



**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
SECTOR-2, DWARKA, NEW DELHI 110075**

# **MINUTES FOR THE 91<sup>st</sup> MEETING OF THE GOVERNING BODY**

**DATE : 10<sup>th</sup> September 2021**

**TIME : 11:30 a.m.**

**VENUE : Conference Room,  
Bhaskaracharya College of Applied Sciences,  
Sector-2, Dwarka, New Delhi - 110075**

## MINUTES FOR 91<sup>st</sup> MEETING OF THE GOVERNING BODY, BCAS

The 91<sup>st</sup> meeting of the Governing Body (GB) of the College was held on Friday the 10<sup>th</sup> September 2021 at 11:30 a.m. in the Conference Room of the College. Due to pandemic COVID-19, GB meeting of the college was held in hybrid mode (online and offline mode). The following members attended the meeting:

1.	Ms. Madhuri Varshney -	Chairperson, Governing Body
2.	Shri Sandeep Panwar -	Treasurer
3.	Shri Naresh Kumar -	Member
4.	Shri Balraj Jainer -	Member
5.	Shri Dharmender Kumar-	Member
6.	Prof. J.D. Aggarwal -	Member
7.	Prof. Manoj Kumar -	Member & University Representative
8.	Prof. Subho Mazumdar-	Member & University Representative
9.	Dr. Inderbir Kaur -	Member & Teachers' Representative
10.	Dr. Shalini Sehgal -	Member & Teachers' Representative
11.	Shri Rakesh Bhardwaj-	Non-Teaching Representative
11.	Dr. Balaram Pani -	Member Secretary & Principal, BCAS
12.	Dr. Eram Shahid Rao -	Vice Principal, BCAS as Special Invitee/ Co-opted Member.

Dr. Sidhharth Sirohi, Bursar also attended the meeting as special invitee.

### ITEM NO. 1/ 91 : REPORT OF THE PRINCIPAL

Principal greeted all the members on the occasion of Happy Ganesh Chaturthi.

1. Principal informed all the members about the college ranking in the National Institutional Ranking Framework (NIRF). We are proud of obtaining 32 position in the College category and at 16<sup>th</sup> of the 28 DU colleges in top 100 colleges all across India. The college had applied for the India Today ranking and obtained 60 rank under the category of Best Science Colleges.
2. Principal felt proud to informed all that, the college has successfully executed due promotions of the Stage III (15 cases for AL 12 to 13A i.e. Associate Professor) had been completed. No such applications are now pending with the office. Moreover, recently the college had also promoted 4 more associate professors (AL-13A) to professor (AL 14). In addition a non-teaching staff members have also successfully promoted for financial upgradation through Modified Assured Career Progression (MACP). He sincerely paid special thanks to the Chairperson Madam on behalf of all colleagues to extend the cooperation in carrying out task. He also expressed thanks to all the GB members, University teachers and administration for the same. He also express his gratitude on behalf of all to Vice Principal, college SO Admin for the extended support and managing things.
3. The college has successfully launched two indigenous applications viz; BRAHMA and BEAMS. The Hon'ble vice Chancellor, University of Delhi launched BRAHMA app on August 15 2021. These are Web Applications built with Google Apps Script. BRAHMA will be used to manage various information resources generated in College such as Student Data, Attendance, Internal Assessment, Time Table, Students Feedback, budget etc. Through this app teachers and admin can access and manage various college and individual

data conveniently using desktop, laptop, or phone. This app also enables the college to maintain a central database and also make it accessible at anytime and anywhere in a secured manner as only authorized person can access the data. BEAMS will be useful for managing different events organized in the college. These apps are conceptualized and built by college faculty Dr Partha S Pal and his team of Digitization and Automation committee and are free of cost.

