



भास्कराचार्य कॉलेज ऑफ एप्लाइड साइंसेज



**Bhaskaracharya College of Applied Sciences
(University of Delhi)**

Sector-2, Phase-I, Dwarka, New Delhi 110075, India

Standard Operating Procedure

UG Admissions (2020-2021)

Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guidelines, admission based on Merit will take place online mode only

The college shall verify (online) the documents uploaded by the applicant and give provisional admission using following three step process:

- Step 1:** **Course in-charge / Faculty** will verify the minimum qualifications and cut-off requirement, else to decline
- Step 2:** **Convener / Co-Convener** Admission committee will recheck and approve the admission or decline.
- Step 3:** **Principal** of the college will approve admission approved by Convener /Co-Convener admission committee and to confirm or declining admission for those declined by the Convener (in Step 2)

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Note:

- In case of lack of necessary documents, candidate to be contacted on email/phone so that the same may be provided. In case the candidate does not respond, or where documents remain insufficient, the admission to be declined citing reason.

No application to be left undecided. It has to be either approved or declined before declaration of next cut off

- The applicant to be communicated the status of the application on their dashboard.
- **Those declined admission are provided a link to raise any objection with the Grievance Committee**