



**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
SECTOR-2, DWARKA, NEW DELHI 110075**

**CONFIRMED MINUTES FOR THE 99th MEETING  
OF THE GOVERNING BODY**

**DATE : March 09, 2023**  
**TIME : 02:00 p.m.**  
**VENUE : Hybrid mode (online & offline)**  
**University of Delhi**



## **Confirmed Minutes ITEMS FOR 99th MEETING OF THE GOVERNING BODY, BCAS**

### **ITEM NO. 99/1 : Report of the Principal of the College**

The Principal thanks all previously nominated members of the GB who have completed their term(s). The Principal expressed his gratitude towards them for their contribution and support towards the growth of the college. He further informed the house about the following:

- Self Study Report (SSR) Submission on February 9, 2023. Data Verification and Validation (DVV) Comments have been received from NAAC Bengaluru.
- NBCC (India) Limited Sponsored 30KW Solar plant and four male and female Bio-toilets are ready for the inauguration.
- Prof. Eram S Rao, Professor, Department of Food Technology, has been appointed as Teacher's Representative (TR) w.e.f. 1st February 2023 for a period of one year, vide University letter No. CS-I/ (108)/ TR/ GB/ BCAS/ 2022/ 4983 dated 25.11.2022. Prof. Rao was appointed as T.R. consequent upon the superannuation of Prof. Anil Kumar Bali on January 31, 2023.
- The PWD Electrical has resumed the maintenance work of the College from the first week of February 2023. A 24 x 7 electrician is now deputed for the routine college work.
- Vide letter No. DHE-14(30)/ 100% College/ Minor Work/ Major Work/ 2022/ 1306-22 dated 03.03.2023 of Assistant Director (Plg.), Directorate of Higher Education, GNCTD, it was informed that the inspection/visit of the College by Secretary (Higher Education) alongwith Director (Higher Education) is scheduled for 13/03/2023 to discuss the various issues of the college.
- The college has received GIA for Q4 and received Rs. 12.75Cr. only in the Salary Head. The college has paid salary upto February 2023. All the dues of the Non-Teaching in lieu of their respective promotions (as on date of disbursement) have been cleared. However, faculty members were given their respective arrear only upto 40% (approx) because of inadequate GIA received.
- The college has successfully completed the admission process for all eleven undergraduate programmes for the current academic session i.e. 2022-2023 through CUET and currently 435 are enrolled. Presently 416 first semester students are giving examination in the current academic session.
- The college had organised an International Conference on Emerging Trends in Plant Science Research in association with Catholicate College during March 6-7 2023.



**ITEM NO. 99/2 : Election of the Chairperson of the GB**

The Vice Chancellor, University of Delhi has been pleased to appoint Prof. Radhey Shyam Sharma, Department of Environmental Studies, & Prof. Mukesh Mehlawat, Department of Operational Research, to represent the University under Statue 30(1)(c)(i) of the University of Delhi on the Governing Body of the College w.e.f. 25.02.2023 for a period of one year vide letter No. CS-I/(108)/UR/BCAS/2023/5416 dated 24.02.2023.

The Principal proposed the name of Prof. Radhey Shyam Sharma as the Chairperson and the same was second by Prof. Eram S Rao. The house unanimously accepted the proposal.

Prof. Radhey Shyam Sharma was appointed as the Chairperson of the Governing Body.

**ITEM NO. 99/3 : Nomination of the Treasurer**

The Chairperson, Governing Body nominated Prof. Mukesh Mehlawat as the Treasurer of the Governing Body. The house unanimously accepted the same.

Prof. Mukesh Mehlawat was appointed as the Treasurer of the Governing body.

**ITEM NO. 99/4 : Confirmation of Minutes of the 98th meeting of GB**

The draft minutes of the 98th meeting of the Governing Body (GB), held on 21st January 2023, were circulated to all the Hon'ble members of GB on 30th January 2023 for approval. All the members gave their consent electronically and the minutes were approved on January 30, 2023.

