	01/04/2022 14/07/2022	12/07/2022 18/10/2022	—
43	Dr. Krishna Dutt	Polymer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
44	Dr. Anil Barak	Polymer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
45	Dr. Prem Lata	Polymer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
46	Dr. Umesh Kumar	Polymer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
47	Dr. Anoop Kr Saini	Polymer Science	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
48	Dr. Laljee Ram	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022

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49	Dr. Satyam Rai Dwivedi	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
50	Dr. Amit Kr Singh	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
51	Dr. Alivia Roy	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
52	Dr. Anjali Saxena	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
53	Dr. Pallee Shree	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022
54	Dr. Reetuparna	Zoology	01/04/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022

*Ms. Asha was on maternity leave without pay from 18/08/2022 to 06/11/2022

** Term is upto date of resignation /relieving.

(ii) The services of Dr. Mohit Sharma, Director, Physical Education on ad-hoc basis is as below.

S. No	Name	Designation	Previous Term(s)		Present Term
			Date of Joining	Date of Termination	Date of Joining
55	Dr. Mohit Sharma	Director Physical Education	24/03/2022 14/07/2022	12/07/2022 09/11/2022	11/11/2022

The Governing Body has granted its approval for continuation of services of above teachers on adhoc basis, as per the academic calendar, requirements and norms of the University of Delhi in the academic session 2022-2023.

(ii) Resignation & Relieving of Assistant Professor working on adhoc basis and filling up the post vacated by them:

(a) The following Assistant Professor working on adhoc basis has resigned from their post as per details given below:

S.No	Name	Department	Date of resignation/relieving from the duties
1	*Ms. Vineeta Goswami (appointed against the leave vacancy of Ms. Arti Dua)	Computer Science	25/08/2022 (F.N.)
2	Dr. Roshan Lal	Food Technology	03/10/2022 (F.N.)
3	Dr. Bholey Singh	Chemistry	10/10/2022 (F.N.)
4	Dr. Ajay Kumar	Physics	18/10/2022 (F.N.)
5	Dr. Anil Kumar	Instrumentation	28/11/2022 (A.N.)

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In view the relieving of above teachers, for the smooth conduct of classes, the governing body has accorded its approval to appoint the adhoc/guest faculty on the vacant positions that arise due to the relieving of the officials at 2 to 5 above. The GB directed that said appointments will be made as per the University of Delhi rules and regulations in this regard.

B. Appointment of Non-Teaching staff on contractual basis and on compassionate ground

- (i) The following persons were appointed as Laboratory Attendant/ Library Attendant and MTS office on contractual basis for a period of six months or till the regular incumbent joins, whichever is earlier. They will receive an amount of (Rs. 18,000/-+DA) as applicable per month as per University of Delhi norms. Their contractual services can be terminated at any time without giving any notice thereof:

S. No	Name	Designation	From (F.N.)	To (A.N.)	Date of Joining (F.N.)
1	Shri Anil Kr Sah	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
2	Shri Ravindar	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
3	Shri Parvesh Yadav	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
4	Shri Dev Singh	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
5	Shri Rajendra Singh	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
6	Shri Tarun Kumar	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
7	Shri Dalip Singh	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
8	Shri Satish Kumar	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
9	Shri Parveen Kr	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
10	Shri Parveen Kr (II)	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
11	Shri Amar Singh	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
12	Shri Anoop Kumar	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
13	Shri Bhaskar Bhatt	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
14	Shri Ashik Siddiki	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
15	Shri Mohan Yadav	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
16	Shri Hitesh	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
17	Ms. Geeta Bisht	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
18	Ms. Savita	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
19	Shri Mahesh Dixit	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
20	Shri Mohit	Lab. Attendant	27/05/222	21/11/2022	23/11/2022

