



भास्कराचार्य कॉलेज ऑफ एप्लाइड साइंसेज



**Bhaskaracharya College of Applied Sciences  
(University of Delhi)**

Sector-2, Phase-I, Dwarka, New Delhi 110075, India

## Standard Operating Procedure

UG Admissions (2021-2022)

*Due to the unprecedented situation of COVID -19 pandemic and prevailing public health guidelines, admission based on Merit will take place online mode only*

The college shall verify (online) the documents uploaded by the applicant and give provisional admission using following three step process:

- Step 1:** **Course in-charge / Faculty** will verify the minimum qualifications and cut-off requirement, else to decline
- Step 2:** **Convener / Co-Convener** Admission committee will recheck and approve the admission or decline.
- Step 3:** **Principal** of the college will approve admission approved by Convener /Co-Convener admission committee and to confirm or declining admission for those declined by the Convener ( in Step 2)

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**Note:**

- In case of lack of necessary documents, candidate to be contacted on email/phone so that the same may be provided. In case the candidate does not respond, or where documents remain insufficient, the admission to be declined citing reason.

**No application to be left undecided. It has to be either approved or declined before declaration of next cut off**

- The applicant to be communicated the status of the application on their dashboard.
- **Those declined admission are provided a link to raise any objection with the Grievance Committee**