



**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
SECTOR-2, DWARKA, NEW DELHI 110075**

**CONFIRMED MINUTES OF THE 95<sup>th</sup> MEETING  
OF THE GOVERNING BODY**

**DATE : 6<sup>th</sup> January 2022**  
**TIME : 11:00 a.m.**  
**VENUE : Hybird mode (online & offline)**  
**Conference Room,**  
**Bhaskaracharya College of Applied Sciences,**  
**Sector-2, Dwarka, New Delhi -110075**

## CONFIRMED MINUTES OF 95<sup>th</sup> MEETING OF THE GOVERNING BODY

### ITEM NO. 95/1 Welcoming and Introduction of the nominated members in the Governing Body of the College

The Member Secretary, Governing Body, BCAS, informed that vide letter No. CB.I/GB/NCTD/2021 dated 20/12/2021 of Assistant Registrar, University of Delhi has forwarded a list of nominees on the Governing Body of BCAS, for a period of one year, which has been duly approved by Executive Council, University of Delhi in its meeting held on 17th December 2021. He explained the GB composition as per the DU ordinance.

The 95th Governing Body (GB) of the college was held on Thursday the 6th January 2022 at 11:00 a.m. in the conference room of the college. Due to pandemic COVID-19, a few members attended the meeting online through google meet as per their request and consent:

The following members attended the meeting:

1. Ms. Madhuri Varshney - Member - Delhi Government Nominee
2. Ms. Vani Aggrawal - Member - Delhi Government Nominee
3. Sh. Dharmendra Kumar - Member - Delhi Government Nominee
4. Sh. Sunil Chowdhary - Member - Delhi Government Nominee
5. Sh. Balraj Singh Jainar - Member - Delhi Government Nominee
6. Dr. Anshu Sharma - Member - Delhi University Panel
7. Mr. Upendra Narayan Thakur - Member - Delhi University Panel
8. Ms. Chirashree Ghosh - Member - Delhi University Panel
9. Sh. Ashok Thakur - Member - Delhi University Panel
10. Dr. M.M. Sharma - Member - Delhi University Panel
11. Prof. Subho Mozumdar - Member - University Representative
12. Prof. Manoj Singh - Member - University Representative
13. Dr. Inderbir Kaur - Member- Teacher's Representative
14. Dr. Shalini Sehgal - Member- Teacher's Representative
15. Sh. Rakesh Bhardwaj - Member- Non Teaching Representative
16. Prof. Avneesh Mittal - Member Secretary & Acting Principal, BCAS

Prof. Sidhharth Sirohi, Bursar, BCAS and Shir Praveen Gupta, Account Officer, appointed by GNCTD in the college also attended this meeting as Special invitee.

**The member secretary formally welcomed all the members. All the members of the Governing Body introduced themselves and extended support to the college in their respective fields or area of interest. The member secretary sincerely expressed his gratitude towards the sitting Chairman, GB and Treasure, GB for all the efforts and time taken for the college.**

**ITEM NO. 95/2 : Briefing to all the members of the newly constituted Governing Body about the functioning and vision of the college**

Prof. Avneesh Mittal, Acting Principal of the College and the Member-Secretary of the Governing Body, BCAS, welcomed all the members of the Governing Body. He then presented the brief of the vision & mission, functioning, achievements and future plans of the college before the members of the Governing Body.

The member secretary then requested Prof. Subho Mozumdar, the present Chairman, Governing Body to take the proceedings further for this meeting.

**ITEM NO . 95/3 : Election of the Chairman, Governing Body**

Under Ordinance XVIII 3(3) of the University of Delhi, for the election of the Chairman, the name of Ms. Madhuri Varshney was proposed by Prof. Subho Mozumdar. It was seconded by Shri M.M. Sharma and Dr. Inderbir Kaur.

Ms. Madhuri Varshney was unanimously elected as Chairperson, Governing Body for a period of one year as per norms. All the members congratulated Ms. Madhuri Varshney for being elected as Chairperson. Governing Body, BCAS. The duties of chairperson shall be as per the DU ordinance.

Ms. Madhuri Varshney took over as Chairperson from Prof. Subho Mozumdar and chaired the meeting further.

**ITEM NO . 95/4 : Appointment of Treasurer of the Governing Body**

Under Ordinance XVIII 4(1) of the University of Delhi, Chairman Ms. Madhuri Varshney proposed the name of Shri Ashok Thakur as Treasurer, GB which was seconded by Shri M.M. Sharma, for appointment as Treasurer. Shri Ashok Thakur was unanimously appointed as Treasurer, Governing Body for a period of one year as per norms. The duties of Treasurer shall be as per the DU ordinance.