The Hon'ble members have approved the aforesaid minutes of the Governing Body. Therefore, the said minutes were taken on record as confirmed.

**ITEM NO. 99/5 : Action Taken Report**

The members of the GB has noted that the following action has been taken by the College:

- A. Item No 97/10 (6) Reg. Grant of four-tier promotion scheme for staff car driver.
- On the approval of the GB in its 97th meeting, the case of grant of four tier promotion to the Driver was submitted to University of Delhi for their



approval vide letter No. BCAS/17(11)/2023/1963 dated 03/02/2023. In response to the aforesaid letter, University has sought more documents. The same will be submitted to University at the earliest.

B. Item No 97/10 (8)

- Dr. Shalini Sehgal, Associate Professor, Deptt of Food Technology, has availed her approved Child Care Leave (CCL) w.e.f. February 4, 2023 (FN). The leave has been sanctioned till March 29, 2023.
- Dr. Meenakshi, Associate Professor, Deptt of Food Technology has availed her approved Child Care Leave w.e.f. January 3, 2023 (FN). The leave has been sanctioned till May 31st 2023.

C. Item No 98/6 (C)

- Dr. Inderbir Kaur, Associate Professor, Deptt of Electronics was granted Child Care Leave (CCL) from 18/02/2023 to 04/03/2023 for a period of fifteen days. Dr. Inderbir Kaur availed her CCL w.e.f. 20/02/2023 to 02/03/2023. She resumed her duties w.e.f. 03/03/2023 (FN).
- Dr. Vijaya Kumar Nalla, Associate Professor, Department of Microbiology has availed Paternity leave w.e.f. 16/01/2023 to 30/01/2023 and commuted leave w.e.f. 31/01/2023 to 07/02/2023. He resumed his duties w.e.f 08/02/2023(FN).

**ITEM No 99/6 : Reporting Items**

The following actions were carried out by the College with the approval of the Competent Authority. These items were reported to the Governing Body. Members of the Governing Body ratified the following items:

**(A) Appointment of University Representative(s) in the Governing Body of the College.**

The Vice Chancellor, University of Delhi has been pleased to appoint Prof. Radhey Shyam Sharma, Department of Environmental Studies, & Prof. Mukesh Mehlawat, Department of Operational Research, to represent the University under Statue 30(1)(c)(i) of the University of Delhi on the Governing Body of the College w.e.f. 25.02.2023 for a period of one year vide letter No. CS-I/(108)/UR/BCAS/ 2023/5416 dated 24.02.2023. The members have given their consent.

**(B) Extension of Contracts**

- The contract for providing **Security services** was awarded to M/s. JBMD Enterprises through GeM. The contract was extended for a further period of one year on the existing terms and conditions.



- The contract for providing **manpower for Sanitation Services** in the College was awarded to M/s. Knight Surveillance Security through GeM. The contract was extended for a further period of one year on the existing terms and conditions.
- The contract for providing **Canteen services** in the college was awarded to M/s. Deepali Caterers through GeM. The contract was extended till 31st March 2023.

**(C) Appointment & Reappointment of Teaching staff on adhoc basis**

- (i) The following persons have rejoined the College as Assistant Professor on adhoc basis for a period of four months or till the end of semester/term or till the regular incumbent joins, whichever is earlier. Their adhoc services can be terminated at any time without giving any notice thereof.

S. No	Name	Department	Previous Term		Present Term
			Date of Joining	Date of Termination	Date of Joining
1	Dr. Shvetambri	Biomedical Sc	11-11-2022	01-03-2023	03-03-2023(F.N.)
2	Dr. Neha Singh	Biomedical Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
3	Dr. Kapil Roy	Biomedical Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
4	Dr. Shubhra Barwa	Biomedical Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
5	Dr. Shikha Shrivastava	Botany	11-11-2022	01-03-2023	03-03-2023(F.N.)
6	Dr. J Dinakaran	Botany	11-11-2022	01-03-2023	03-03-2023(F.N.)
7	Dr. Julie Thakur	Botany	11-11-2022	*31-01-2023	----
8	Dr. Gurumayum	Botany	11-11-2022	01-03-2023	03-03-2023(F.N.)
9	Dr. Salam Sonia	Botany	11-11-2022	01-03-2023	03-03-2023(F.N.)
10	Dr. Manjeet Singh	Chemistry	11-11-2022	*28-02-2023	-----



