

Confirmed Minutes of the Staff Council 28.09.2016

A meeting of the Staff Council was held on September 28, 2016 at 1245hrs in the conference room. The meeting was attended by the members listed below along with Dr. Balaram Pani, Chairman Staff council, Dr. Shalini Sehgal, Vice Principal and the Dr. Avneesh Mittal, Secretary Staff council.

Name (Dr./ Mr./ Ms.)	Name (Dr./ Mr./ Ms.)	Name (Dr./ Mr./ Ms.)	Name (Dr./ Mr./ Ms.)
1. Aarti Malyan	16. Jagjit Singh	31. Neha Singh	46. Sanyam Gupta
2. Akanksha Wadehra	17. Jayant Sharma	32. Partha S. Pal	47. Saroj Kr. Shukla
3. Amandeep Kaur	18. Jitender Kumar	33. Parveen Kumar	48. Seema
4. Amit Kumar	19. Juhi Gupta	34. Pawan Dabas	49. Shubhra Barwa
5. Anand Bhardvaja	20. Kapil Roy	35. Pawan Kumar	50. Shvetambri
6. Anil Barak	21. Kavindra Kumar	36. Pawas Goswami	51. Shweta Dua
7. Anil Dutt	22. Krishna Dutt	37. Pradeep Kumar Muwal	52. Shweta Gupta
8. Anil Kr. Bali	23. Lalit Kapur	38. Prem Lata Meena	53. Suman Bharti
9. Anil Kumar	24. Manjeet Singh	39. Rakesh	54. Susmita Dey Sadhu
10. Anita Sondhi	25. Manoj Kumar	40. Ranjeet S. Thakur	55. Vandana Batra
11. Anshika Singh	26. Manu Kataria	41. Ratyakshi	56. Vijay Kumar Nalla
12. Bhavya Deep	27. Meenakshi Garg	42. Rizwana	57. Vikas Tyagi
13. Deepak Gupta	28. N. S. Abbas	43. Roshan Lal	
14. Eram Shahid Rao	29. Neeru Sharma	44. Ruchi G. Marwah	
15. Gurkiran Kaur	30. Neha Bansal	45. Sangeeta Srivastava	

The secretary staff council welcome all the members in the staff council. He informed the house that the confirmed minutes of the last staff council held on August 03, 2016 have been circulated electronically. All the concerned members gave their consent to have receive the same.

1. Opening Remarks by the Chairman Staff Council:

The Chairman welcome all the members in the staff council and informed the house about the following in his initial remarks:

Dr. Avneesh Mittal
Secretary

Dr. Balaram Pani
Chairman

- (i) Committee formed in the last Staff Council dated 03.08.2016 to frame the constitution of the students' union in the college has submitted the constitution. The same has been approved by the Chairman Governing Body.
- (ii) Election Committee comprising Dr. N. S. Abbas, Dr. Anand Bharadvaja, Dr. Geeta Bhatt and Dr. Sangeeta Srivastava successfully conducted the students' election for the first time in the college (for DUSU). However, none of the nominations received (17) were found eligible to contest the elections for the office bearer of Bhaskaracharya Students' Association and hence all were cancelled. It has been decided to return the security fee/ draft of all the nominations cancelled.
- (iii) The college has established IQAC via notice dated 23.08.2016 (Copy attached for reference as Annexure I). The committee will work on the guidelines laid down by UGC and NAAC and the student feedback of the teachers will be undertaken from this semester onwards.
- (iv) Dr. Shakti Sharma in the Department of Instrumentation has resigned. Dr. Amandeep Kaur has joined in the Department of Instrumentation.
- (v) Dr. Sanyam Gupta has joined the Department of Mathematics.
- (vi) Dr. Ratyakshi has joined the Department of Biomedical Sciences.
- (vii) The college has been granted Rs. 27 Lakhs (approx.) for the procurement of furniture.
- (viii) Dr. Ranjeet S. Thakur has been appointed as the member of Faculty of Arts under the provisions of Statute 9(3) (v) & 9(4) according to his seniority in the University for a term of three years w.e.f 08.09.2016.
- (ix) The college has organized a two days *National Workshop on Intellectual Property Rights: Culmination of Research* on 23-24 September 2016 in the college. The Ministry of Micro, Small and Medium Enterprises supported the event. The event was attended by delegates representing 20 different organizations including representatives from the industries, faculties Research Scholars and undergraduate students from the different Universities. He congratulated the organizing team for a successful event.