**ITEM NO . 95/5 : Opening Remarks of the Chairman & Treasurer**

Ms. Madhuri Varshney, the newly elected Chairperson, welcomed all the members of the Governing Body. She expressed her gratitude for having taken over as the Chairperson, Governing Body, BCAS and assured that she will do her best for the overall growth and development of the college. She also requested all the members of the Governing Body to extend their support and valuable suggestions for the upliftment of the college.

Shri Ashok Thakur, the newly elected Treasurer, also welcomed all the members of the Governing Body. He thanked all the members for unanimously electing him as a Treasurer, Governing Body. He assured that he will do his best to discharge his duties /responsibilities as Treasurer, Governing Body.

**ITEM No . 95/6 : Report of the Principal**

Prof. Avneesh Mittal, Acting Principal of the college appraised the members about the growth of the college including the following:

- i. Prof. Balaram Pani has joined as Dean of Colleges, University of Delhi, with effect from December 17, 2021 on a lien basis. All the members of the Governing Body congratulated Prof. Balaram Pani and conveyed their best wishes for his new assignment as Dean of Colleges. D.U.
- ii. The college has successfully submitted the AISHE and Annual Quality Assurance Report (AQAR) for the academic year 2020-21.
- iii. Dr. Eram Shahid Rao, Professor, Department of Food Technology has joined as Public Information Officer for one year w.e.f. November 1, 2021 in addition to her normal duties as per the direction of the GB.
- iv. Ms. Manu Kataria has proceeded for Child Care leave w.e.f. November 9, 2021.
- v. Ms. Shweta Gupta has proceeded for study leave w.e.f. November 16, 2021 to pursue Ph.D. from the University of Delhi.
- vi. Dr. Partha S Pal has availed his 15 days paternity leave as per GB approval w.e.f. October 20, 2021 to November 4, 2021.
- vii. The college has successfully carried out an Environment and Green & Energy audit for 2020-21.
- viii. The college has signed a MoU with Lakshay (A Society for Social and Environmental Development, New Delhi) for various environment or value based activities.
- ix. The college has also signed a MoU with JK Polymer for student training/ internship and placement primarily for students of B.Sc.(H) Polymer Science.
- x. The college has also signed an MoU with Vision Divyang Foundation for conducting training programs, sharing of knowledge, information, empowerment of learners (with special focus on Differently Abled Person & marginalized sections of the society), carrying out research & extension activities in the areas of but not limited to Inclusion, Women Empowerment and Guidance & Counselling.
- xi. One of the Badminton Courts has been renovated with synthetic flooring and green wire mesh fence with the help of MLA funds of Ms. Bhavana Gaur (MLA Palam). Ms. Bhavana Gaur has inaugurated the court on December 24, 2021 as Chief Guest and Prof. Balram Pani as Guest of Honour. The college expresses its gratitude to her.
- xii. Eight students of the college have been selected by the expert committee of “Swachhta Saarthi Fellowship (SSF) 2021” of the Waste to Wealth Mission super headed by the office of the Principal Scientific Adviser of the Government of India, housed at Invest India. These students have been awarded with SSF 2021 of Rs. 1000/- per month for a period of one-year w.e.f. 1 July 2021.
- xiii. It was informed to the house that on 26/11/2021 night, there was a complete black out in college campus, second incidence in past 45 days. There was some fault in the electrical panel/cables due to which there was no supply of the electric power in the college. The crisis continued in the campus for the next 48 hrs despite many efforts. The college building is maintained by PWD only. Unfortunately, the PWD Electrical had withdrawn their services, at present, from the college due to non receipt of maintenance funds. The College had already apprised the condition of the Electrical maintenance in the college through various communication and in personal meetings with the DHE officials and requested to release the funds to the PWD at the earliest. DHE is also pursuing the matter with the concerned officials of PWD. In case of emergency all the electrical maintenance work was carried out by the college by hiring private persons. The incident was also reported to Delhi Disaster Management Authority via letter dated December 2, 2021.

