

Minutes of the Staff Council meeting held on March 30, 2012

1) Minutes of the meeting held on Nov 18, 2011 and the emergency meeting held on Jan 10, 2012 were confirmed

2) Dr Anita Sondhi was unanimously re-elected as Secretary, Staff Council. for the year 2012-13

3) Various Staff Council Committees were constituted for the year 2012-13 (List in the second attachment)

4) It was decided to charge a sum of Rs 100 per student for Alumni Fund at the time of admission. I Card fee to be increased from Rs 10 to Rs 50 and medical fee from Rs 25 to Rs 100

5) It was decided to sanction Rs 20,000 for this year's alumni meet.

6) In terms of distribution of prizes to toppers, Staff Council decided to continue following the past practice. This means Topper of the courses which are run only at BCAS will continue to be given the prize money as per university topper of the same rank

7) The Chairman was requested to take up with the University the issue of honouring at annual convocation, the students with university positions in courses of Instrumentation, Food Technology, Polymer Science and Biomedical Sciences.

8) A committee was constituted to discuss the attendance issue with Vice Principal Dr Bali as Convener, Secretary Staff Council, Convener- Sports Committee and Convener- ECA committee.

9) It was decided to defer the presentation of annual report of committees/clubs/societies to the next staff council meeting

Attendance at the meeting

Biochemistry	Dr. Anita Sondhi	Present
Biology	Dr. N.S. Abbas	Present
	Dr. A. K. Bali	Present
	Dr. Sujata Bhardwaj	(on leave)
Biomedical Sciences	Dr. Uma Chaudhry	Present
	Dr. Shivani. G. Varmani	Present
	Dr. Uma Dhawan	Present

	Dr. Renu Baweja	Present
	Dr. Parvinder Kaur	Present
	Dr. Veena Vasandani	Present
	Dr. Pradeep Kumar	Present
Chemistry	Dr. Lalit Kapur	Present
	Dr. Balaram Pani	Present
	Dr. Ramesh Kataria	Present
	Dr. Manjeet Singh	-----
Computer Science	Ms. Manu Kataria	Present
	Dr. Sangeeta Srivastava	(on leave)
	Mr. Bhavya Deep	Present
	Ms. Amita Misra	(on leave)
	Ms. Arti Batra	Present
	Mr. Anil K Malhotra	-----
English	Dr. Prerna Malhotra	Present
Electronics	Dr. Manoj Khanna	Present
	Dr. Geeta Mongia	Present
	Dr. Inderbir Kaur	Present
	Sh. Avneesh Mittal	(on leave)
	Dr. Manoj Tiwari	Present
	Ms. Sweta Gupta	Present
	Dr. Jitender Kumar	Present
	Dr. Amit Kumar	Present
	Dr. Harsupreet Kaur	Present
	Dr. Kirti Basu	Present
Food Technology	Dr. Rizwana	Present
	Dr. Vandita Gupta	Present
	Dr. Shalini Sehgal	-----
	Dr. Eram S. Rao	(on leave)
	Dr. Meenakshi Garg	Present
	Ms. Monica Jain	-----
	Ms Prabhjot Kaur	Present
Human Communication	Dr. Madhulika Bajpai	Present
Instrumentation	Dr. Geeta Bhatt	Present
	Ms. Poonam Sharma	Present
	Ms. Gurkiran Kaur	Present

Library	Dr. Ranjeet S. Thakur	Present
Mathematics	Dr. Ragini Jindal	Present
	Ms. Neeru Sharma	(on leave)
	Dr. Geetika Khunger	Present
Microbiology	Dr. Vijay K Nalla	Present
	Dr. Purnima Anand	Present
	Dr. Ruchi Gulati	(on leave)
	Dr. Pawas Goswami	Present
	Dr. Tejpal Dhewa	Present
	Ms. Neha Minocha	Present
Polymer Science	Dr. S.K. Shukla	Present
	Dr. Susmita .D. Sadhu	Present
	Sh. Sidhharth Sirohi	(on leave)
	Ms. Bikramjit Kaur	Present
	Ms. Chetna Dhand	Present
	Dr. P. Lokeshwari	Present
Physics	Dr. Anand Bharadwaja	Present
	Dr. Vandana Batra	(on leave)
	Dr. Meetu Luthra	Present
	Dr. Vikas Tyagi	Present
	Dr. Partha.S.Pal	Present
	Dr. Sandeep Kumar	Present
	Dr. Ramesh Kumar	Present

COMPOSITION OF STAFF COUNCIL COMMITTEES(2012-13)

1 Academic Committee

Dr. Uma Dhawan, Convener
Convener Time Table Committee (Ex-Officio)
Dr. N S Abbas
Dr. Anita Sondhi
Dr. Lalit Kapur
Ms Manu Kataria
Dr. Manoj K Tiwari
Dr. Meenakshi Garg
Dr. Geeta Bhatt
Dr. Ragini Jindal
Dr. Madhulika Bajpai
Dr. Purnima Anand
Sh Sandeep Kumar
Dr. Saroj K Shukla

2 Admission Committee

Dr. N S Abbas and Dr. Ragini Jindal (Admission Coordinators)
Biomedical Sciences: Dr Uma Chaudhary, Dr. Shivani Varmani and Dr.Uma Dhawan
Computer Science: Ms Manu Kataria, Sh Bhavyadeep and Ms Arti Batra
Electronics: Dr. Manoj Tiwari
Food Technology: Dr. Rizwana and Dr. Meenakshi Garg
Microbiology: Dr. Purnima Anand
Physics: Dr Anand Bharadvaja
Polymer Sciences: Dr.S.K.Shukla and Dr.Susmita Dey Sadhu
Instrumentation: Dr Geeta Bhatt and (Dr. Ramesh Kataria / Dr. Balaram Pani / Dr. Anita Sondhi)

