

**MINUTES FOR THE 81<sup>st</sup> GOVERNING BODY MEETING HELD ON 7<sup>th</sup> FEBRUARY, 2019 AT 1.00 P.M. IN THE CONFERENCE ROOM OF THE COLLEGE**

81<sup>ST</sup> meeting of the Governing Body of the College was held on 07<sup>TH</sup> February, 2019 at 1.00 p.m. in the College. The following members were present:

- |                             |                  |
|-----------------------------|------------------|
| 1. Mr. Guneesh Agrawal      | Chairman         |
| 2. Prof. (Dr.) Anupama Goel | Treasurer        |
| 3. Dr. Kavita Kakkar        | Member           |
| 4. Mr. Prashant Shukla      | Member           |
| 5. Mr. Pranav Jain          | Member           |
| 6. Dr. Purnima Anand        | Member           |
| 7. Mr. Bhavya Deep          | Member           |
| 8. Dr. Balaram Pani         | Member Secretary |
| 9. Mr. Manish Verma         | Member           |

At the outset the Member-Secretary welcomed all the members of Governing Body. He informed the Governing Body about the celebration of Sports Day on 23<sup>rd</sup> January, 2019. He informed the house that the College in collaboration with Department of Chemistry, University of Delhi and Society for Promotion of Education and Science is organizing National Conference on "Recent Trends and Advancements in Chemical Sciences" from 29<sup>th</sup> March to 31<sup>st</sup> march, 2019. The member secretary apprise the governing body that the College will be soon be having its Open Gym in its garden with the permission of the Chairman, Governing Body.

**ITEM NO. 1/81 Confirmation of Minutes**

Minutes of the 80<sup>TH</sup> meeting of the Governing Body held on 8<sup>th</sup> August, 2018 at 11.00 a.m. in the College were confirmed.

**ITEM NO.2/81 Action Taken Report**

1. The Governing Body noted that the College had filed for LOGO (coloured) registration with Trade Mark Registry.
2. The matter was placed before the Governing Body for information that for appointment on compassionate grounds, the cases were sent to the University of Delhi and as per letter received from University of Delhi, committee has been constituted to consider their cases.

**ITEM NO.3/81 Reporting Items**

The following items are reported to the Governing Body.

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**ITEM NO. 3/81/A Extension of the term of Dr. Manoj Tiwari**

The Governing Body noted and approved the extension to Dr. Manoj Tiwari, Assistant Professor, Department of Electronics on Deputation basis w.e.f. 16/11/2018 to 15/11/2019 for a further period of one year.

**ITEM NO. 3/81/B Extension of Study Leave to Mr. Sandeep Kumar**

The Governing Body noted and approved the extension of Study Leave to Mr. Sandeep Kumar, Assistant Professor, Department of Physics beyond 16/07/2018 for a further period of six months or till the submission of his Ph.D. thesis, whichever is earlier.

**ITEM NO. 3/81/C MACP Promotion of Non-Teaching staff of the College**

The Governing Body noted and approved the recommendations of the Screening Committee(s). The Screening Committee(s) had unanimously recommended that the following may be placed in the next grade pay as per norms of Modified Assured Career Progressive Scheme (MACP). Their pay may be fixed as per the norms of the University of Delhi and MACP. They are required to fill the option form. The following cases may be sent to University of Delhi for approval.

S.No.	Name	Designation	Date of 2 <sup>nd</sup> MACP	Next Pay (Rs.) and Pay Level
1.	Sh. Satya Pal Maurya	Mali	05/06/2018	33,000/-, Level 3
2.	Sh. Devender Solanki	Laboratory Assistant	11/08/2018	35,900/-, Level 5
3.	Sh. Amit Dagar	Laboratory Assistant	11/08/2018	35,900/-, Level 5
4.	Sh. Yogesh Kumar	Driver	31/08/2018	35,300/- Level 4
5.	Smt. Beena	Safai Karamchari	18/09/2018	31,100/-, Level 3

**ITEM NO. 3/81/D Appointment of Public Information Officer**

The Governing Body noted and approved that the appointment of Dr. Inderbir Kaur, Associate Professor, Department of Electronics as Public Information Officer of the College w.e.f. 03/10/2018 for a period of one year.

**ITEM NO. 3/81/E Sanction of different kinds of Leave to Teaching & non-teaching staff members**

The Governing Body noted and approved the following leaves to teaching and non-teaching staff members mentioned as under:

S.No.	Name	Department	Nature of Leave	Period of leave
1.	Dr. Vandita Gupta,	Food	CCL	08/09/2018 to

	Assistant Professor	Technology		25/09/2018
2.	Dr. Shalini Sehgal, Associate Professor	Food Technology	CCL	20/10/2018 to 20/07/2019
3.	Dr. Geeta Bhatt, Associate Professor	Instrumentation	CCL	22/01/2019 to 20/06/2019
4.	Dr. Ruchi Gulati Marwah, Assistant Professor	Microbiology	CCL	13/11/2018 to 30/04/2019

**Non-Teaching Staff**

S.No.	Name	Nature of Leave	Period of leave
1.	Ms. Ritu Sareen, Sr. P.A. to Principal	CCL	13/08/2018 to 26/09/2018 28/12/2018 to 18/01/2019
2.	Ms. Usha Sati, Junior Assistant	CCL	04/09/2018 to 25/09/2018

**ITEM NO. 3/81/F Installation of Solar Light System**

The Governing Body noted that M/s. Sonnen had installed 10 posts of Solar Lights in the College campus and will maintain them free of cost.

**ITEM NO. 3/81/G Appointment of Teaching Staff on Ad-hoc basis**

The Governing Body deferred the item for next meeting

**ITEM NO. 3/81/H Appointment of Non-Teaching Staff (MTS) on Contractual basis**

The Governing Body deferred the item for next meeting

**ITEM NO. 3/81/I Starting of IGNOU Study Centre**

The Governing noted approved the starting of IGNOU Study Centre in the College campus w.e.f. the coming academic session.

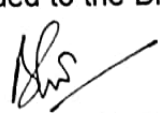
**ITEM NO. 3/81/J Finance Committee Meeting Minutes**

The Governing Body noted and approved the recommendations of the Finance Committee passed in its meeting held on 18/10/2018 and 07/02/2019.

**ITEM NO. 4/81 Any Other Matter with the Approval of the Chairman****ITEM NO. 4/81/A Expansion of College Building**

The Governing approved the recommendations of the Building Expansion Committee. The approval of the Governing Body will be forwarded to the Directorate of Higher Education.

  
CHAIRPERSON,  
Governing Body

  
MEMBER SECRETARY  
Governing Body