- Presently there is an urgent need to repair the 15 year old HT 11kVA electric sub station panel, fire extinguisher, electrical fittings etc. to avoid any unfortunate incident.
- xiv. It was also informed to the house that a portion of the boundary wall of the college compound had collapsed last year causing a major security threat to the building especially in the night of this severe cold conditions. Stray dogs and pigs are also coming in the building crossing the collapsed wall. The PWD has already been informed several times. They have informed us that the tender is under process for the task.
  - xv. DHE is presently working hard for Ex-facto approval of the staff sanction strength to clear the backlog. The college has already submitted all the relevant information to the DHE in the desired format.
  - xvi. 7 B.Sc. courses pending for financial approval of the DHE approval. These courses are B.Sc.(H) in Biochemistry, Maths, Operational Research, Geology, Environmental Science, B.A. (H) Psychology and B.Sc. (Physical Education, Health Education and Sports) Programme.
  - xvii. Condemnation of equipment and staff car is pending with DHE since 2016 which is also acquiring a lot of space. Moreover the minimum fixed price is depreciating with the time.

**ITEM No 95/7 : Confirmation of Minutes**

The draft minutes of the 94<sup>th</sup> meeting of the Governing Body (GB), held on 18<sup>th</sup> December 2021, were circulated to all the Hon'ble members of GB for approval. The Hon'ble members have approved the minutes of the 94<sup>th</sup> meeting of the Governing Body and the confirmed minutes were circulated to the members, vide email dated 19<sup>th</sup> December 2021. The minutes of the 94<sup>th</sup> GB stand confirmed.

**ITEM No 95/8 : Reporting Items:**

The following items were reported to the Governing Body, actions for which were carried out with the approval of the Chairman, Governing Body.

**(A) Admission of students in first year 2021-2022**

The member of the Governing Body noted that the college has successfully completed the admission process for all B.Sc. (Hons.) course for the current academic session i.e. 2021-2022. The details of admission (as on 05/01/2022) are as follows:

Sr.No.	Course	Total Seat	UR	OBC	SC	ST	EWS	CW	KM	Sports	ECA	FSR	Total Admission
1	B.Sc (H) Biomedical Science	59	22	18	10	1	5	1	0	2	0	0	59
2	B.Sc (H) Botany	40	17	10	5	3	5	0	0	0	0	0	40
3	B.Sc (H) Chemistry	40	11	12	7	0	2	0	0	0	0	0	32
4	B.Sc (H) Computer Science	59	28	21	9	1	14	1	0	1	0	0	75
5	B.Sc (H) Electronics	59	19	16	10	1	4	2	0	1	0	0	53
6	B.Sc (H) Food Technology	59	25	14	11	0	4	0	1	0	0	1	56
7	B.Sc (H) Instrumentation	59	24	14	3	0	5	1	0	0	0	0	47
8	B.Sc (H) Microbiology	40	23	10	6	3	4	0	1	0	3	0	50
9	B.Sc (H) Physics	40	15	11	5	0	3	0	0	2	0	0	36
10	B.Sc (H) Polymer Science	59	42	16	9	0	6	0	0	0	0	0	73
11	B.Sc (H) Zoology	40	13	8	4	2	1	2	0	1	2	0	33
<b>Total</b>		<b>554</b>	<b>239</b>	<b>150</b>	<b>79</b>	<b>11</b>	<b>53</b>	<b>7</b>	<b>2</b>	<b>7</b>	<b>5</b>	<b>1</b>	<b>554</b>

\*UR-Unreserved, OBC-Other Backward Classes, SC-Scheduled Castes, ST-Scheduled Tribes, EWS-Economically Weaker Section, CW-Children of Widows of the Armed Forces personnel, KM-Kashmiri Migrant, ECA-Extra-curricular activities, FSR-Foreign Student

**(B) Academic Workload**

The member of the Governing Body noted and approved the workload for the academic year 2021-22 (odd and even semester). The details are as under:

		Academic Workload Odd - Semester 2021-22					Academic Workload Even - Semester 2021-22					
Department	Workload	Faculty Requirement					Workload	Faculty Requirement				
		Sanctioned strength	Permanent Faculty	Adhoc	Guest	Shifted to(-) from (+)		Sanctioned strength	Permanent Faculty	Adhoc	Guest	Shifted to(-) from (+)
BC	20	1	1	-			14	1	1	-		
BMS	122	7	3	4			134	7	3	4	1	
Bot	134	8	2	5		(-1)	126	8	2	5		(-1)
Chem	128	8	1+1 (lien)	7			134	8	1+1 (on Lien)	7		
CS	130	8	4 (2 on leave)	6			130	8	4 (2 on leave)	6		
Elec	142	8	8 (2 on leave)	2			134	8	8 (2 on leave)	2		
EVS	24	-		1			20	-	-	1		
Eng	20	-		1			24	-	-	1		
FT	134	8	5	3			134	8	5	3		
HC	17	1	1				13	1	1			
Instru	134	8	1 (on leave)	8			134	8	1 (on leave)	8		
Math	33	2	2(1 on leave)	1			31	2	2 (1 on leave)	1		
MB	134	6	4 (1 on leave)	3		(+1)	124	6	4 (1 on leave)	3		(+1)
Phy Edu	16	1		1			16	1		1		
Phy	128	8	6	2			130	8	6	2		
PS	142	8	3	5			130	8	3	5		
Zoo	134	8	1	7			138	8	1	7		

