

Following are the minutes of Staff Council held on 26.02.2014:**Item No. 1**

1. Annual day would be celebrated in the 1st or 2nd week of April 2014, depending on the availability of Chief Guest.
2. Proposed Guest for the Annual Day:
 - UGC Chairman
 - Secretary, UGC
 - Secretary, DST
 - H'able Dr. A. P. J. Abdul Kalam
 - LG, Delhi
 - Director Higher Education
 - Vice-Chancellor (University of Delhi)
 - Rtd. Gen. G. D. Bakshi
3. Various Annual Day Committees formed are as follows:
 - (i) **Core Committee:**
 - Bursar (Ex officio) : Convener
 - Secretary Staff Council
 - Convener Sports Committee
 - Convener Discipline Committee
 - Convener ECA Committee
 - Convener NSS Committee
 - Dr. A. K. Bali
 - Dr. Anand Bharadvaja
 - (ii) **Refreshment and Lunch Committee:**
 - Dr. Jitender Kumar: Convener
 - Dr. Meenakshi Garg
 - Dr. Sushmita
 - Dr. Lalit Kapur
 - (iii) **Prize & Degree Distribution Committee:**
 - Dr. Amit Kumar :Convener
 - Dr. Ramesh Kumar
 - Dr. Tejpal Dhewa
 - Dr. Anil Rathi
 - Dr. Neha (BMS)
 - Ms. Vandana (FT)
 - Dr. Krishna Dutt
 - Dr. Seema (CS)
 - Dr. Pawan Kumar (Instru.)
 - (iv) **Decoration Committee**
 - Ms. Shweta Gupta (Convener)
 - Dr. Tuhina
 - Dr. Barkha
 - Ms. Gurkiran Kaur
 - Ms. Shweta Dua
 - (v) **Stage Management Committee**
 - Dr. Renu Baweja (Convener)
 - Ms. Chetna Laroia
 - Dr. Parvinder Kaur
 - Mr. Manoj Kumar
 - Ms. Divya Bajaj

- (vi) **Invitation and Reception Committee**
 - Mr. Vikash Tyagi (Convener)
 - Dr(Ms.) Vandana Batra
 - Dr. Kapil Roy
 - Ms. Savita
 - Mr. Sandeep Kumar (Polymer Science)
- (vii) **Distinguished Alumni / Best Student award**
 - Dr. N. S. Abbas (Convener)
 - TIC- Department of Computer Science
 - TIC- Department of Biomedical Science
 - TIC- Department of Food Technology
 - TIC- Department of Instrumentation
 - TIC- Department of Electronics
 - TIC- Department of Polymer Science
 - TIC- Department of Microbiology
 - TIC- Department of Physics
- (viii) **Annual Report Committee**
 - Dr. Madhulika (Convener)
 - Dr. . Perna Malhotra
 - TIC's/TIC's representatives
- (ix) **Pandal Committee**
 - Dr. Parthasarthy Pal (Convener)
 - Mr. Ramesh Kumar
 - Mr. Parveen Kumar
 - Dr. Ranjeet Thakur

The following staff Council committees will also take care for the respective Annual Day Committee

- Magazine Committee
- Discipline Committee
- ECA Committee
- NSS Committee

Item No. 2 (Any other matter)

1. Dr. Manu Kataria will also be the member of the following committee :
"Committee for financial assistance to teachers for attending seminar, conferences *etc.*"
2. Item no. 5 of the purchase committee meeting held on February 4, 2014 (regarding minutes of the purchase committee held on January 15, 2014) was discussed. It was clarified that word "equipment" will be read as "*chemicals*" and word "*etc.*" be considered deleted.
3. It was decided that only the softcopy of the placement brochure will be prepared for annual day 2013-14.
4. With regard to thin attendance of students, it was decided to a general notice on the college notice board and college web-site.

Meeting ended with vote of thanks to the chair.

Minutes were read and confirmed then & there .

Secretary