4. The college has also collaborated with Govt College Bomdila (Affiliated to Rajiv Gandhi University), Arunachal Pradesh and also Indira Gandhi Government College Tezu, District Lohit (Affiliated to Rajiv Gandhi University, Doimukh) under the Vidya Vistar Scheme (V2S). Under this scheme, the faculties of both the colleges will share their academic expertise with students of each other's college through online/offline mode. The faculty members of both the Colleges may visit each other's college and may use Laboratories, Library etc. facilities for research work on mutual agreed programme/ scheduled without disturbing regular schedule of the students of their colleges. The event was inaugurated by Hon'ble Vice Chancellor on August 15 2021.
5. The college has entered in a memorandum of understanding with SMITA Research Lab, a Centre of Excellence on Smart Textile, Indian Institute of Technology, New Delhi under high value research project High Performance Composite Fibres funded by the Ministry of Textiles (Government of India) under prestigious National Technical Textile Mission (NTTM). The duration for MoU will be 3 years.
6. Department of Polymer Science has collaborated with IIT Hyderabad and IISc Bangalore for research scholars pursuing Ph.D. degree under the Prime Minister's Research Fellowship, December 2020. One scholar each from these institute will take teaching assignment at Bhaskaracharya College of Applied Sciences under this scheme. Dr.D. Parida is also taking a class in the Department of Polymer Science on voluntary basis without any financial liability on the college.
7. Three short term courses in online mode have been successfully conducted and completed by the College and fourth one is about to complete.

#### **ITEM NO. 2/91 : CONFIRMATION OF THE MINUTES**

The draft minutes of the 90<sup>th</sup> meeting of the Governing Body (GB) , held on 10<sup>th</sup> June 2021 was circulated to all the Hon'ble members of GB on 12<sup>th</sup> June 2021 for approval. The Hon'ble members have approved the minutes of the 90<sup>th</sup> meeting of the Governing Body and the confirmed minutes were circulated to the members, vide email letter dated 16<sup>th</sup> June 2021. The minutes of the 90<sup>th</sup> GB stands confirmed.

#### **ITEM NO . 3/91 : REPORTING ITEMS :**

The member of the Governing Body noted and/or ratified the following reporting items for which action had been carried out with the approval of the Chairperson, Governing Body:

##### **A. Appointment of Teachers Representative(s) in the Governing Body of the College**

The members of the Governing Body noted the approval of the University of Delhi, regarding appointment of Dr. Shalini Sehgal, Associate Professor, Department of

Food Technology as Teachers' Representative on the Governing Body of the College with effect from 17<sup>th</sup> July 2021 for a period of one year.

**B. Appointment of Bursar**

The members of the Governing Body noted and approved the extension of tenure of Prof. SidhhARTH Sirohi as Bursar of the college for another period of one year w.e.f. 1<sup>st</sup> August 2021. Prof. SidhhARTH Sirohi, will continue to perform the duties of Bursar of the college apart from his regular duties as Professor in the College.

**C. Promotion/Placement of Assistant Professors of the college under Career Advancement Scheme (CAS)-2018 Regulations in the next academic level :**

The member of the Governing Body have noted and approved that as per the University of Delhi Notification No. Estab-IV/017/2018-2020/9 dated 27 August 2020 and subsequent notifications/orders issued from time to time in this regard, the Screening cum Evaluation Committee/Selection Committee, wherever applicable, were constituted for considering the cases of promotion of Assistant Professor(s) in the college for promotion/ placement in the next academic level.

As per the norms of University of Delhi and on the approval of the Chairperson, Governing Body the following teachers were promoted as per the details below:-

i) The recommendations of Selection committee(s) for promotion/placement of Assistant Professor from stage-III, Academic Level-12 to Associate Professor, Academic Level-13A. The details are as follows:

S.No.	Name of the faculty	Recommendations of the Selection Committee for promotion/ placement in the next academic level alongwith the date of eligibility
1	Shri Bhavya Deep Assistant Professor Computer Science	To be promoted/placed as Associate Professor, Academic Level 13A (AGP Rs. 9,000 pre-revised) w.e.f. 01/11/2016.
2	Dr. Partha Sarthy Pal Assistant Professor Physics	To be promoted/placed as Associate Professor, Academic Level 13A (AGP Rs. 9,000 pre-revised) w.e.f. 10/05/2021.

**(ii) The recommendations of Selection committee(s) for promotion/placement of Associate Professor, Academic Level-13A to Professor. The details are as follows:**

S.No.	Name of the faculty	Recommendations of the Selection Committee for promotion/ placement in the next academic level alongwith the date of eligibility
1	Dr. N.S. Abbas Associate Professor Botany	To be promoted/placed as Professor, Academic Level 14 (AGP Rs. 10,000 pre-revised) w.e.f. 13 <sup>th</sup> October 2020