T - stands for tentative as the workload would vary with the number of students opting for GE-2  
Departments offering Environmental Sciences in Odd and English in Even Semester: (BMS) Biomedical Sciences, (Bot) Botany, (Chem) Chemistry, (FT) Food-Technology, (MB) Microbiology and (Phy) Physics

Departments offering English in Odd and Environmental Sciences in Even Semester: (Instru) Instrumentation, (Zoo) Zoology, (PS) Polymer Science, (CS) Computer Science and (Elec) Electronics. (BC) Biochemistry, (HC) Human Communication, (Maths) Mathematics, (PhyEd) Physical Education, (Eng) English, (EVS) Environmental Science

**(C) Appointment & Reappointment of Teaching staff on adhoc basis**

The member of the Governing Body ratified the appointment/rejoining of following persons as Assistant Professor on ad-hoc basis in the college, for a period of four months or till the end of semester/term or till the regular incumbent joins, whichever is earlier w.e.f. the date mentioned against their name. Their ad-hoc services can be terminated at any time without giving any notice thereof.

S.No	Name	Department	Previous Term		Present Term
			Date of Joining	Date of Termination	Date of Reappointment/ joining
1	Dr. Shvetambri	Biomedical Sc	06/08/2021	29/11/2021	01/12/2021
2	Dr. Neha Singh	Biomedical Sc.	06/08/2021	29/11/2021	01/12/2021
3	Dr. Kapil Roy	Biomedical Sc.	20/07/2021	16/11/2021	18/11/2021
4	Dr. Shubhra Barwa	Biomedical Sc.	06/08/2021	29/11/2021	01/12/2021
5	Dr. Shikha Srivastava	Botany	06/08/2021	29/11/2021	01/12/2021
6	Dr. J. Dinakaran	Botany	06/08/2021	29/11/2021	01/12/2021
7	Dr. Julie Thakur	Botany	06/08/2021	29/11/2021	01/12/2021
8	Dr. Gurumayum	Botany	06/08/2021	29/11/2021	01/12/2021
9	Dr. Salam Sonia Devi	Botany	06/08/2021	29/11/2021	01/12/2021
10	Mr. Bholey Singh	Chemistry	06/08/2021	29/11/2021	01/12/2021
11	Dr. Manjeet Singh	Chemistry	06/08/2021	29/11/2021	01/12/2021
12	Dr. Shailja Singh	Chemistry	06/08/2021	29/11/2021	01/12/2021
13	Dr. Swati Gupta	Chemistry	20/07/2021	16/11/2021	18/11/2021
14	Dr. Sampat S Chauhan	Chemistry	06/08/2021	29/11/2021	01/12/2021
15	Dr. Vijay Kumar	Chemistry	06/08/2021	29/11/2021	01/12/2021
16	Mr. Parveen Kumar	Computer Sc.	06/08/2021	29/11/2021	01/12/2021
17	Ms. Seema	Computer Sc.	06/08/2021	29/11/2021	01/12/2021
18	Dr. Jayant Sharma	Computer Sc.	06/08/2021	29/11/2021	01/12/2021
19	Ms. Asha	Computer Sc.	06/08/2021	29/11/2021	01/12/2021
20	Ms. Arti Malyan	Electronics	06/08/2021	29/11/2021	01/12/2021
21	Dr. Satyawati	English	06/08/2021	29/11/2021	01/12/2021

