



**Bhaskaracharya College of Applied Sciences**  
(University of Delhi)  
Sector- 2, Dwarka, New Delhi – 110 075

**Minutes of the Staff Council held on 1<sup>st</sup> January 2019**

A meeting of the Staff Council was held on Tuesday, 1<sup>st</sup> January 2019 at 1200 noon in the AV room. The following members along with Dr. Balaram Pani, Chairman Staff Council and Dr. Uma Dhawan, Secretary Staff Council attended the meeting.

Dr./ Mr./ Ms.	Dr./ Mr./ Ms.	Dr./ Mr./ Ms.	Dr./ Mr./ Ms.
1 Aarti Malyan	20 Gurkiran Kaur	39 Pawan Kumar	58 Saroj Kr. Shukla
2 Alivia Roy	21 Inderbir Kaur	40 Pawas Goswami	59 Seema
3 Amandeep Kaur	22 Jayant Sharma	41 Pradeep Kr. Muwal	60 Shailja Singh
4 Amit Kumar	23 Jitender Kumar	42 Prem Lata Meena	61 Shivani G. Varmani
5 Anand Bharadvaja	24 Kapil Roy	43 Purnima Anand	62 Shvetambri
6 Anil Barak	25 Kavindra Kumar	44 Radhe Shyam	63 Shweta Dua
7 Anil Kumar	26 Krishna Dutt	45 Ragini Jindal	64 Shweta Gupta
8 Anita Sondhi	27 Lalit Kapur	46 Rajwant Kaur	65 Siddharth Sirohi
9 Anjali Saxena	28 Mahesh Chand	47 Rakesh	66 Souvik Sen Sharma
10 Ankita Bidalia	29 Manjeet Singh Barwa	48 Ramesh Kumar	67 Sujata Bhardwaj
11 Anshika Singh	30 Manoj Kumar	49 Ranjeet S. Thakur	68 Suman Bharti
12 Arti Dua	31 Manu Kataria	50 Ratyakshi	69 Susmita Dey Sadhu
13 Asha	32 Meenakshi Garg	51 Ravi Gupta	70 Swati Gupta
14 Avneesh Mittal	33 Neeru Sharma	52 Reetu Parna Basak	71 Tanya Lava Swer
15 Basant Saini	34 Neha Bansal	53 Rizwana	72 Uma Chaudhry
16 Bhavya Deep	35 Neha Singh	54 Roshan Lal	73 Umesh Kumar
17 Franky Varah	36 Palleeshree	55 Salam Sonia Devi	74 Vandana Batra
18 Geeta Bhatt	37 Parveen Kumar	56 Sampat S Chauhan	75 Vandita Gupta
19 Geeta Mongia	38 Pawan Dabas	57 Sanyam Gupta	76 Vijay Kr. Nalla

**2019(1)/1 Initial Remarks by the Chairman Staff Council**

The Chairman welcomed all the members in the New Year 2019. He informed the house that the confirmed minutes of the last staff council held on 24<sup>th</sup> July 2018 have been circulated via email on 7<sup>th</sup> August 2018 and are also available on the college website. All the concerned members gave their consent to have received the same. Further, he informed the house about the following in his initial remarks:

1. Solar panels are installed in the college for streetlights free of cost.
2. The process for building expansion is being initiated and the tender for the same will be floated within a month or two.
3. Tendering for the Open Gym in the college premises is being done.
4. The college fest and department fests shall be organized as per the academic calendar decided earlier i.e. from 12<sup>th</sup> to 23<sup>rd</sup> January 2019. Only academic activities shall be organized in the department fests.
5. Dr. Shalini Sehgal and Dr. Ruchi Gulati have proceeded on CCL.

6. Dr. Anil K. Bali has proceeded on Medical Leave and Dr. Anita Sondhi is appointed as the TIC of the Department of Zoology as per the Office Order No. BCAS/17(13)/Appt.of TIC/2018/1764 dated 7/12/2018.
7. He congratulated the Election Committee for the successful conduct of the students' election (DUSU and BSA) for the year 2018-19 in the college.
8. Dr. N.S. Abbas would be the coordinator for the additional courses under Star College Scheme of DBT.

### **2019(1)/2 Reporting of Academic workload for the even semester 2018-19**

Academic committee convener briefed the house about the workload for the even semester as attached. It was informed by the Principal that Dr. Amita Misra has resigned from the college hence, one Adhoc appointment in the department of Computer Science mentioned against leave vacancy is actually a vacant position. GE papers were assigned to the students of second and fourth semesters on the basis of merit-cum-preference. The TICs were requested to inform any student left with unassigned GE options.

### **2019(1)/3 Recommendations of the Website Committee**

Convener, Website committee placed the recommendations in the house and it was decided that the College website would provide the links of the blogs of the Departments or Staff council approved committees subject to the following conditions:

1. The contents and the maintenance of the blog would be the sole responsibility of the respective department or committee and the same should be displayed on the Home page of the blog.
2. One permanent faculty would be the administrator of the blog whose name and contact details should be clearly mentioned on the Home page of the blog.
3. All blogs would have their links in their respective department or committee page. The blog of the library would be in the Library page which is on the Home page of the college website.

### **2019(1)/4 Updates/ Changes in Staff Council committees**

1. As per the email dated 24<sup>th</sup> August 2018, Dr. Neeru Sharma is the new Convener for NSS instead of Ms. Shweta Gupta.
2. As per the email dated 27<sup>th</sup> August 2018, two members Dr. Rajwant Kaur, Department of Botany and Dr. Arpita Vats, Department of Microbiology were added to the already existing Gandhian study center of the college.
3. Dr. Ramesh Kumar will now be the convener, ECA.
4. Dr. Anand Bharadvaja will be the Convener, Committee for Student Counselling System and Mentorship.
5. Dr. Neha Singh will be the Convener and Dr. Manjeet Singh will be the Co-Convener of the Training & Placement Cell.
6. Dr. Sakshi Khurana will be the member in Library Committee and Training & Placement Cell in place of Dr. Shalini Sehgal.