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21	Shri Pradeep Kr	Lab. Attendant	27/05/222	21/11/2022	23/11/2022
22	Shri Praveen Singh	MTS Office	27/05/222	21/11/2022	23/11/2022
23	Shri Chander Bhan	MTS Office	27/05/222	21/11/2022	23/11/2022
24	Shri Kalu Ram	MTS Office	27/05/222	21/11/2022	23/11/2022
25	Shri Amit Kumar	MTS Office	27/05/222	21/11/2022	23/11/2022
26	Shri Nagendra	Library Attendant	27/05/222	21/11/2022	23/11/2022
27	Shri Kanhaiya Lal	Library Attendant	27/05/222	21/11/2022	23/11/2022

- (ii) Smt. Bimla was appointed as Safai Karamchhari, as a trainee, on adhoc basis for a period of 89 days on compassionate ground w.e.f. 04/11/2022 (F.N.).

C. Appointment of Bursar

The Governing Body noted that after the approval of the Chairperson, Governing Body, BCAS, the tenure of Prof. Sidhharth Sirohi, Bursar of the College has been extended for another period of one year w.e.f. 1st August 2022 for a period of one year. Prof. Sidhharth Sirohi will continue to perform the duties of the Bursar of the College apart from his regular duties as Professor.

D. Auditing of the College accounts by the ELFA for the period from 1st April 2020 to 31st March 2022

The Governing Body noted the following

- (i) The ELFA audit report for the period from 1st April 2020 to 31st March 2021 was received on 16th November and necessary action will be taken, accordingly. The observations will be taken care of for future functioning of the College.
- (ii) The auditing of the College accounts for the period from 1st April 2021 to 31st March 2022 has been carried out by the Local Fund Account (ELFA), Directorate of Audit, Govt. of NCT of Delhi from 22nd November 2022 to 1st December 2022. The report will be sent by the Directorate of Audit, GNCTD as and when ready.

E. Extension of study leave of Ms. Shweta Gupta

Ms. Shweta Gupta, Assistant Professor, Department of Electronic Science had been granted study leave to pursue Ph.D. programme in University of Delhi South Campus for a period of one year. She proceeded on study leave w.e.f. 16/11/2021.

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Vide letter dated 11/11/2022 Ms. Shweta Gupta has requested for extension of study leave for another period of one year beyond 15/11/2022. Her request was forwarded & recommended by her Supervisor Head, Department of Electronic Science, University of Delhi South Campus Prof. Mridula Gupta.

The matter was placed before the Chairperson, Governing Body. With the approval of the Chairperson, Governing Body, the study leave of Ms. Shweta Gupta has been extended for another period of one year (2nd yr) or till the submission of Ph.D. thesis, whichever is earlier vide letter No. BCAS/PF/317/2022/1384 dated 14/11/2022. During the study leave Ms. Shweta will be governed by the rules of University of Delhi in the matter.

The member of the Governing Body ratified the aforesaid extension of study leave with respect to Ms. Shweta Gupta.

F. Grant of Paternity/Maternity Leave and Child Care Leave to the staff members:

As per the rules different kinds of leave was granted to the staff members. The GB ratified the leaves availed by different officials as per the details given below.

S.No	Details of Official	Kind of Leave availed	Period of Leave availed	Date of Joining
1	Dr. Shalini Sehgal Associate Professor Deptt of Food Tech	Child Care Leave	19/09/2022 to 08/10/2022	10/10/2022 (F.N.)
2	Dr. Meenakshi Garg Associate Professor Deptt of Food Tech.	Child Care Leave	15/09/2022 to 29/09/2022	30/09/2022 (F.N.)
3	Ms. Asha Assistant Professor (Adhoc basis)	Maternity Leave without any financial benefits till the approval from DHE	28/08/2022 to 06/11/2022	07/11/2022

G. Maternity leave to the Contractual/Adhoc staff:

The Governing Body noted that in reference to the last minutes of the Governing Body, Ms. Geeta Bisht was granted Maternity leave w.e.f. 06.12.2021 to 22.06.2022. She has joined back her duties w.e.f. May 23, 2022(FN). The funding agency has now approved her maternity leave with a constraint of having her appointment against the sanctioned post only. Since the sanctioning of the ex-facto approval for the posts is under process with the DHE, college wouldn't be in a position to provide her the financial benefits for the leave granted.

