



**Bhaskaracharya College of Applied Science
(University of Delhi)
Sector-2, Dwarka, New Delhi 110075**

**MINUTES OF THE 72nd MEETING
OF THE GOVERNING BODY**

.DATE : MONDAY THE 27TH JULY 2015

TIME : 10:30 a.m.

**VENUE : Office of the Chairman (Governing Body)
Department of Geology, University of Delhi,
Delhi – 110007.**

MINUTES OF THE 72nd MEETING OF THE GOVERNING BODY

The 72nd meeting of the Governing Body was held on Monday 27th July 2015 at 10:30 AM in the office of the Chairman (Governing Body) Department of Geology, University of Delhi, Delhi – 110007

The following members were present

1. Prof. Davesh K. Sinha - Chairman
2. Prof. K.S. Rao - Treasurer
3. Ms. Manu Kataria - Members
4. Dr. Saroj Kr. Shukla - Member
5. Sh. Rohit Chibber - Non-Teaching staff Representative
6. Dr. Balaram Pani - Member Secretary

ITEM NO: 1/ 72 : Opening remarks of the Chairman

At the outset the Chairman welcomed the members of the Governing body.

ITEM NO: 2/ 72 : Report of the Principal

Dr. Balaram Pani, Principal of the College informed the members that admission of students is under process as per the University of Delhi guidelines under CBCS system. Presently about 400 students have been enrolled in different departments. The Principal has placed his sincere thanks to the Governing Body Members for running the College smoothly.

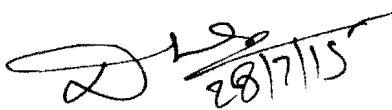
ITEM NO 3/ 72 Action taken report

The Member Secretary informed the Governing Body Members about the action taken on the following subject matters :

A. Child Care Leave (Item No. 3/69/B) :

The following Assistant Professor/Associate Professors are sanctioned Child Care Leave and they proceeded on Child Care Leave as per the details given below:

S.No.	Name & Designation	Department	Period of Leave	Date of Proceeding on leave
1	Dr. Anita Sondhi Associate Professor	Biochemistry	21.07.2015 to 18.04.2016	21.07.2015 (F.N.)
2	Ms. Manu Kataria Associate Professor	Computer Science	21.07.2015 to 20.08.2016	21.07.2015 (F.N.)
3	Dr. Meetu Luthra Associate Professor	Physics	21.07.2015 to 20.01.,2016	21.07.2015 (F.N.)
4	Ms. Arti Dua Assistant Professor	Computer Sc.	08.06.2015 to 14.01.2016	Leave is in continuation to maternity leave.


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B. Study Leave (Item No. 3/69/B):

1. Sh. Ramesh Kumar, Assistant Professor, Department of Physics were relieved from his duties w.e.f. 14.07.2015 (F.N.) vide order no. BCAS/PF/334/2015/691 dated 16.06.2015 to proceeded on study leave to pursue Ph.D. progrmme, for a period of two years.
2. Sh. Sandeep Kumar, Assistant Professor, Department of Physics has been granted study leave vide order no. BCAS/PF/333/2015/692 dated 16.06.2015 to pursue Ph.D. progrmme with effect from 14.07.2015 or date of proceeding on study leave whichever is later. Sh. Sandeep has requested that he will avail the study leave w.e.f. January 2016.
3. As directed by the Governing Body, notice has been issued to Ms. Amita Misra, Ms. Harmeet Kaur and Dr. Ramesh Kataria to join their respective duties immediately.

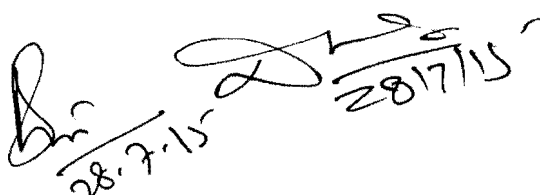
C. Appointment of Vice-Principal

In compliance of the directions of the in its Governing Body Meeting held on 6th July, 2015 (Item. No. 4), a Notice has been circulated amongst all the faculty inviting applications for the post of Vice-Principal, vide Notice dated 14.07.2015. The last date for the receipt of application is 3rd August, 2015.

The Chairman Governing Body suggested that in case no application is received from any of the faculty members for the post of Vice Principal, a letter may be sent to the University of Delhi seeking their advice.

ITEM NO 4/ 72 : Confirmation of the Minutes

- A. The following Minutes of the Governing Body Meetings were confirmed by Governing Body.
 1. Governing Body Meeting held on 30th April, 2015
 2. Governing Body Meeting held on 25th June, 2015
 3. Governing Body Meeting held on 6th July, 2015.

