



**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
SECTOR-2, DWARKA, NEW DELHI 110075**

**MINUTES FOR THE 92<sup>nd</sup> MEETING  
OF THE GOVERNING BODY**

**DATE : 15<sup>th</sup> September 2021**

**TIME : 3:00 p.m.**

**VENUE : Conference Room,  
Bhaskaracharya College of Applied Sciences,  
Sector-2, Dwarka, New Delhi - 110075**

## **CONFIRMED MINUTES FOR 92<sup>nd</sup> MEETING OF THE GOVERNING BODY, BCAS**

The 92<sup>nd</sup> meeting of the Governing Body (GB) of the Bhaskaracharya College of Applied Sciences (BCAS) was held on Thursday the 15<sup>th</sup> September 2021 at 3:00 p.m. in the Conference Room of the College. Due to pandemic COVID-19, GB meeting of the college was held in hybrid mode (online and offline mode). The following members attended the meeting:

1.	Prof. Manoj Kumar Singh	-	Member & University Representative
2.	Prof. Subho Mazumdar	-	Member & University Representative
3.	Dr. Inderbir Kaur	-	Member & Teachers' Representative
4.	Dr. Shalini Sehgal	-	Member & Teachers' Representative
5.	Shri Rakesh Bhardwaj	-	Non-Teaching Representative
6.	Prof. Balaram Pani	-	Member Secretary & Principal, BCAS

### **ITEM NO. 1/ 92 : REPORT OF THE PRINCIPAL :**

At the onset of the meeting Principal welcomed all the members and informed that the term of the GB representatives nominated by Executive Council, Dated 13.03.2020, University of Delhi and informed to the college via email dated 16<sup>th</sup> May 2020 by Assistant Registrar (DU) has been successfully completed on September 13, 2021. The Principal extends his gratitude to all the outgoing members in the last 18 months.

### **ITEM NO. 2/92 : CONFIRMATION OF THE MINUTES :**

The draft minutes of the 91<sup>st</sup> meeting of the Governing Body (GB), held on 10<sup>th</sup> September 2021 was circulated to all the Hon'ble members of GB on 11<sup>th</sup> September 2021 for approval. The Hon'ble members have approved the minutes of the 91<sup>st</sup> meeting of the Governing Body and the confirmed minutes were circulated to the members, vide email letter dated 12<sup>th</sup> September 2021. The minutes of the 91<sup>st</sup> GB stands confirmed.

### **ITEM NO. 3/92 : ELECTION OF THE CHAIRMAN:**

Prof. Balaram Pani, Principal, proposed the name of Prof. Subho Mozumdar as Chairman, Governing Body of the college and it was seconded by Dr. Inderbir Kaur. Prof. Subho Mozumdar was thus unanimously elected as Chairman, Governing Body BCAS.

**ITEM NO. 4/92 : APPOINTMENT OF THE TREASURER:**

Prof. Subho Mozumdar nominated Prof. Manoj Kumar Singh as Treasurer of the Governing Body of the college. Prof. Manoj Kumar Singh was unanimously elected as Treasurer, Governing Body BCAS.

**ITEM NO. 5/92 : ANY OTHER ITEM:**

- Privacy Policy for Digitization:** The College had already successfully launched two free and indigenous applications for the faculty members. Another app called BS-APP has been developed by the Digitization and Automation committee. The app has to be supported by the Privacy Policy of the institute as per Google norms mainly for the verification by Google for more than 100 users. The Policy document (attached here as Annexure I) was placed before the members and unanimously approved.

**Meeting ended with a vote of thanks to the chair.**



**Member-Secretary**

**Annexure I**

## **Privacy Policy**

Your privacy is important to us. It is Bhaskaracharya College of Applied Sciences' (BCAS) policy to respect your privacy regarding any information we may collect from you through our student application BS-APP (BCAS Student App).

We only ask for personal information when we truly need it to provide a service to you. We collect it by fair and lawful means, with your knowledge and consent. We also let you know why we're collecting it and how it will be used.

We only retain collected information for as long as necessary to provide you with your requested service. What data we store, we'll protect within commercially acceptable means to prevent loss and theft, as well as unauthorised access, disclosure, copying, use or modification.

We don't share any personally identifying information publicly or with third-parties, except when required to by law.

You are free to refuse our request for your personal information, with the understanding that we may be unable to provide you with some of your desired services.

Your continued use of BS-APP will be regarded as acceptance of our practices around privacy and personal information. If you have any questions about how we handle user data and personal information, feel free to contact us.

**This policy is effective as of 01 October 2021.**

### **Google Drive API**

BS-APP uses the Google Drive API for the following operations:

- Creating an initial folder named BCAS Student App
- Creating files/folders in the BCAS Student App folder
- Listing files and folders in a tree-like navigation
- Previewing file content
- Displaying file metadata (last modifying user and date/time)
- Accessing the users shared folders when required by college administration
- Moving files/folders
- Sending files/folders to trash
- Copying files/folders

## Details

A BCAS Student App folder is programmatically created upon registration via user interaction to encapsulate the operations performed by BS-APP.

### Data stored

BCAS Student App folder ID

Allows the user to sign in/out while maintaining a reference to their BCAS Student App folder.

### Google basic account info

BS-APP uses Google basic account info for the following:

- Displaying a profile photo
- Enable user sessions (signing in/out)
- Displaying username
- Data stored

### Google user ID:

Allows the user to sign in/out while maintaining a reference to their BCAS Student App folder.

### Google Sheets API

BS-APP uses Google Sheets API for the following:

- Write to a Google Sheet

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