H. Status of Court Cases:

The Governing Body noted the status of following court cases wherein College is one of the respondent/party:.

S.No.	Case No	Case Details	Status
1	WP(C) 6665/2020 WP(C) 8536/2020 & C.M. No. 27518/202	Dr. Anurag Mishra And Ors Vs DDU & Ors. Social Democratic Teachers Front Vs. GNCTD Delhi University Students Union Vs Directorate of Hr Education & Ors.	Sub-Judice Date of next hearing - 16/02/2023
2	WP(C) 9154/2021 & CM APPL 28504/2021	Santhanam Iyengar Vs University of Delhi & ORS.	Sub-Judice Date of next hearing- 10.01.2023
3	WP(C) 10335/2021	Ms. Mehak Varun Vs University of Delhi and ORS	Dismissed as Withdrawn vide Order dated 15/11/2022

Shri Anurag Mathur, Senior Advocate empanelled with the University of Delhi, has been representing the college in aforesaid cases in Delhi High Court, The college has paid his fees as per University of Delhi norms.

I. To create a means for cooperative efforts/awareness in the development of the College with different Societies/Industries/agencies etc., the College has signed the following Memorandum of Understanding (MoU) as per the details given below:

- MoU with Food Security Foundation of India on Nutri garden Project
- MoU with Sir Vithaldas Thackrey College SNDIT University Mumbai for academic collaborations.
- MoU with Shriram Institute for Industrial Research, Delhi for the academic collaborations and internship

J. Grant of financial upgradation(s) under MACP Scheme to Non-Teaching staff members:

The Governing Body noted/ratified that the Screening Committee of the College, constituted as per University of Delhi rules, had recommended the grant of financial upgradation under MACP Scheme, in its meetings held on & 26/09/2022. The details are given below.

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S.No	Name & Designation of the officials	Recommendations approved by the University of Delhi
1	Ms. Geeta Papnei Professional Assistant	GP 4800/- :Level -08 as per 7 CPC w.e.f. 24/04/2022 under 3rd MACP
2	Sh. Bahadur Singh, Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP.
3	Sh. Pramod Kr Shukla, Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP.
4	*Sh. Ram Kishan Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP.
5	Sh. Praveen Kr Yadav Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP.
6	Sh. O.P. Pandey Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP.
7	Sh Rajesh Kr Pandey Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 13/12/2022 under 3rd MACP
8	Sh. Vikas Wadhwa Laboratory Assistant	GP-4200/- Level 6 as per 7CPC w.e.f. 23/10/2022 under 2nd MACP.
9	Sh. Krishan Kant Tiwari Semi Professional Assistant	GP-4600/- Level 7 as per 7CPC w.e.f. 26/08/2022 under 2nd MACP.
10	Sh Mukesh Library Attendant	GP-2000/- Level 3 as per 7CPC w.e.f. 05/07/2022 under 2nd MACP.
11	Sh. Surender Kr Yadav Mali	GP-2000/- Level 3 as per 7CPC w.e.f. 30/08/2021 under 2nd MACP.
12	Sh. Narender Kumar Junior Assistant cum CT	GP-2400/- Level 4 as per 7CPC w.e.f. 21/10/2022 under 2nd MACP.
13	Lt Sh Narender Kr Sharma Laboratory Assistant	w.e.f. 28/06/2009 w.e.f. 28/06/2019
14	Sh Pratap Singh Laboratory Assistant	w.e.f. 28/06/2009 w.e.f. 28/06/2019

* The financial benefit to the officials concerned under MACP will be granted only after the clearance from the legal case as informed by the official himself.