2	Dr. Sangeeta Srivastava Associate Professor Computer Science	To be promoted/placed as Professor, Academic Level 14 (AGP Rs. 10,000 pre-revised) w.e.f. 18 <sup>th</sup> July 2018
3	Dr. Geeta Mongia Associate Professor Electronics	To be promoted/placed as Professor, Academic Level 14 (AGP Rs. 10,000 pre-revised) w.e.f. 24 <sup>th</sup> July 2021
4	Dr. Uma Chaudhry Associate Professor Biomedical Science	To be promoted/placed as Professor, Academic Level 14 (AGP Rs.10,000 pre-revised) w.e.f. 18 <sup>th</sup> July 2018

**D. Repairing of damaged boundary wall , iron grill concertina coil fencing and drain in the College:**

The member of the Governing Body noted that the Directorate of Higher Education, GNCTD, has conveyed approval for sanction of amount of Rs. 20,12,900/- (Rupees Twenty Lakh Twelve Thousand Nine Hundred Only) to Public Works Department (PWD) (Civil) for repairing of damaged boundary wall, iron grill, concertina coil fencing and drain of BCAS, vide their letter No. DHE-10(16)/Minor Work/Major Work/BCAS/2019/2510-27 dated 25/08/2021

**E. Release of 2<sup>nd</sup> Installment of Grant-in-Aid for the financial year 2021-22**

The member of the Governing Body noted that the Directorate of Higher Education, GNCTD, vide their letter No. F.No. DHE-03(01)/100%/GIA/BSC/2021-2022/2959-68 dated 13/08/2021 has conveyed sanction of Competent Authority for release of an amount of RS. 5,72,50,000/- (Rupees Five Corer Seventy Two Lakh Fifty Thousand Only) as payment of 2<sup>nd</sup> installment of Grant-in-aid as per details given :

Grant-in-Aid - General      Rs. 47,50,000/-  
Grant-in-Aid – Salaries      Rs. 5,25,00,000/-

**F. Joining of Duties by Dr. Manoj Kumar Tiwari after Deputation**

The member of the Governing Body noted and approved the joining back of duties by Dr. Manoj Kumar Tiwari, Assistant Professor, Department of Electronics, as Assistant Professor, Department of Electronics, in the college w.e.f. 03/08/2021 (forenoon) after Deputation to All India Council for Technical Education since 16/11/2015.

**G. Absence to duties in r/o. Ms. Ankita Dharam, Technical Assistant**

The member of the Governing Body noted that Ms. Ankita Dharam, Technical Assistant had not been attending her duties since 7<sup>th</sup> July 2020 and remained absent from her duties. The members also noted and ratified that a committee has been constituted by the Principal to examine her case of absence of duties and the said committee is in the process of finalizing the report.

**H. Grant of Child Care Leave to the staff members**

The member of Governing Body noted and approved the recommendations of Leave Committee for grant of Child Care Leave to the following teachers:

a) Dr. Ruchi Gulati Marwah, was granted Child Care Leave w.e.f. 1<sup>st</sup> August 2021 or date of proceeding on CCL, whichever is later till 28/11/2022 for a maximum

period of 485 days and permission to leave the country. Dr. Ruchi has proceeded on CCL w.e.f. 9<sup>th</sup> August 2021.

b) Ms. Manu Kataria, has been granted Child Care Leave w.e.f. November 2021 or date of proceeding on CCL, whichever is later till 22<sup>nd</sup> June 2022.

### **I. Appointment and Resignation of Teaching Staff on Ad-hoc basis**

The member of the Governing Body noted and ratified appointment of following persons, who have joined the college as Assistant Professor on ad-hoc basis for a period of four months or till the end of semester/term or till the regular incumbent joins, whichever is earlier. Their ad-hoc services can be terminated at any time without giving any notice thereof:

S.No	Name	Department	Date of Termination	Date of Reappointment/joining
1	Dr. Shvetambri	Biomedical Sc	04/08/21 (A.N.)	06/08/21 (F.N.)
2	Dr. Neha Singh	Biomedical Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
3	Dr. Kapil Roy	Biomedical Sc.	28/05/21(A.N.)	20/07/21 (F.N.)
4	Dr. Shubhra Barwa	Biomedical Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
5	Dr. Shikha	Botany	04/08/21 (A.N.)	06/08/21 (F.N.)
6	Dr. J Dinakaran	Botany	04/08/21 (A.N.)	06/08/21 (F.N.)
7	Dr. Julie Thakur	Botany	04/08/21 (A.N.)	06/08/21 (F.N.)
8	Dr. Gurumayum	Botany	04/08/21 (A.N.)	06/08/21 (F.N.)
9	Dr. Salam Sonia	Botany	04/08/21 (A.N.)	06/08/21 (F.N.)
10	Mr. Bholey Singh	Chemistry	04/08/21(A.N.)	06/08/21 (F.N.)
11	Dr. Manjeet Singh	Chemistry	04/08/21(A.N.)	06/08/21 (F.N.)
12	Dr. Shailja Singh	Chemistry	04/08/21(A.N.)	06/08/21 (F.N.)
13	Dr. Swati Gupta	Chemistry	28/05/21(A.N.)	20/07/21(F.N.)
14	Dr. Sampat Singh	Chemistry	04/08/21 (A.N.)	06/08/21 (F.N.)
15	Sh Vijay	Chemistry	04/08/21 (A.N.)	06/08/21 (F.N.)
16	Mr. Parveen	Computer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
17	Ms. Seema	Computer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
18	Dr. Jayant Sharma	Computer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
19	Ms. Asha	Computer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
20	Ms. Arti Malyan	Electronics	04/08/21 (A.N.)	06/08/21 (F.N.)

21	Shri Shani Kumar	Electronics	03/08/21(F.N)	--
22	Dr. Satyawati	English	04/08/21 (A.N.)	06/08/21 (F.N.)
23	Dr. Franky Varah	EnvironmentalSc	04/08/21 (A.N.)	06/08/21 (F.N.)
24	Mr. C Lalmunpuia	Food Tech.	28/05/21(A.N.)	20/07/21 (F.N.)
25	Dr. Roshan Lal	Food Tech.	04/08/21 (A.N.)	06/08/21 (F.N.)
26	Dr. SakshiKhurana	Food Tech.	04/08/21 (A.N.)	06/08/21 (F.N.)
27	Ms. Shweta Dua	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
28	Mr. Pawan Kumar	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
29	Dr. Anil Kumar	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
30	Mr. Manoj Kumar	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
31	Mr. Rakesh	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
32	Dr. Amandeep Kaur	Instrumentation	04/08/21 (A.N.)	06/08/21 (F.N.)
33	Dr. Gunjan Sirohi	Microbiology	04/08/21 (A.N.)	06/08/21 (F.N.)
34	Dr. Neeru Bhagat	Microbiology	04/08/21 (A.N.)	06/08/21 (F.N.)
35	Dr. Ratyakshi	Microbiology	04/08/21 (A.N.)	06/08/21 (F.N.)
36	Dr. Pawan Kr Dabas	Physical Ed.	04/08/21 (A.N.)	06/08/21 (F.N.)
37	Sh. Herendra Kr	Physics	04/08/21 (A.N.)	06/08/21 (F.N.)
38	Dr. Krishna Dutt	Polymer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
39	Dr. Anil Barak	Polymer Sc.	04/08/21 (A.N.)	06/08/21 (F.N.)
40	Dr. Prem Lata	Polymer Sc.	22/07/21 (A.N.)	06/08/21 (F.N.)
41	Dr. Umesh Kumar	Polymer Sc.	04/08/21 (A.N)	06/08/21 (F.N.)
42	Dr. Laljee Ram	Zoology	04/08/21 (A.N)	06/08/21(F.N.)
43	Dr. Satyam Ravi	Zoology	28/05/21(A.N.)	20/07/21(F.N.)
44	Dr. Amit Kr Singh	Zoology	04/08/21 (A.N)	06/08/21(F.N.)
45	Dr. Alivia Roy	Zoology	04/08/21 (A.N)	06/08/21(F.N.)
46	Dr. Anjali Saxena	Zoology	04/08/21 (A.N)	06/08/21(F.N.)
47	Dr. Pallee Shree	Zoology	04/08/21 (A.N)	06/08/21(F.N.)
48	Dr. Reetuparna	Zoology	28/05/21(A.N.)	20/07/21 (F.N.)
49	Sh. Yagyadatta	Instrumentation	28/07/21(A.N.)	30/07/21(A.N.)

- (ii) The members of the Governing Body noted and accepted the resignation of Dr. C. Lalmuanpunia, from the post of Assistant Professor on adhoc basis, Department of Food Technology w.e.f 7<sup>th</sup> August 2021.
- (iii) The member of the Governing Body noted and ratified the appointment of Dr. Catherine Skyongzin Paul as Assistant Professor in the Department of Microbiology, on adhoc basis w.e.f. 31<sup>st</sup> August 2021 (F.N). She has been appointed against the leave vacancy of Dr. Ruchi Gulati Marwah.