22	Dr. Franky Varah	Environmental Sc	06/08/2021	29/11/2021	01/12/2021
23	Dr. Roshan Lal	Food Tech.	06/08/2021	29/11/2021	01/12/2021
24	Dr. Sakshi Khurana	Food Tech.	06/08/2021	29/11/2021	01/12/2021
25	Ms. Shweta Dua	Instrumentation	06/08/2021	29/11/2021	01/12/2021
26	Mr. Pawan Kumar	Instrumentation	06/08/2021	29/11/2021	01/12/2021
27	Dr. Anil Kumar	Instrumentation	06/08/2021	29/11/2021	01/12/2021
28	Mr. Manoj Kumar	Instrumentation	06/08/2021	29/11/2021	01/12/2021
29	Mr. Rakesh	Instrumentation	06/08/2021	29/11/2021	01/12/2021
30	Dr. Amandeep Kaur	Instrumentation	06/08/2021	29/11/2021	01/12/2021
31	Dr. Gunjan Sirohi	Microbiology	06/08/2021	29/11/2021	01/12/2021
32	Dr. Neeru Bhagat	Microbiology	06/08/2021	29/11/2021	01/12/2021
33	Dr. Ratyakshi	Microbiology	06/08/2021	29/11/2021	01/12/2021
34	Dr. Pawan Kr Dabas	Physical Ed.	06/08/2021	29/11/2021	01/12/2021
35	Sh. Herendra Kumar	Physics	06/08/2021	29/11/2021	01/12/2021
36	Dr. Krishna Dutt	Polymer Sc.	06/08/2021	29/11/2021	01/12/2021
37	Dr. Anil Barak	Polymer Sc.	06/08/2021	29/11/2021	01/12/2021
38	Dr. Prem Lata Meena	Polymer Sc.	06/08/2021	29/11/2021	01/12/2021
39	Dr. Umesh Kumar	Polymer Sc.	06/08/2021	29/11/2021	01/12/2021
40	Dr. Laljee Ram Meena	Zoology	06/08/2021	29/11/2021	01/12/2021
41	Dr. Satyam Ravi	Zoology	20/07/2021	16/11/2021	18/11/2021
42	Dr. Amit Kr Singh	Zoology	06/08/2021	29/11/2021	01/12/2021
43	Dr. Alivia Roy	Zoology	06/08/2021	29/11/2021	01/12/2021
44	Dr. Anjali Saxena	Zoology	06/08/2021	29/11/2021	01/12/2021
45	Dr. Pallee Shree	Zoology	06/08/2021	29/11/2021	01/12/2021
46	Dr. Reetuparna Basak	Zoology	20/07/2021	16/11/2021	18/11/2021
47	Dr. Yagyadatta Goswami	Instrumentation	30/07/2021	29/11/2021	01/12/2021
48	Ms. Catherine Skyongzin Paul	Microbiology	31/08/2021	29/12/2021	31/12/2021
49	Ms. Vineeta Goswami	Computer Science	16/09/2021	29/12/2021	31/12/2021



50	Ms. Manisha Thakur	Food Technology	13/09/2021	29/12/2021	31/12/2021
51	Dr. Krishan Veer	Computer Science	—	—	03/01/2022

**D. Revision of remuneration of Contractual Employees:**

The member of the Governing Body noted and ratified the decision of the University of Delhi in compliance with the Executive Council Resolution No-29-6 dated 29/10/2021 issued vide Notification No. Estab.II(i)/012/2007/08/2101 dated 12/11/2021 notifying that the remuneration on contractual staffs working in the University has been revised with effect from 01/11/2021, in accordance with Department of Personnel & Training (DoPT), Ministry of Personnel, PG & Pensions Office Memorandum No. 49014/1/2017–Estt (C) dated 04<sup>th</sup> September 2019 on ‘Equal Pay for Equal Work’ (i.e.) Minimum of Basic Pay + Dearness Allowance (D.A.) as applicable from time to time. Accordingly, with the approval of the Chairman, Governing Body the same has been implemented in the college.

**E. Re-Appointment of Non-Teaching staff on contractual basis and on compassionate ground**

- (i) The member of the Governing Body ratified the re-appointment of following persons as Laboratory Attendant/ Library Attendant and MTS office on contractual basis for a period of six months or till the regular incumbent joins, whichever is earlier. They will receive an amount of Rs. 18,000/- + DA as applicable per month as per University of Delhi rules. Their contractual services can be terminated at any time without giving any notice thereof:

S.No	Name	Designation	Previous Term		Present Term
			Date of Joining	Date of Termination	Date of Joining
1	Shri Anil Kr Sah	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
2	Shri Ravindar	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
3	Shri Parvesh Yadav	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
4	Shri Dev Singh	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
5	Shri Rajendra Singh	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
6	Shri Tarun Kumar	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
7	Shri Dalip Singh	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
8	Shri Satish Kumar	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
9	Shri Parveen Kumar	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
10	Shri Parveen Kumar(2)	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
11	Shri Amar Singh	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021