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Vide letter No. CS-III/009/BCAS/2022/Min./772 dated 18/11/2022 of Assistant Registrar (Colleges), University of Delhi, has conveyed the approval of the University Screening Committee for grant of financial upgradation under MACP to the above officials as recommended by the College Screening Committee. The said cases will be forwarded to the University of Delhi for the fixation of pay as per rules.

K. Promotion of the teaching staff

The Governing Body noted/ratified that the date of all the promotions so far in case of Dr. Ruchi Gulati and Dr. Manoj Tiwari has been shifted by one day as per the directions of the University vide letter dated 28/02/2022 & 16/04/2022, as per details given below:

Stage	Existing Date of Promotion	Revised Date of promotion in view of the University's directions
(a) Case of Dr. Ruchi Gulati Marwah		
Assistant Professor, Stage-I Academic level-10 (AGP-6,000/-)	20/08/2009 (date of regular appointment)	20/08/2009 (No Change)
Assistant Professor, stage -II, Academic Level-11 (AGP-7,000/-)	20/08/2009	21/08/2009
Assistant Professor, stage -III Academic Level-12 (AGP-8,000/-)	20/08/2014	21/08/2014
Associate Professor Level -13A, (AGP-9,000/-)	20/08/2017	21/08/2017
(b) Case of Dr. Manoj Kumar Tiwari		
Assistant Professor, Stage-I Academic level-10 (AGP-6,000/-)	21/01/2011 (date of regular appointment)	21/01/2011 (No Change)
Assistant Professor, stage -II, Academic Level-11 (AGP-7,000/-)	21/01/2011	22/01/2011
Assistant Professor, stage -III Academic Level-12 (AGP-8,000/-)	21/01/2016	22/01/2016

L. Installments of Grant -in-aid (GIA)

The bifurcation of the Grant in Aid released by Govt. of NCT of Delhi upto October 2022 for the financial year 2022-23 under object head are as under Table 1 and 2.

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Table 1	Standard Numeric Code	Major Head/ Object Head	Amount proposed by Govt. of NCT of Delhi in Three installment (in Rs.)	Unspent balance of F.Y. 2021-22 adjusted (in Rs.)	Amount released as approved by Finance Department GNCTD (in Rs.)	Expenses incurred by College for General Expenses upto Novemeber-2022. (in Rs.)	Grant Required for General Expenses for the period from December-2022 to March-2023 (in Rs.)
	2202 03 103 91	Grant-in-aid to Bhaskaracharya College of Applied Sciences (Sub Head)					
	2202 03 103 91 00 31	Grant-in-aid General vide Sanction letter No.F.No.DHE.3(12)/100%/Grant-in-Aid/BCAS/2022-23/2093-2102 dated 19-04-2022	57,50,000/- (First Installment)	-	57,50,000/-	1,24,77,164.26	1,11,00,000.00
	2202 03 103 91 00 31	Grant-in-aid General vide Sanction letter No.F.No.DHE.3(12)/100%/Grant-in-Aid/BCAS/2022-23/4034-43 dated 26-07-2022	57,50,000/- (Second Installment)	1,44,81,095/-	Nil*		
	2202 03 103 91 00 31	Grant-in-aid General vide Sanction letter No.F.No.DHE.3(12)/100%/Grant-in-Aid/BCAS/2022-23/5142-5152 dated 13-10-2022	57,50,000/- (Third Installment)	89,30,290/-	Nil**		

* The rest of the unspent amount of Rs.87,31,095/- will be adjusted during the release of the next installment of Grant - in-aid.

** The unspent amount of Rs.89,30,290/- is adjusted by Finance Department i.e. Rs.57,50,000 – 89,30,290 = (-) 31,80,290. Hence the amount released for Grant-in-Aid General is NIL.