Agenda item 1: NAAC Accreditation


The NAAC convener briefed the house about the need for resubmission of NAAC fee due to non-availability of some technical data on time. The house resolved to forward the approved request to resubmit the NAAC fee for the mandatory NAAC accreditation to the Chairman Governing Body.

Agenda item 2: Any other item with the permission of the Chairman

- (i) The secretary staff council informed the house about the mail received from the President Staff Association referring the UGC Questionnaire for College Pay Review Committee. In view of the very short time available, it was unanimously decided to concentrate on mandatory NAAC over the above questionnaire as it needs a lot of information from the administration. Moreover, it was not mandatory.
- (ii) Chairman, Staff Council requested the Department of Computer Science to develop a software to manage the monthly attendance records and internal assessment for the college. The department agrees to do the needful at the earliest.
- (iii) **Magazine Committee:** Dr. S. K. Shukla, Dr. Deepak Gupta and Dr. Sanyam Gupta will be the members this committee.
- (iv) Dr. Amandeep Kaur will be representing in all the staff council committees in place of Dr. Shakti Sharma.
- (v) Dr. Sanyam Gupta will be a member of the **Bhaskaracharya Cell and Eco Club.**
- (vi) Dr. Kapil Roy will be a member of the **Equal Opportunity Cell.**
- (vii) Dr. Ratyakshi will be the member of **Women Development Cell, Swacchata Committee and Proctorial Committee.**

The meeting ended with a vote of thanks to the Chair.

The minutes are computer generated and need no signature.



**Bhaskaracharya College of Applied Sciences
(University of Delhi)
Sector 2, Phase-I, Dwarka
New Delhi - 110075**

Dated : 23/08/2016

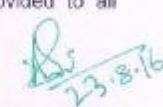
NOTICE

All are hereby informed that as per the XII Plan of University Grants Commission Guidelines, the College has to establish Internal Quality Assurance Cell (IQAC). The IQAC is meant for planning, guiding and monitoring Quality Assurance and Quality Enhancement activities of the College. The IQAC will channelize and systematize the efforts and measures of the College towards academic excellence. The following shall be the members of the IQAC (as per UGC guidelines):

1. Dr. Balaram Pani, Principal – Chairperson
2. Dr. N.S. Abbas Ali, Associate Professor – Member
3. Dr. Lalit Kapur, Associate Professor – Member
4. Dr. Anand Bharadvaja, Associate Professor – Member
5. Dr. Manoj Khanna, Associate Professor – Member
6. Dr. Geeta Mongia, Associate Professor – Member
7. Mr. Santhanam Iyengar, Section Officer – Member
8. Dr. Shilpa Madan, Deputy Director, R&D and Standardization, Veeba Foods
9. Prof. Sushma Yadav, Professor, Indian Institute of Public Administration
10. Dr. Shalini Sehgal, Vice Principal – Member Secretary

The members from S.No. 2 to 6 are nominated as per the seniority list of the teachers and their membership shall be for two years. The member at S.No. 7 is according to the seniority of non-teaching staff member (senior administrative official). His membership is also for a period of two years. The Vice Principal will be the ex-officio Member Secretary of the above mentioned cell.

The duties and responsibilities of the above mentioned Cell will be provided to all members electronically.


PRINCIPAL
 Principal
 Bhaskaracharya College of Applied Sciences
 (University of Delhi)
 Sector-2, Phase-I, Dwarka, New Delhi-75

Dr. Avneesh Mittal, Secretary

Dr. Balaram Pani, Chairman

Confirmed Minutes of the Staff Council held on 29.08.2016