12	Shri Anoop Kumar	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
13	Shri Bhaskar Bhatt	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
14	Shri Ashik Siddiki	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
15	Shri Mohan Yadav	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
16	Shri Hitesh	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
17	Ms. Geeta Bisht	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
18	Ms. Savita	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
19	Shri Mahesh Dixit	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
20	Shri Mohit	Lab. Attendant	27/05/2021	24/11/2021	26/11/2021
21	Shri Pradeep Kumar	Laboratory Attendant	27/05/2021	24/11/2021	26/11/2021
22	Shri Praveen Singh	MTS Office	27/05/2021	24/11/2021	26/11/2021
23	Shri Chander Bhan	MTS Office	27/05/2021	24/11/2021	26/11/2021
24	Shri Kalu Ram	MTS Office	27/05/2021	24/11/2021	26/11/2021
25	Shri Amit Kumar	MTS Office	27/05/2021	24/11/2021	26/11/2021
26	Shri Nagendra	Library Attendant	27/05/2021	24/11/2021	26/11/2021
27	Shri Kanhaiya Lal	Library Attendant	27/05/2021	24/11/2021	26/11/2021

- (ii) The members of the GB also ratified the appointment of Smt. Bimla as Safai Karamchhari as Trainee on adhoc basis for a period of 89 days on compassionate ground w.e.f. 17.11.2021 (forenoon).

**F Award of contract for Canteen services through Government e Marketplace (GeM).**

The members of the Governing Body noted and ratified that vide letter No BCAS/6/11/2021/852, the college had invited bids for canteen services through GeM. Being the H1 vendor at Rs. 10,000/- monthly rental for nearly 1500 students and staff, the bid of M/s. Deepali Services has been selected as a successful bid by the GeM. Vide letter No. BCAS/16(1)/2021/1007 dated 14/12/202, M/s. Deepali Services was awarded the contract for canteen services in the college initially for a period of three months and if found satisfactorily the same may be extended for another period of 9 months. The contract has an option to be extended to a maximum period upto 3 years as per terms and conditions mentioned in contract.

The members also noted and ratified that due to ongoing pandemic conditions as per the DDMA guidelines the students are not coming to the college at present. However, around 150 staff members are regularly visiting the college campus. M/s. Deepali Caterer Services was requested to run the canteen to provide basic food items and beverages like tea, biscuits and other snacks etc. to staff. Since the actual strength is not coming to the college presently, the monthly rent offered is in proportion to 10% of the estimated staff at Rs.1000/-. The water charges will be

Rs.500/- p.m. and electricity and IGL charges will be on actual consumption basis, till the college reopens for students as and whenever notification is received.

**G. Grant of Child Care Leave to the staff members**

The members of the Governing Body noted that Dr. Neeru Sharma, Associate Professor, Department of Mathematics was granted Child Care Leave (CCL) w.e.f. 03/01/2022 or date of proceeding on CCL, whichever is later till 27/04/2022 for a maximum period of 115 days. She has proceeded on sanctioned leave with effect from 04/01/2022 (forenoon).

**H. Short Term Course**

The members of the Governing Body noted and ratified the introduction of following online short term courses for the students of the college and University of Delhi, by the different department of the college without any financial liabilities on the colleges or on n profit no loss basis

(i) An online short term certificate course of 40 hours duration on “Climate Change and Food Security: Issues, Challenges, and Strategies” from January 3, 2021 has been started by the Department of Botany of the College

(ii) An online short term certificate course 40 hrs (add on course) on Leadership and Management with the support of Society for Applied Value Education, New Delhi.

**I. Joining of Account Officer appointed by DHE, GNCTD in the College**

The members of the Governing Body noted and ratified the appointment of Shri Praveen Gupta as Account Officer in the college in addition to his own existing duties, initially for a period of six months, without any extra remuneration as conveyed electronically on January 4, 2022 containing an Order No. F.3/2/2020-AC/Pt.File/jsfina/4841-71 dated 20/12/2021 of Finance Department, Govt. of NCT of Delhi. The members also noted that Shri Praveen Gupta, has joined the college duties w.e.f. 05/01/2022 in the college as per the mentioned norms..

**ITEM NO 95/9: ITEM FOR CONSIDERATION**

**(a) Grant of Maternity Leave to the staff members (Teaching & Non-Teaching) working on ad-hoc and contractual basis**

The Executive Council of University of Delhi in its meeting held on 17<sup>th</sup> December 2021 considered and approved the recommendations (Appendix-XXIV) of the committee constituted vide notification ref. No. Estab.I/Mat. Leave/Contract/2019 dated 25 January, 2021 in compliance of the UGC letter no. F.25-4/2007(CU) Pt. file-1 dated 12.09.2018 regarding *Grant of Maternity Benefit to ad-hoc/contractual staff of the University and its Colleges as per provision of Maternity Benefit act (Amendment), 2017* . Further, it was also resolved that the implementation of the benefits would not put ad-hoc/contractual staff of the University and its Colleges to a disadvantageous position. The same is attached as annexure. **“The committee notes that adhoc/contractual women teaching and non teaching employees are engaged for a fixed term, paid maternity leave may be granted to such women employees by the University/Colleges for a maximum period of 26 weeks within the specified period of such fixed term engagement...”**. Further, **“...The Committee, having recognised the possible financial implications of its recommendations suggested that such financial issues, if any,**