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Table 2	Standard Numeric Code	Major Head/Object Head	Amount proposed by Govt. of NCT of Delhi in Three installment (in Rs.)	Unspent balance of F.Y. 2021-22 adjusted (in Rs.)	Amount released as approved by Finance Department (in Rs.)	Expenses incurred by College for Salary and Allowances upto November-2022. (in Rs.)	Grant Required for Salary and Allowances for the period from December-2022 to March-2023 (in Rs.)
	2202 03 103 91	Grant-in-aid to Bhaskaracharya College of Applied Sciences (Sub Head)					
	2202 03 103 91 00 36	Grant-in-aid Salary vide Sanction letter No.F.No.DHE.3(12)/100%/Grant-in-Aid/BCAS/ 2022-23/2093-2102 dated 19-04-2022	5,75,00,000/- (First Installment)	-	5,75,00,000/-	17,20,57,661/- (Salary paid upto October-2022 (60%) as per the available grant.	19,94,52,295/-*
	2202 03 103 91 00 36	Grant-in-aid Salary vide Sanction letter No.F.No.DHE.3(12)/100%/Grant-in-Aid/BCAS/ 2022-23/4034-43 dated 26-07-2022	5,75,00,000/- (Second Installment)	1,42,017/-	5,73,57,983/-	Balance of Rs.4,42,339/- has been used for salary payment to N.T. Staff (Contractual Staff) for the month of November-2022	
	2202 03 103 91 00 36	Grant-in-aid Salary vide Sanction letter No.F.No.DHE.3(12)/100%/ Grant-in-Aid/BCAS/ 2022-23/5142-5152 dated 13-10-2022	5,75,00,000/- (Third Installment)	-	5,75,00,000/-		

*Salary Head Allowances includes LTC/ HTC, Leave Encashment, Medical, Tuition Fee, Pension, Gratuity, Commutation and respective arrears, is any.



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M. Sanctioning of 1.0 crore to the Public Works Department (Electrical & Civil).

The Governing Body noted that Vide letter No. F.DHE-13(09)/100% funded college/Misc Approvals/2019/4955-74 dated 06/10/2022 of Assistant Director (Plg.), (Higher Education), GNCTD, Directorate of Higher Education, it was informed that under “Major Head 4202 01 203 90 00 53- Infrastructure Projects of Govt. Colleges/Universities in Demand No. 11”, there is a budget provision of Rs.12 crores kept in CFY 2022-23 for repair/maintenance of the college building @1 crore per college.

The Governing Body also noted that the college has requested the PWD officials (Electrical & Civil) several times to carry out the maintenance work of the College on priority basis. Response from the PWD is still awaited.

N. Integrated Collection and Transportation of Municipal Solid Waste Street Sweeping waste and Drain silt in Najafgrah zone.

The Governing Body noted that vide letter No. EE(EMS) NGZ/2020-21/D-203 dated 19/08/2022 , of the EE-EMS/NGZ, it was conveyed that collection of User Fees from waste generators (excluding residential dwelling units and street vendors) in lieu of door to door collection of MSW.

The Governing Body noted that, accordingly, as demanded by MCD an amount of Rs.2,000/- per month, as user fees for solid waste management. With the approval of the Chairperson, Governing Body the college is regularly paying the user fees to MCD w.e.f. August 2022.

ITEM NO 97/10: ITEM FOR CONSIDERATION

(1) Confirmation of services of Shri Manish Verma as Senior Assistant

Shir Manish Verma had been promoted to the post of Senior Assistant on the recommendation of the Departmental promotion committee meeting held on 16/09/2021. He joined his duties as Senior Assistant w.e.f. 17th September 2021 (forenoon). As per the rules, he was on probation for a period of one year. Now he has satisfactorily/successfully completed his probation period, therefore, the services of Sh Mansih Verma may be allowed to be confirmed to the post of Senior Assistant w.e.f. 17th September 2021 (forenoon).

The members of the Governing Body approved the confirmation of Sh Manish Verma to the post of Senior Assistant w.e.f. 17th September 2021 (forenoon).

(2) Scholarship for SC/ST Students enrolled w.e.f. Academic Year 2023-24.