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ITEM NO 5/ 72: Items for consideration

A. Constitution of Condemnation Committee for condemnation of IT items and disposal of other store and furniture items.

The Governing Body Members discussed and deliberated on the matter and accorded its approval for constitution of Condemnation Committee for disposing off old unserviceable store items including IT/ Computer Items and vehicle. However, it was suggested that before deposing of any items the approval of Radiologist / Radio Officer of the University of Delhi, be obtained. The Governing Body approved the constitution of condemnation Committee, consisting of the following members:

- | | | |
|----------------------------|---|---|
| 1. Dr. Saroj Kr. Shukla | - | College Teachers Representative of the GB |
| 2. Bursar of the College | - | Ex-officio |
| 3. Secretary Staff Council | - | Ex -Officio |
| 4. Librarian | - | Ex - officio |
| 5. Section Officer (Admn.) | - | Ex - Officio |

ITEM NO 6/ 72 : Reporting Items

The Member Secretary reported the following items for which actions were carried out with the approval of the Chairman. The Governing Body ratified the following items :

A. Implementation of CBCS from the academic session 2015-16.

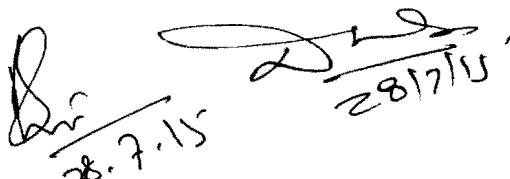
As per the directions/decision of the University of Delhi, the College has implemented Choice Based Credit System (CBCS) from the current academic session 2015-16, duly recommended by the Academic Committee of the College..

B. Appointment of Bursar

The term of Dr. Avneesh Mittal, Department of Electronics as College Bursar was up to 15.05.2015 and the same was extended for a further period of one year beyond 15.05.2015 on the same terms and conditions.

C. Appointment of Public Information Officer

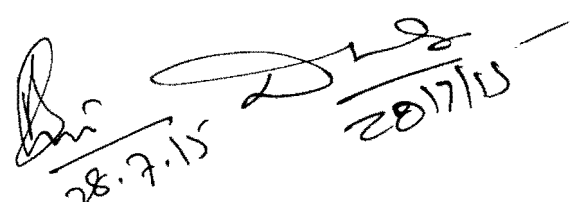
Dr. Anita Sondhi, Associate Professor, Department of Biochemistry/ Public Information Officer of the College has been granted Child Care Leave w.e.f. 21.07.2015 to 18.04.2016. As per the past practice, the post of Public Information Officer is being offered to the next senior teacher. **Shri Bhavya Deep**, Assistant Professor, Department of Computer Science being the next senior teacher, has been appointed as Public Information Officer of the College w.e.f. 21.07.2015 for a period of one year.

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D. Appointment of Teaching Staff on ad-hoc basis:

The following ad-hoc Assistant Professors were appointed for a period of four months or till the end of the semester or till the regular incumbents joins, whichever is earlier. Inadvertently, category Ms. Seema at serial No. 06 was mentioned as General instead of SC, in the agenda items. The Member Secretary informed the same to the Governing Body Members which was noted by them, Inconvenience caused was regretted. The mistake of category mentioned as General against the serial No. 06 was rectify as SC and inform to the members. The mistake was regretted:

S.No.	Name	Department	Date of Joining	Category
1	Dr. Kapil Roy	Biomedical Sc	20.07.2015 (F.N.)	SC
2	Dr. Neha Singh	Biomedical Sc	20.07.2015 (F.N.)	General
3	Dr. Savita Bansal	Biomedical Sc	20.07.2015 (F.N.)	OBC
4	Ms. Ratyakshi	Biomedical Sc	20.07.2015 (F.N.)	General
5	Sh. Parveen Kumar	Computer Sc	20.07.2015 (F.N.)	General
6	Ms. Seema	Computer Science	20.07.2015 (F.N.)	SC
7	Sh. Arun K Gautam	Computer Science	20.07.2015 (F.N.)	SC
8	Sh. Jayant Sharma	Computer Science	21.07.2015 (F.N.)	against the leave vacancy of Ms. Amita Misra
9	Ms. Gurkiran Kaur	Instrumentation	20.07.2015 (F.N.)	General
10.	Ms. Shweta Dua	Instrumentation	20.07.2015 (F.N.)	General
11.	Sh. Pawan Kumar	Instrumentation	20.07.2015 (F.N.)	General
12.	Ms. Shakti Sharma	Instrumentation	20.07.2015 (F.N.)	General
13	Dr. Anil Kumar	Instrumentation	20.07.2015 (F.N.)	SC
14	Sh. Manoj Kuamr	Instrumentation	20.07.2015 (F.N.)	OBC