**(b) Appointment of Non-Teaching staff on adhoc basis on compassionate ground**

The member of the Governing Body noted and ratified the appointment of Smt. Bimla as Safai Karamchari on adhoc basis for a period of 89 days as trainee on compassionate ground w.e.f. 19/08/2021(F.N.).

**ITEM No. 4/91 : ITEMS FOR CONSIDERATION**

**A. Short Term Course**

The Governing Body considered the proposal to start a short term course on 'Youth and Climate Change' from 16<sup>th</sup> September 2021 in collaboration with Lakshya (A society for social and Environment Development) of 40 hour duration, being organized by the following member :

Course Convener - Dr. Uma Chaudhry

Co-Convener - Ms. Deepti G Bhatnagar (Lakshya) & Dr. Franky Varah (BCAS)

Coordinator - Dr. Gunjan Sirohi, Dr. Sampath and Dr. Krishna Dutt (BCAS)

The member of the Governing Body approved the start of the aforesaid short term course.

**B. Confirmation of services of Ms. Ira Sharma as Section Officer (Admn.)**

The member of Governing Body noted and approved the confirmation of Ms. Ira Sharma on the post of Section Officer (Administration) w.e.f. 25<sup>th</sup> August 2020 (afternoon) after satisfactory / successful completion of her probationary period of one year.

**C. Extension of study leave in r/o. Ms. Arti Dua**

The member of the Governing Body noted and approved the recommendations of leave committee for extension of study leave of Ms. Arti Dua, Assistant Professor, Department of Computer Science, for further period of one year w.e.f. 6<sup>th</sup> September 2021 (3<sup>rd</sup> year) or till the submission of her Ph.D. thesis, whichever is earlier. During the study leave she will be governed by the rules of University of Delhi in the matter.

**D. Court case of Shri Santhanam Iyangar Vs University of Delhi & Ors.**

The members of the Governing Body noted and approved the appointment/engagement of Shri Anurag Dayal Mathur, Advocate, Supreme Court of India to represent / appear on behalf of the college in Hon'ble high Court of Delhi in WP(C) No. 9154/2021 titled 'Santhanam Iyangar Vs University of Delhi & Ors.' filed by Shri Santhanam Iyangar, Ex-Administrative Officer regarding release of his terminal benefits etc.

Further members of the Governing Body also noted that in compliance to the Order dated 27/08/2021 of Hon'ble High Court of Delhi, in the matter, Principal, Vice Principal and Bursar of the college had a meeting with the Director, Deputy Director and other officials of the Directorate of Higher Education on 02/09/2021 to discuss the case of Shri Santhanam Iyangar regarding release of grant/funds for payment of terminal/pensionary benefits to Shri Santhanam Iyangar, Ex A.O..

The issue regarding release of funds for pending pensionary/terminals benefits with respect to other retired / deceased officials of the college were also discussed.

The members of the GB was also apprised that another meeting was held on 07/09/2021 by officials of the college with the Directorate of Higher Education regarding the proposal submitted by the college vide letter dated 06/09/2021, for issuance of grant of Rs. 50,00,000/- (Rupees Fifty Lakhs Only) approximately, for releasing of pensionary benefits to all the retired officials of the college and it was assured by the officials of DHE that matter will expedited by them on priority so that funds may be released to college for payment of retiral benefits to Shri Santhanam Iyangar by the College within stipulated period.

**E. Contracts for providing Security and Sanitation Services in the College.**

The members of the Governing Body has noted that with respect to tender bids, floated on GeM portal, of hiring of agency for providing and security and sanitation work in the college, 94 bids have been received for security services and 186 bids for sanitation services have been received. The members also noted that further necessary action is being taken by the college.

**F. Grant of financial upgradation under MACP to the Non-Teaching staff member**

The members of the Governing Body approved the recommendations of the Screening Committee made in its meeting held on 09/09/2021, for grant of financial upgradation to Shri Pratap Singh, Laboratory Assistant, from pay level 4 to pay level- 5 as per 7<sup>th</sup> CPC, w.e.f. 17/02/2021 under MACP rules. His pay will be fixed as per University of Delhi rules.

Dated: September 12, 2021



Member-Secretary