The college proposes for a 50% fee waiver/ scholarship from “College Development Fee” Head (50% i.e. Rs.500/- per student at present and accordingly thereafter) for SC/ST students enrolled in the College from the Academic Year 2023-24. The house unanimously agreed to the proposal.

(3) Fine/ Penalty for late submission of the college fees.

The college has been struggling to collect fee from many students despite various reminders and warnings to withdraw library, sports and laboratory facilities. The students were also contacted on individual basis and requested to deposit the course fee. To avoid this consumption of the office time the house approved the following fine for the late fee submission of the college fees after the due date. The students would be initially given a minimum 15 day time to deposit the college fee. Thereafter, the fine/ penalty would be imposed as per the details below

- Rs.50/- for first week after due date
- Rs.150/- for second week after due date
- Rs.500/- for third week after due date
- Rs.1500/- for fourth week after due date
- Rs.5000/- after delay of one month or more

The house authorized the Principal to take appropriate decision in case of extra ordinary situation arises like COVID or any emergency case(s), if required.

(4) Short of Grant in Aid in Salary and Building maintenance by PWD

The college is presently Rs.6.40 Crore short for the payment of salary and other allowances in the head “SALARIES” up to December-2022. Also due will be the pensionary benefits to be paid to an official who is going to superannuating on 31-01-2023. The shortfall were also briefed in Table 1, 2 above. The members governing body agreed to pursue the shortfall in the GIA with the appropriate authority.

The members governing body agrees to expedite with the PWD officials for the building maintenance like Fire extinguisher, flood lights, white wash, toiles, seepage, garden, play ground etc. The PWD (Electrical) may be requested to deploy an electrician on 24x7 basis in the college as per the past practice to handle the emergency situations.

(5) Permission to release pensionary benefits with r/o. Prof. Anil Kr Bali.

- (i) Prof. Anil Kumar Bali, Professor, (Academic Pay Level-14) Department of Zoology will be superannuating on 31st January 2023 according to the norms of the University of Delhi. As per records, till date no vigilance case is either pending or contemplated against Prof. Anil Kumar Bali.

Prof. Anil Kumar Bali was appointed as Lecturer/Assistant Professor in the Department of Biology w.e.f. 16/08/1997 on a temporary basis and w.e.f. 25/08/1999 on a regular basis. With the introduction of B.Sc. (Hons) courses in Botany and Zoology in 2018, Department of Biology was split into Department of Botany and Department of Zoology. Based on his qualification he was handling Department of Zoology since then.

The date of Annual increment with respect of Prof. Anil Kumar Bali is in January every year. For the approval of University of Delhi, the documents for fixation of pension and release of pensionary benefits can be forwarded to University of Delhi only after the grant of Annual Increment due on 1st January 2023, if otherwise eligible and the same will be



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released accordingly. The house approves that, the final payment of Provident Fund, Encashment of Leave, P. F. Commutation and Gratuity may be released by the College after calculation as per rules.

- (ii) The vacancy arising due to the superannuation of Prof. Anil Kumar Bali shall be filled on adhoc basis/guest faculty etc. till the regular appointment is made on this vacancy for the smooth conduct of academic activities at its base level as per norms i.e. to the post of Assistant Professor in the department of Zoology.

The members of Governing Body are requested to accord their approval for the above.

(6) Reg. Four-Tier Promotion Scheme for staff Car Drivers:

Vide letter No. CB-III/149/Cir/2022/758 dated 15-11-2022 an Executive Council Resolution No.41 (5) received from University of Delhi regarding grant of Four-Tier Promotion Scheme for staff Car Drivers.

All the Governing Body members accorded their approval for aforesaid promotion scheme to the Staff Car Driver of the College. The said promotion case will be forwarded to University of Delhi for their concurrence.

(7) Approval for the temporary usage of Staff Quarter No. 1 by the PWD (Civil).

The house approves for the temporary usage of Staff Quarter No. 1 by the PWD (Civil) for a period of one year only anticipating some timely assistance for the college. The same may be reviewed in between by the Principal based on the college requirement and response of the PWD staff using the premises.