## **2019(1)/5 Annual Day 2018-19**

It was decided to hold the Annual day 2018-19 in 2<sup>nd</sup> to 4<sup>th</sup> week of February 2019. The Chairman, Staff Council informed that there is a plan to invite Shri Manish Sisodia Ji as the Chief Guest. Various sub-committees of the Annual Day & Prize Distribution function Committee were formed.

### **Annual Day & Prize Distribution Function Committee (As formed earlier)**

**Convener-** Bursar (Ex- Officio)

#### **Members-**

Secretary, Staff Council (Ex- officio)  
Convener, Proctorial Committee (Ex- officio)  
Convener, Sports Committee (Ex- officio)

Convener, ECA Committee (Ex- officio)  
Convener, Website Committee (Ex- officio)  
Conveners of all the subcommittees formed

### **1. Best Student Award Committee**

**Convener-** Dr. Inderbir Kaur

#### **Members-**

TIC - Department of Biomedical Science  
TIC - Department of Computer Science  
TIC - Department of Electronics  
TIC - Department of Food Technology  
TIC - Department of Instrumentation  
TIC - Department of Microbiology

**Co-Convener-** Dr. Vandana Batra

TIC - Department of Physics  
TIC - Department of Polymer Science  
Convener, ECA (Ex-Officio)  
Convener, NSS (Ex-Officio)  
Convener, Sports Committee (Ex -Officio)

### **2. Decoration Committee**

**Convener-** Dr. Sujata Bhardwaj

#### **Members-**

Dr. Alivia Roy  
Dr. Neha Bansal  
Dr. Shubhra Barwa

**Co-Convener-** - Dr. Gurkiran Kaur

Dr. Shweta Dua  
Dr. Suman Bharti

### **3. Invitation and Reception Committee**

**Convener-** Dr. N.S. Abbas

#### **Members-**

Dr. Anil Barak  
Dr. Anjali Saxena  
Dr. Jayant Sharma  
Dr. Mahesh Chand

Dr. Manoj Kumar  
Dr. Palleeshree  
Dr. Pradeep K. Muwal  
Dr. Rajwant Kaur

### **4. Pandal Committee**

**Convener-** Dr. Pawas Goswami

#### **Members-**

Dr. Kavindra  
Dr. Krishna Dutt  
Dr. Manjeet Singh

Dr. Parveen Kumar  
Dr. Pawan Kumar  
Dr. Umesh Kumar

**5. Prize Distribution Committee**

**Convener-** Dr. Neeru Sharma

**Co-Convener-** Dr. Anil Kumar

**Members-**

Dr. Ankita Bidalia  
Dr. Anshika Singh  
Dr. Franky Varah  
Dr. Jitender Kumar  
Dr. Kapil Roy  
Dr. Pawan Dabas  
Dr. Premlata Meena

Dr. Ratyakshi  
Dr. Ravi Gupta  
Dr. Reetuparna Basak  
Dr. Swati Gupta  
Dr. Tanya Lava Swer  
Dr. Uma Dhawan

**6. Refreshment Committee**

**Convener-** Dr. Uma Chaudhry

**Co-convener-** Dr. Roshan Lal

**Members-**

Dr. Lalit Kapur  
Dr. Radhe Shyam  
Dr. Rakesh Kumar

Dr. Sanyam Gupta  
Dr. Shvetambri

**7. Stage Management Committee**

**Convener-** Dr. Manu Kataria

**Members-**

Dr. Meetu Sethi  
Dr. Neha Singh

Dr. Ratyakshi  
Dr. Seema

**2019(1)/6 Any other matter**

Dr. Salam Sonia Devi, Department of Botany was co-opted as a member in the North East Cell.

**The meeting ended with a vote of thanks to the Chair.**

The minutes are computer generated and need no signature.

Academic Workload Even Semester  
January 2019 Session

Sr. No	Department	Workload	Sanctioned Teachers	Permanent Teachers	Ad-hoc Teacher Required	Guest Teacher Required
1	Biochemistry	16	1	1	—	—
2	Botany	86	5	2	3	—
3	Biomedical Sciences	126	7	3	4	2
4	Chemistry	80	5	(PRINCIPAL) 1 <sup>12</sup>	4	—
5	Computer Science	154	9	(1 on leave) 8	5	2
6	Electronics	126	8	(2 on " ) 8	2	—
7	Instrumentation	166	9	1	8	—
8	Food Technology	134	8	5	3	1
9	Human Communication	16	1	1	—	—
10	Polymer Science	134	8	3	5	—
11	Microbiology	102	6	(1 on leave) 4	3	—
12	Physics	135	8	(5 on leave) 7	4	—
13	Mathematics	55	2	2	1	1
14	Zoology	82	5	1	4	—
15	English	24	—	Nil	1	—
16	Environmental Studies	20	—	Nil	1	—
17	Physical Education	08	—	Nil	1	—

Botany, Biomedical Sciences, Chemistry, Computer Science, Electronics and Food-Technology:  
English in Semester-II  
Instrumentation, Microbiology, Physics, Polymer Science and Zoology :  
EVS in Semester-II.

*Umesh Desai* 27/11/18  
*exp*  
*Done*  
*Santhosh*  
*27/11/18*  
*Praveen*  
*27/11/18*  
*SCM*  
*20/11/2018*  
*ASanath*  
*27/11/2018*