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11	Dr. Shailja Singh	Chemistry	11-11-2022	01-03-2023	03-03-2023(F.N.)
12	Dr. Swati Gupta	Chemistry	11-11-2022	01-03-2023	03-03-2023(F.N.)
13	Dr. Sampat Singh	Chemistry	11-11-2022	01-03-2023	03-03-2023(F.N.)
14	Dr. Vijay Kumar	Chemistry	11-11-2022	01-03-2023	03-03-2023(F.N.)
15	Mr. Parveen Kumar	Computer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
16	Dr. Jayant Sharma	Computer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
17	Dr. Asha	Computer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
18	Ms. Seema	Computer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
19	Ms. Arti Malyan	Electronics	11-11-2022	01-03-2023	03-03-2023(F.N.)
20	Ms. Jyoti	Electronics	11-11-2022	01-03-2023	03-03-2023(F.N.)
21	Dr. Satyawati	English	11-11-2022	01-03-2023	03-03-2023(F.N.)
22	Dr. Franky Varah	Environmental Sc	11-11-2022	01-03-2023	03-03-2023(F.N.)
23	Dr. Sakshi	Food Tech.	11-11-2022	01-03-2023	03-03-2023(F.N.)
24	Ms. Manisha Thakur	Food Tech.	11-11-2022	01-03-2023	03-03-2023(F.N.)
25	Ms. Shweta Dua	Instrumentation	11-11-2022	01-03-2023	03-03-2023(F.N.)
26	Mr. Manoj Kumar	Instrumentation	11-11-2022	01-03-2023	03-03-2023(F.N.)
27	Dr. Amandeep Kaur	Instrumentation	11-11-2022	01-03-2023	03-03-2023(F.N.)
28	Sh. Yagyadatta Goswami	Instrumentation	11-11-2022	01-03-2023	03-03-2023(F.N.)
29	Dr. Gunjan Sirohi	Microbiology	11-11-2022	01-03-2023	03-03-2023(F.N.)

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30	Dr. Neeru Bhagat	Microbiology	11-11-2022	01-03-2023	03-03-2023(F.N.)
31	Dr. Ratyakshi	Microbiology	11-11-2022	01-03-2023	03-03-2023(F.N.)
32	Ms. Catherine	Microbiology	11-11-2022	01-03-2023	03-03-2023(F.N.)
33	Sh. Herendra Kr	Physics	11-11-2022	01-03-2023	03-03-2023(F.N.)
34	Dr. Krishna Dutt	Polymer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
35	Dr. Anil Barak	Polymer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
36	Dr. Prem Lata	Polymer Sc.	11-11-2022	01-03-2023	03-03-2023(F.N.)
37	Dr. Umesh Kumar	Polymer Sc.	11-11-2022	01-03-2023	03-03-2023 (AN)*
38	Dr. Anoop Kr Saini	Polymer Science	11-11-2022	01-03-2023	03-03-2023 (F.N.)
39	Dr. Laljee Ram Meena	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
40	Dr. Satyam Ravi Dwivedi	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
41	Dr. Amit Kr Singh	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
42	Dr. Alivia Roy	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
43	Dr. Anjali Saxena	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
44	Dr. Pallee Shree	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)
45	Dr. Reetuparna	Zoology	11-11-2022	01-03-2023	03-03-2023(F.N.)

(ii) The services of Dr. Mohit Sharma, Director, Physical Education on ad-hoc basis was terminated on 01/03/2023 (A.N.) and he rejoined the duties w.e.f.03/03/2023 (F.N.).

Permission was also granted to continue their services on an ad-hoc basis, as per the academic calendar, requirements and norms of the University of Delhi in the academic session 2023-2024.