**may be addressed by the Colleges itself with the appropriate authorities...”. It is proposed that the issue be submitted to our funding authority i.e. DHE for appointment against adhoc/contractual staff. Also it is proposed, if approved by the DHE, to grant a maximum period within the specified period of existing term engagement of the staff under consideration for natural social justice to women and the newborn child irrespective of their application for a lesser period. The date of implementation of the policy would be the date of approval from the DHE only.**

Ms. Geeta was reappointed on contractual as Laboratory Attendant for a period of six months or till the regular incumbent joins, whichever is earlier w.e.f. 26/11/2021. Ms. Geeta vide application dated 6<sup>th</sup> December 2021 requesting for grant of maternity leave w.e.f. 06/12/2021 to 07/03/2022 ( 92 days) with maternity benefits. The members of the Governing Body were requested to consider the request of Ms. Geeta, Laboratory Attendant on contract basis for grant of maternity leave.

As per the information available only from the social media, the Executive Council of the University of Delhi held on December 17, 2021, has approved the aforesaid benefits without mentioning retrospective implementation. The minutes of the EC are yet to be notified to the colleges for implementation.

The house unanimously approved that Ms. Geeta be allowed to take maternity leave without financial benefits, till the college gets the DHE approval. Meanwhile, a proposal that a staff member may be allowed to replace her was adopted unanimously. Ms. Rinki Tyagi, presently working on a daily wages on compassionate ground, will be allowed to replace her as Lab Attendant on contractual basis with immediate effect. It was informed to the house that she also holds a M.Sc. degree in Life Sciences and has two children to look after.

Similar policy would be applicable for all future instances, till the college gets approval from the DHE for formal implementation of the corresponding EC resolution.

**(b) Appointment of Director Physical Education (DPE) instead of Assistant Professor on Physical Education on ad-hoc basis and on regular basis in the College**

The member of the Governing Body noted that the Hon’ble high Court of Delhi in its verdict dated 10<sup>th</sup> November 2021 in the matter of WP(C) 5652/2019, CM No. 24792/2019, 4509/2021, 27731/2021 & 27732/2021 Dr. Meera Sood Vrs University of Delhi

*21. “that the college can only teach those subjects which are prescribed by the UGC as these colleges are funded by the UGC. The respondent No 2/ Colleges does not have any Bachelors Course in Physical Education and hence it is bound by the UGC Guidelines. In addition, every college funded by UGC needs approval for the Teaching post/prescribed subject..... Moreover, as per the UGC Regulations and University Statute, the prescribed promotional avenues for Assistant DPE is to Deputy DPE and DPE only.”*

Presently the college is only offering Generic Elective Papers in Physical Education (one per semester in first four semesters) but not offering any Bachelors course in Physical Education. To adhere to the instruction/guidelines of UGC & University of Delhi, it is proposed to redesignate Assistant Professor in Physical Education as Director Physical Education (DPE)

in the college till we get the aforesaid B.Sc. course. All the service terms of DPE will be as per the UGC guidelines and DPE will continue to cater the GE paper as per present practice. The proposal to start B.Sc. (Physical Education, Health Education and Sports) Programme is already approved by the University of Delhi and is under process for the financial approval from the DHE.

After deliberation the member of the Governing Body ratified that Dr. Pawan Kumar Dabas, who is presently working as Assistant Professor in Physical Education on ad-hoc basis in the college since September 2012 (with usual notional breaks time to time), may be re-appointed/redesignated as Director Physical Education as he fulfills the required qualification of the post, as per University norms. Applicable service conditions would be followed for the said post.

It was also resolved to prepare the teaching roster accordingly and submit to the University and DHE with the approval of the Chairman, GB.