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15	Sh. Rakesh	Instrumentation	20.07.2015 (F.N.)	OBC
16	Sh. Anil Dutt	Instrumentation	20.07.2015 (F.N.)	OBC
17	Dr. Tejpal Dhewa	Microbiology	20.07.2015 (F.N.)	OBC
18	Dr. Neha Bansal	Microbiology	21.07.2015 (F.N.)	General
19	Sh. Kavindra Kumar	Physics	20.07.2015 (F.N.)	against leave vacancy of Dr. Partho S Pal
20	Ms. Geeta Rani	Physics	21.07.2015 (F.N.)	against leave vacancy of Dr. Meetu
21	Dr. Pawan K Dabas	Physical Education	20.07.2015 (F.N.)	General
22	Dr. Krishna Dutt	Polymer Science	20.07.2015 (F.N.)	General
23	Dr. Mukesh Kumar	Polymer Science	20.07.2015 (F.N.)	General
24	Dr. Anil Barak	Polymer Science	20.07.2015 (F.N.)	General
25	Dr. Prem Lata Meena	Polymer Science	20.07.2015 (F.N.)	ST
26	Dr. Manjeet Singh	Polymer Science	20.07.2015 (F.N.)	OBC
27	Ms. Shaheen Ishrat	Computer Science	24.07.2015 (F.N.)	against leave vacancy of Ms. Arti Dua
28	Dr. Shvetambri	Biochemistry	23.07.2015 (A.N.)	against leave vacancy of Dr. Anita Sondhi
29	Dr. Jagjit Singh	Physics	24.07.2015 (F.N.)	against leave vacancy of Sh. Ramesh Kumar

E. Appointment of Non- Teaching Staff on ad-hoc basis:

The following ad-hoc non-teaching staff members were appointed w.e.f. 16.07.2015 (F.N.) on purely ad-hoc basis for a period of 89 days in the pay band of Rs. 5200-20200, grade pay of Rs. 1800/- with pay of Rs. 5200/-, as per the details given below:

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S.No.	Name	Post
1	Sh. Dalip Singh	Lab. Attendant
2	Sh. Kanahiya Lal	Library Attendant
3	Sh. Kalu Ram	Mali
4	Sh. Ravinder Kumar	Lab. Attendant
5	Sh. Chander Bhan	Mali
6	Sh. Mahesh Dixit	Office Attendant
7	Ms. Bimla	Safai Karamchari


F. Appointment of Junior Assistant on contract basis:

Consequent upon the resignation of Ms. Nisha Badola from the post of Office Assistant (contractual basis) w.e.f. 26.06.2015 (forenoon) , the post of Junior Assistant fell vacant. Walk in interview for the post of Junior Assistant on contractual basis on consolidate amount of Rs. 15,800/- was conducted on 21st July 2015.

On the recommendation of the Screening Committee, Shri Sumit Kalsi has been offered the post of Junior Assistant on purely contract basis for a period of six months or till the regular incumbent joins, whichever is earlier, on a consolidated amount of Rs.15,800.00 per month. Shri Sumit Kalsi joined the duties w.e.f. 23.07.2015 (afternoon).

ITEM NO.: 7/72 Any other Item with the permission of the Chair.

1. The Member Secretary informed the action taken regarding refund of an amount of Rs.114/-, Rs.1968/-, Rs.64,34,544/- and Rs.1,40,158/- through four cheques, as per the approval of the Governing Body, to the Directorate of Higher Education, Govt. of NCT of Delhi.
2. The Member Secretary informed the Governing Body Members that the College has registered with the NSDL for the purpose of New Pension Scheme. The College has already allotted Permanent Retirement Account Number (PRAN) number to all the individual employees employed on or after 1.1.2004. The contributions will be credited to the concerned authorities with effect from the month of July, 2015. The amount due up to June, 2015 will also be remitted with the concerned authorities as soon as possible.
3. The Member Secretary requested the Governing Body Members to kindly consider and approve the purchase of worth up to Rs.15,00,000/- under IT and Furniture Head. The funds will be debited to College Development Account under Students Fund Account. The members discussed and deliberated upon the matter and approved that an amount of Rs. 15,00000/- be utilized from the students fund accounts for the purchases under IT and Furniture Head.



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4. The proposal for crediting the overdue amount being received as penalty from the students, in the student's fund account under Library Development Head, was discussed at length as recommended by the Staff Council at its meeting held on 6.2.2015. At present the amount so collected is being credited to the Grant-in-Aid Account of the Directorate of Higher Education. The matter was deliberated upon and it is approved that the overdue amount received from the students be credited in the Students Fund Account under Misc. Library Development Head for the benefit of the students.
5. As per the University of Delhi norms for over 1000 students' strength, an additional post of Administrative Officer and a Senior Assistant is provided to the College. At present the sanctioned strength of students is 1014.

The Governing Body approved the post of Administrative Officer and one post of Senior Assistant subject to the condition that the same will be got approved from the University of Delhi and the Directorate of Higher Education.

The Meeting ended with a vote of thanks to the Chair.


28.7.15

(Dr. Balaram Pani)
Member – Secretary


28/7/15

(Prof. Devesh K. Sinha)
Chairman