### (E) Appointment of Guest Teachers

As per the rules of University of Delhi, on the recommendations of the duly



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constituted Selection Committee, the following persons were appointed and joined in the college as guest teacher(s), as per details given below:

S.No	Name	Department	Date of Joining the College
1	Dr. Shivani Bansal	Food Technology	17/02/2023
2	Dr. Upsana Yadav	Food Technology	17/02/2023
3	Dr. Swati Sharma	Instrumentation	31/01/2023
4	Dr Neha Gupta	Physics	03/02/2023

The above teachers were appointed against the leave vacancy or the vacancy arise due to the resignation of the teachers appointed on adhoc basis in the college. The Guest teachers will be paid as per the norms of the University of Delhi.

**(F) Resignation & Relieving of Staff appointed and filling up the post vacated by them :**

- (a) The following Assistant Professor(s) working on adhoc basis has resigned from his post, as per details given below:

S.No	Name	Department	Date of resignation/ relieving from the duties	Remarks
1	Shri Manjeet Singh Barwa	Chemistry	28/02/2023 (Afternoon)	He has joined Zakir Hussain College, University of Delhi regular basis.
2	Dr. Juli Thakur	Botany	31/01/2023 (Afternoon)	Due to personal reasons

In view of the relieving of above teacher(s), for the smooth conduct of classes, permission was accorded to appoint the adhoc/guest faculty on the post vacated by



them. The said appointments have been made as per the University of Delhi rules and regulations in this regard.

- (b) Shri Parveen Singh working as Laboratory Attendant on Contractual basis has resigned from his duties from 10/02/2023. His resignation is accepted w.e.f. 10/02/2023 (forenoon). His replacement has been allowed by the GB for the smooth functioning of the college..

**(G) Grant of Child Care Leave to the staff member:**

S.No	Name & Designation	Period of Leave
1	Ms. Ira Sharma Section Officer (Admin)	Child Care Leave - 13/02/2023 to 03/03/2023 for a period of 19 days. She joined her duties w.e.f 06/03/2023(FN)

**(H) Release of tentative Pension with r/o. Prof. Anil Kumar Bali, Department of Zoology, on superannuation from service on 31st January 2023.**

The members of the GB after deliberation and discussion, accorded their approval for release of tentative pension to Dr. Anil Kumar Bali, Professor, Department of Zoology, who superannuated on 31st January 2023, subject to the following conditions:

- A tentative /provisional pension has been released @40% of the basic pay drawn by him in the month of January 2023 (excluding D.A.) till the receipt of the order from the University of Delhi regarding his final fixation of pension.
- An undertaking has been obtained by the College from Prof. Anil Kumar Bali , to the effect that in case any excess payment became due on him due to fixation of pension by the University of Delhi, the same shall be settled by the College in future payments.
- This tentative/provisional pension will be subject to the availability of funds.

**ITEM NO 99/7: ITEM FOR CONSIDERATIONS**

**A) Revised approval for the rehabilitation of two units of rainwater harvesting system , repairing and cleaning of drain for Rs. 5,51,754/- instead of Rs. 5,51,654/- .**

Vide agenda item 98/7 (A) an amount of Rs. 5,51,654/- was approved by the GB for the rehabilitation of two units of rainwater harvesting system, repairing and



cleaning of drain. However, it has been brought to the notice that PWD vide letter dated 06/04/2022 has submitted an estimate of Rs. 5,51,754/- for approval for the rehabilitation of two units of rainwater harvesting system, repairing and cleaning of drain for Rs. 5,51,754/- . The same was forwarded to the DHE for their approval vide letter No. BCAS/12(1)/PWD(Civil)/2022/129 dated 20/04/2022.

As desired by DHE, the aforesaid estimate was placed before the GB for their approval. However, due to inadvertent typographical error the amount of Rs. 5,51,654/- was placed before the GB for its approval. The approved amount is only Rs.100/- less than the actual amount of Rs 5,51,754/- submitted by the PWD vide their letter dated 06/04/2022.