3 Annual Day Committee

Vice-Principal (Ex-officio Convener)
Bursar,
Convener, Discipline Committee
Convener, Sports Committee
Convener, ECA Committee
Convener, NSS Committee
Secretary, Staff Council

4 Canteen Committee

Dr. Jitender Kumar, Convener
Dr. Ramesh Kataria
Dr. Vijay Kr Nalla
Sh. Sandeep Kumar

5 College Monitoring Committee for Internal Assessment

Principal , Convener
Vice-Principal (Ex-officio)
Secretary Staff Council
Senior Teachers of the college (Two)

6 Departmental Moderation Committee for Internal Assessment

Previous Teacher-In-Charge
Present Teacher-In-Charge
Senior-most Teacher of the Department

7 Discipline Committee

Sh. Sandeep Kumar. Convener
Sh. Bhavyadeep
Dr. Geeta Bhatt
Dr. Vandita Gupta
Electronics (name awaited)
Biomedical Sciences (name awaited)
Microbiology (name awaited)
Polymer Science (name awaited)

8 ECA Committee

Sh. Ramesh Kumar (Convener)
Dr. Meetu Luthra
Ms. Shweta Gupta
Ms. Arti Batra
In-Charges of the Clubs

9 Garden Committee

Dr. Manoj Khanna. Convener
Dr. N. S. Abbas
Mr. Vikas Tyagi
Dr. Pawas Goswami

10 Gender Sensitizing Committee

Dr. Shalini Sehgal. Convener
Dr. Purnima Anand

11 Library Committee

Librarian . Convener
Dr.N.S. Abbas
Dr. Anand Bharadvaja
Dr. Manoj Khanna
Dr. Geeta Bhatt
Dr. Madhulika Bajpai
Dr. Ragini Jindal
Dr. Anita Sondhi
Dr Susmita Dey Sadhu
Dr Purnima Anand
Dr. Shivani Varmani
Dr. Ramesh Kataria
Sh. Bhavyadeep
Dr. Shalini Sehgal

12 Magazine Committee

Dr. Vandita Gupta, Convener
Dr. Madhulika Bajpai
Dr. Inderbir Kaur
Ms. Arti Batra

13 Placement and Career Counselling Cell

Dr. Rizwana and Dr. Vikas Tyagi (Joint-Conveners)
Dr. Shivani Varmani
Sh. Bhavyadeep
Dr. Amit Kumar
Dr. Meenakshi Garg
Dr. Geeta Bhatt
Dr. Purnima Anand
Dr. S.K.Shukla

14 Prospectus Committee

Ms. Shweta Gupta, Convener

15 Purchase Committee

Dr. Uma Chaudhry, Convener
Bursar, Ex-Officio
Dr. S.K. Shukla
Dr. Manoj Tiwari
Dr. Geeta Bhatt
Dr. Meenakshi Garg
Dr. Lalit Kapur
Ms Manu Kataria
Dr. N.S. Abbas
Dr. Anita Sondhi
Dr. Ragini Jindal
Dr. Madhulika Bajpai
Dr. Purnima Anand
Dr. Parthasarthy Pal
Convener ECA Committee
Convener Sports Committee
Convener Garden Committee

16 Sports Committee

Dr. Pawas Goswami, Convener
Dr. Anand Bharadvaja
Dr. Geeta Mongia
Dr. Lalit Kapur
Mr. Ramesh Kumar
Dr. Amit Kumar

17 Students Advisory & P.R. Committee

Dr. Inderbir Kaur, Convener
Dr. Vijay kr Nalla

Dr. Geeta Mongia
Dr. Meetu Luthra

18 Time Table Committee

Dr. Manoj Tiwari, Convener
Convener Academic Committee (Ex-Officio)
Dr. S.K.Shukla
Dr. Geeta Bhatt
Dr.Lalit Kapur
Dr. Uma Dhawan
Dr. Meenakshi Garg
Dr. N.S.Abbas
Dr. Ragini Jindal
Dr. Madhulika Bajpai
Dr. Anita Sondhi
Dr. Purnima Anand
Mr. Ramesh Kumar
Ms. Arti Batra

19 Website & Internet Committee

Ms. Arti Batra, Convener
Mr. Jitender Kumar
Dr. Parthsarthy Pal

20 AMC Committee

(Convener yet to be decided)
Dr. Manu Kataria
Dr. Ranjeet Thakur
Dr. Manoj Tiwari
Dr.Parthasarthy Pal

21 Women Development Cell

Dr. Ragini Jindal, Convener
Convener Gender Sensitizing Committee (Ex-Officio)
Dr. Shivani Varmani

22 Alumni Association

Dr. N.S.Abbas, Convener
Dr. Anita Sondhi
Dr. Anand Bharadvaja
Dr. Geeta Mongia
Dr. Vandita Gupta

23 NSS Committee

Dr. Vijay K Nalla(Convener)
Dr. Ranjeet Thakur
Dr. Amit Kumar

24 Development Fund Committee

Vice- Principal (Convener)

Bursar

Governing Body Members-Teacher Representatives

Secretary, Staff Council

President, Staff Association

Secretary, Staff Association

25 Gandhian Study Center

Sh Ramesh Kumar, Convener

Dr. Ranjeet Singh Thakur

Dr. Jitender Kumar

Sh Vikas Tyagi

26 Equal Opportunity Cell

Dr. Ramesh Kataria, Convener

Dr. Shalini Sehgal

Dr. Vijay Kumar Nalla

Dr. Balaram Pani

Committee for Financial Assistance to teachers for attending Seminars. Conferences etc

Dr. Shalini Sehgal (Convener)

Dr. Manoj Khanna

Dr. Susmita Dey Sadhu