**c. Short of Grant- in- Aid (Salary)**

It is informed that the college does not have the sufficient funds under GIA (Salary) for the release of salary and pension to Teaching, Non-Teaching Staff and Pensioners for the month of November-2021 onwards. The college has already conveyed the concern to the funding agency viz the DHE to release the funds. The college has a mere balance of Rs. 3076/- in hand at present as per the details of the amount are given below

Sl. No.	Particular	Amount (Rs.)
1	Unspent Balance GIA Salary as on 01-04-2021	21,049.56
2	Grant Received	16,24,79,000.00
3	Amount received through recoveries	75,197.00
4	Total of (1 to 3)	16,25,75,246.56
5	Salary & Pension paid to T. & N. T. Staff upto October-2021 and paid for the m/o November-2021 to N.T. staff (Contractual)	15,28,60,876.00
6	Paid Pension Arrears and Reimbursement of Tuition Fees (485000 + 162000)	6,47,000.00
7	Pensionary Benefits paid to pensioners/family pensioners	73,45,207.00
8	Medical Reimbursement paid to the staff	17,19,087.00
9	Total of (5 to 8)	16,25,72,170.00
10	Balance in Hand (4 – 9)	3,076.56

An estimated amount required for payment of pending dues upto 31-03-2022 is mentioned below:

1	Salary & Pension to T. & N. T. Staff to be paid for the m/o November-2021 to February-2022	Rs. 7,40,99,553.00
2	Medical Reimbursement bills to be paid (approx.. to be paid)	Rs. 21,00,000.00
3	Reimbursement of Tuition Fee for the year 2020-21 (approx.. to be paid)	Rs. 12,96,000.00
4	Balance Arrears 7 <sup>th</sup> CPC to be paid to Pensioners	Rs. 2,19,983.00
5	LTC Cash Package Scheme payment to be paid to staff	Rs. 1,44,799.00
6	Revise pay fixation for cases of promotion (excluding arrear)	Rs. 50,00,000.00
7	Arrear for 52 promotion cases* (approx)	Rs. 15,00,00,000.00
8	Total Liabilities to be paid (1 to 7)	Rs. 23,28,60,335.00

It was also informed that Rs.2.11 Crore was deducted mistakenly by the DHE from the 3<sup>rd</sup> installment of GIA Salary for the year 2020-21. The College has already communicated to DHE via letter No.BCAS/GIA/ 2020/741 dated 24-12-2020 (copy enclosed). and other reminders from time to time. The Department had already announced its refund in March 2021 itself but it is still pending. The chairman was requested to take up the matter with DHE for a speedy action.

In view of the above circumstances, the college has requested the DHE to release pending dues under GIA Salary to meet out the complete expenses for the year 2021-22 i.e. upto 31-03-2022.

**D. Formation of Committees**

The member of the Governing Body constituted the following Committees as per the University of Delhi norms and past practice of the college:

**i. Finance Committee of the following members:**

- |  |            |
|--|------------|
| 1. Shri Ashok Thakur, Treasurer, Governing Body              | - Convener |
| 2. Shri Balraj Jainer, Nominee of the Chairman, GB           | - Member   |
| 3. Prof. Subho Mazumdar, University Representative on the GB | - Member   |
| 4. Dr. Inderbir Kaur, College Teachers Representative        | - Member   |
| 5. Prof. Sidhharth Siorhi, Bursar of the College             | - Member   |
| 6. Prof. Avneesh Mittal, Acting Principal of the College     | - Member   |

**ii. Leave Committee consisting of the following members:**

- |   |            |
|---|------------|
| 1. Dr. M.M. Sharma, Nominee of the Chairman, GB           | - Convener |
| 2. Shri Dharmender Kumar, Member, Governing Body          | - Member   |
| 3. Prof. Manoj Singh, University Representative on the GB | - Member   |
| 4. Dr. Shalini Sehgal, One Teacher Member of the College  | - Member   |
| 5. Prof. Avneesh Mittal, Acting Principal of the College  | - Member   |

**E. Silver Jubilee celebration for BCAS**

The member of GB noted that in the centenary year of the University of Delhi, the college is preparing for its Silver Jubilee Annual Function this year. The member of the Governing Body requested the Chairperson to coordinate with the Govt. of NCT Delhi for sanctioning of College Auditorium, Sewage Treatment Plant, and Sports Complex on priority basis.

**F. NAAC accreditation for II Cycle**

The member of the Governing Body noted that the college is preparing for NAAC II cycle accreditation due in September 2022. The SSR report is to be submitted latest by March 2022. All the expenditure (for getting the College accredited by NAAC) for hosting of NAAC team, payment of registration fee for submitting the NAAC form, repair of apparatus/equipments in some departments, minor renovation work in the College building and other contingent expenses will be met out from the Students' Fund account.

The member of the Governing Body after deliberation decided to authorize the Principal for these expenses through the Students' Fund on priority basis as proposed above.

**The meeting ended with a vote of Thanks to the Chair.**



Member-Secretary