After deliberation and discussion, the members of the GB accorded their approval for an estimate of Rs. Rs. 5,51,754/- submitted by Executive Engineer (Civil) PWD for the rehabilitation of two units of rainwater harvesting system, repairing and cleaning of drain so that the same may be submitted to the DHE for their approval. .

## **B) Formation of Committees**

The following Committees were constituted by the GB

### **(i) Finance Committee**

Prof. Mukesh Mehlawat, Treasurer GB- Convener  
Dr. Sujata Bhardwaj-Teachers' Representative  
Prof. Sidhharth Sirohi- Bursar Ex Officio  
Prof. Avneesh Mittal-Member Secretary Exofficio

### **(ii) Leave Committee**

Prof. Radhey Shyam Sharma, Chairperson GB- Convener  
Prof. Eram Rao-Teachers' Representative  
Mr. Rajiv Dawar-Member GB  
Prof. Avneesh Mittal-Member Secretary Exofficio

**(iii)** Prof. Eram Rao will be a member in the **Building Maintenance Committee** in place of Prof. Anil Bali, who had superannuated on January 31, 2023.

## **C) Depreciation of the NR Assets as per the suggestions of the ELFA auditors**

As suggested by the college auditors, the depreciation of the NR assets of the college has been calculated. As submitted for consideration, the depreciation has been calculated @20% per annum for equipment and @40% per annum for IT, @25% for Furniture items and @50% for Books and Sports items.. It was pointed out that the



assets were not depreciated for the first three years of their respective procurement, considering their warranty period or usage. The summary sheet is attached as Annexure 1 for reference. The house approved the same.

**ITEM NO. 99/8: ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR.**

In reference of the committee formed for the appointment on Compassionate appointment, it was informed to the house that in the meeting of the Committee was held on 30th January 2023 and recommended the following:

*"The Committee noted that the creation of posts and ex-post facto approval for posts is still under process and is awaited from the funding authority i.e. Directorate of Higher Education (DHE), GNCTD. After deliberations and discussions, it was observed that as the number of vacancies available for compassionate appointments cannot be ascertained therefore, the cases for appointment of compassionate appointments in the College on a regular basis cannot be processed further. After the approval of the posts from the funding authority i.e. DHE, GNCTD, the cases for appointment against the 5% vaccines of direct recruitment of posts will be considered."*

The members of the GB noted and approved the recommendations of the aforesaid committee.

Meeting ended with the Vote of Thanks to the Chair.

**Member-Secretary**

**Encl: Annexure 1**



Confirmed Minutes Items for 99th GB meeting, BCAS, held on March 09, 2023

**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
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Annexure 1

DETAILS OF SUMMARY OF ASSETS DEPRECIATION FROM 1995-96 TO 2019-20.