(8) Recommendations of the Leave Committee meeting held on 5th December 2022.

The Governing Body approved the following recommendations of the Leave Committee meeting held on 5th December 2022

Sr. No.	Name & Designation	Kind of Leave granted	Period of Leave granted
i	Dr. Shalini Sehgal, Associate Professor, Deptt of Food Technology	Child Care Leave	8 th January 2023 or date of proceeding on leave, whichever is later only upto 29 th March 2023 after completing her present administrative responsibilities

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ii	Dr. Meenakshi Garg Associate Professor, Deptt of Food Technology	Child Care Leave	1 st January 2023 or date of proceeding on leave, whichever is later only upto 31 st May 2023 after completing her present administrative responsibilities
iii	Dr. Ruchi Gulati Marwah Associate Professor, Deptt of Microbiology	Ex-posts facto approval for Child Care Leave	Child Care Leave was granted to her from 01/08/2021 or the date of proceeding on leave, whichever is later till 28/11/2022 for a period of 485 days. However, she had proceeded on leave w.e.f. 09/08/2021 and permission to leave the country. Therefore, CCL granted to her will be considered as 09/08/2021 to 06/12/2022
		Non Academic Extra Ordinary Leave	7 th December 2022 for a period of one year.

The college is preparing for NAAC Accreditation Cycle 2. The officials (i-iii) above may be called any time if required by the college in emergency cases.

The college may appoint adhoc/guest teacher against these vacancy as per University of Delhi norms.

- iv. This is in reference to the decision of the matter placed before the 96th Governing Body for kind consideration via 96/9/(c)/I and resolved to review the leave committee recommendations Dated 21 June 2022 in case of termination of Ms. Harmeet Kaur w.e.f. 25/9/2014. The leave committee held on Dec 5, 2022 reviewed the decision and resolved the following.

- The leave committee recommended that her 34 days absence for the period from 20-07-11 to 25-08-2011 may be granted as CCL instead of dies non.
- The leave committee decided that the resignation of Ms. Harmeet Kaur may be accepted w.e.f. 2nd February 2016(Fore Noon).

The house accorded its approval on the above recommendations of the leave committee.

(9) Approval on the acceptance of resignation of Ms. Harmeet Kaur from the post of Junior Assistant w.e.f. the date of her resignation i.e. 02/02/2016.

As per point (8-iv) above, resignation of Ms. Harmeet Kaur, who worked as Jr. Assistant stand accepted w.e.f. 02/02/2016(FN) and her dues will be calculated accordingly as per the norm of the University of Delhi.

ITEM NO. 97/11: ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR.

(1) Appointment on Compassionate Ground

The Chairperson was of concern about the status of staff members presently working on the compassionate ground. As per the deliberations and discussions held it was decided to constitute a committee of the following members:-

- (i) Chairperson, GB, Convener of the Committee
- (ii) Principal (Offg), Member
- (iii) Mr. Rohan Rai, Joint Registrar, University of Delhi, Member
- (iv) Prof. Anil Bali, Teachers Representative GB, Member
- (v) Ms. Ira Sharma, S.O. Admin, Member

The committee would explore for the eligibility criteria and other modalities in the interest of the deprived family under standard norms.

(2) Sanction of grant for procurement Library Book

Since the college has started UGCF w.e.f. academic year 2022-23 as per the guidelines of the University of Delhi. The GB sanctioned Rs. 1.0Lakhs for the purchase of library books, as per the practice, to cater the emergent needs of the UGCF curriculum.

(3) Sanction of Two Security Personnel and CCTV system at the college gate

Taking note of the incident of entry of unauthorized personnel in the campus, the GB approves to increase Two security personnel in the campus in respect of the existing strength. The same will be implemented when the next tender is floated for the same. The CCTV system may also be installed at the gate and other vital points.

The meeting conclude with thanks to the Chair.



Member-Secretary