S. No.	Department	EQUIPMENTS			IT ITEMS			FURNITURE ITEMS			BOOKS / SPORTS		
		Value before Depreciation	Depreciated Value (20%)	Value after Depreciation	Value before Depreciation	Depreciated Value (40%)	Value after Depreciation	Value before Depreciation	Depreciated Value (25%)	Value after Depreciation	Value before Depreciation	Depreciated Value (50%)	Value after Depreciation
1	Chemistry	2,514,827.35	1,811,411.11	703,416.24	54,807.00	54,808.16	198.84	-	-	-	-	-	-
2	Biology	4,154,578.30	3,700,843.77	453,734.53	87,249.00	88,389.70	879.30	41,204.80	41,131.29	73.51	-	-	-
3	Physics	6,825,671.79	5,798,758.49	1,028,913.30	285,826.00	284,097.81	1,728.39	-	-	-	-	-	-
4	Electronics	5,915,382.14	4,931,715.80	983,666.34	489,957.00	487,924.27	2,032.73	-	-	-	-	-	-
5	Food Technology	5,053,240.13	4,308,611.83	744,628.30	159,891.00	158,478.93	1,414.07	-	-	-	-	-	-
6	Instrumentation	6,484,855.15	5,482,798.59	1,032,056.56	251,315.00	250,757.16	557.84	-	-	-	-	-	-
7	Library	1,651,749.00	1,081,591.71	570,157.29	412,823.00	411,523.14	1,099.86	223,647.80	223,220.95	426.85	11,433,647.51	10,850,555.04	583,092.47
8	Biochemistry	2,036,590.00	1,838,789.32	197,800.68	120,943.00	120,455.05	487.95	4,590.00	4,570.59	19.41	-	-	-
9	Computer Science	137,320.00	125,648.04	11,671.96	4,386,378.20	4,374,388.95	11,989.25	141,895.65	141,830.78	264.89	-	-	-
10	Biomedical Sciences	7,738,728.50	6,839,621.44	1,099,107.06	98,027.00	97,671.38	355.64	-	-	-	-	-	-
11	Polymer Science	9,408,819.25	6,585,888.43	2,823,132.82	202,905.00	201,508.74	1,398.26	-	-	-	-	-	-
12	Microbiology	5,091,424.00	4,229,081.38	862,342.64	184,884.00	184,265.87	598.13	-	-	-	-	-	-
13	Human Communicaton	188,100.00	181,313.62	4,786.38	6,944.00	6,902.01	41.99	-	-	-	-	-	-
14	Mathematics	4,000.00	3,780.10	219.90	46,004.00	45,725.81	278.19	-	-	-	-	-	-
15	Botany	513,499.00	110,459.84	403,039.36	-	-	-	-	-	-	-	-	-
16	Zoology	757,999.00	182,383.80	575,615.20	-	-	-	-	-	-	-	-	-
17	Office	978,248.38	867,717.77	110,530.61	681,254.98	657,512.87	3,742.31	5,194,732.52	5,084,986.53	109,735.99	-	-	-
18	Garden	608,888.36	321,023.52	287,864.84	-	-	-	-	-	-	-	-	-
19	Sports	-	-	-	-	-	-	-	-	-	1,051,984.00	1,035,757.16	16,226.84
20	Staff Car	288,057.13	288,057.13	20,000.00	-	-	-	-	-	-	-	-	-
21	Structure Change in Building	416,498.00	414,039.41	2,458.59	-	-	-	-	-	-	-	-	-
22	Canteen	16,150.00	3,230.00	12,920.00	-	-	-	-	-	-	-	-	-
23	ECA	290,226.47	228,902.89	63,323.58	-	-	-	-	-	-	-	-	-
24	ICMR	-	-	-	-	-	-	-	-	-	-	-	-
25	DST	-	-	-	-	-	-	-	-	-	-	-	-
26	Star College Scheme	3,874,987.00	1,232,085.24	2,642,921.76	-	-	-	-	-	-	-	-	-
27	SERB Project	589,255.00	113,851.00	455,404.00	-	-	-	-	-	-	-	-	-
28	UGC Grant	826,212.00	575,274.43	250,937.57	-	-	-	-	-	-	-	-	-
	<b>Total Amount</b>	<b>66,341,083.95</b>	<b>51,000,656.05</b>	<b>15,340,427.90</b>	<b>7,428,988.18</b>	<b>7,402,185.43</b>	<b>26,802.75</b>	<b>5,606,070.57</b>	<b>5,495,550.12</b>	<b>110,520.45</b>	<b>12,485,631.51</b>	<b>11,886,312.21</b>	<b>599,319.30</b>

Total Assets Value of Equipments to be depreciated 51,000,656.05  
 Total Assets Value of IT Items to be depreciated 7,402,185.43  
 Total Assets Value of Furniture to be depreciated 5,495,550.12  
 Total Assets Value of Books/Sports items to be depreciated 11,886,312.21  
 Total Assets Value to be depreciated 75,784,703.81

(Rupees Seven Crore Fifty Seven Lakh Eighty Four Thousand Seven Hundred Three & Paise Eighty One Only)

**Table 1: Summary of the Depreciated Assets**