



भास्कराचार्य कॉलेज ऑफ अप्लाइड साइंसेस

(दिल्ली विश्वविद्यालय)

BHASKARACHARYA COLLEGE OF APPLIED SCIENCES

(UNIVERSITY OF DELHI)



Accredited by NAAC with Grade 'A' : NIRF 32



Confirmed Minutes of the Staff Council 2022(2)/23.06.2022

A meeting of the Staff Council was held on June 23, 2022 at 1100hrs in the AV Room. The meeting was attended by the members listed below along with Prof. Avneesh Mittal, the Chairman Staff council, and Prof. Anil K Bali, the Secretary Staff council.

Prof./Dr./Mr./Ms.

1. Aarti Malyan	28. Kapil Roy	55. Sakshi Khurana
2. Ajay Kumar	29. Kishan Veer Singh	56. Salam Sonia Devi
3. Alivia Roy	30. Krishna Dutt	57. Sampat Singh Chauhan
4. Amandeep Kaur	31. Laljee Ram Meena	58. Sandeep Kumar
5. Amit Kumar	32. Manisha Thakur	59. Sangeeta Srivastava
6. Amit Kumar Singh	33. Manjeet Barwa	60. Saroj Kr. Shukla
7. Anand Bharadvaja	34. Manoj Kumar	61. Satyam Ravi Dwivedi
8. Anil Barak	35. Manu Kataria	62. Satyawati
9. Anil Kumar	36. Meenakshi Garg	63. Seema
10. Anita Sondhi	37. Meetu Luthra	64. Shailja Singh
11. Anjali Saxena	38. Mohit Kumar	65. Shalini Sehgal
12. Anoop Kr. Saini	39. N. S. Abbas	66. Shikha Srivastava
13. Asha	40. Neeru Bhagat	67. Shivani G. Varmani
14. Bhavya Deep	41. Neeru Sharma	68. Shubhra Barwa
15. Bholey Singh	42. Neha Singh	69. Shweta Dua
16. Catherine S Paul	43. Pallee Shree	70. Sidhharth Sirohi
17. Eram S. Rao	44. Partha S. Pal	71. Susmita Dey Sadhu
18. Franky Varah	45. Parveen Kumar	72. Swati Gupta
19. Geeta Mongia	46. Pawan Kumar	73. Uma Chaudhry
20. Gunjan Sirohi	47. Pawas Goswami	74. Uma Dhawan
21. Gurumayum S Sharma	48. Prem Lata Meena	75. Umesh Kumar
22. Harendra Kumar	49. Rakesh	76. Vandana Batra
23. Inderbir Kaur	50. Ramesh Kumar	77. Vandita Gupta
24. J Dinakaran	51. Ratyakshi	78. Vijay Kumar
25. Jitender Kumar	52. Reetuparna Basak	79. Vineeta Goswami
26. Julie Thakur	53. Rizwana	80. Yagyadatta Goswami
27. Jyoti Chauhan	54. Roshan Lal	

Dr. Meetu Luthra, Dr. Purnima Anand, Dr. Sujata Bhardwaj and Dr. Nalla Vijay Kumar were on leave. Dr. Lalit Kapur, Dr. Jayant Sharma, Dr. Shvetambari, Dr. Manoj Tiwari, and Dr. Ragini Jindal were absent in the meeting.

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The secretary welcomed all the members in the staff council and informed the house that the confirmed minutes of the last staff council held on May 12, 2022 have been circulated electronically via email dated May 17, 2022. All the concerned members gave their consent to have received the same and are now available on the college website.

The secretary further informed the house that Vide letter No. CS-I/(114)/CPS/BCAS/2022/3959 dated 20/06/2022 of Assistant Registrar (Colleges), it has been conveyed that the Vice-Chancellor, University of Delhi, has extended the term of Prof. Avneesh Mittal as Officiating Principal w.e.f. 17/06/2022, till further order, in terms of the proviso contained under 7(3) of the ordinance XVIII of the University of Delhi All the members of the house congratulated Prof. Avneesh Mittal.

ITEM NO. 2022(2)/1 : REPORT OF THE PRINCIPAL

The principal informed the house about the following in his initial remarks.

- (i) Academic audit 2020-21, Green & Environment Audit 2021-22, Transparency audit 2021-22 have been successfully carried out. Administrative audit is still under process.
- (ii) MOU with Catholicate College, MG University, Kottayam has been signed for academic collaborations.
- (iii) Dr. Meenakshi, Dr. Susmita Sadu, Dr. Shivani G Varmani along with team of students in their innovation project have been awarded with Indian Patent.
- (iv) NAAC mock team visit is planned between July 11-15, 2022. TICs may kindly prepare their departmental presentations
- (v) EOC will be renamed as Equal opportunity Cell & Committee for Inclusive Education.
- (vi) Digitization & Automation committee will look after the Smart Lab activities
- (vii) Capacity Enhancement & Literary Club will take care for the Language Lab Activities. They have already executed three visits to media lab at IGNOU and Dainik Jagran. Over 120 students have participated.
- (viii) The college has recently made a rate contract for stationery and housekeeping items through GeM. The college has also floated a tender for a solar plant via GeM but has to cancel because of technical reasons. The college has also procured 8 water coolers through GeM.
- (ix) The college has received in kind donations like rotating Logo, tactile tiles and mini Bio Gas plant.
- (x) The PWD is under process to install a 100ft high National Flag under the Aazadi Ka Amrit Mahotsav.
- (xi) Ms. Manu Kataria has resumed her duties after availing CCL. She will now be the Teacher in Charge Department of Computer Science. She will be the co-convenor women development cell and members in the Vivekanand Vichar Manch and NEP.
- (xii) The finance committee has taken the following decisions and will be placed before the Governing Body for its ratification:-

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1. Proposed Budget for the financial year 2022-2023

The proposed Budget R.E. - 2022-23 and B.E. – 2023-24 was placed before the Finance Committee in its meeting held on 14/06/2022. The duly approved summarized budget of the College is given below

(a). **Non-Recurring Budget** (Rs. in Crores)

(i)	Critically essential equipment	:	2.97
(ii)	Priority equipment	:	1.49
(iii)	Lab equipment	:	0.63
(iv)	Furniture	:	0.66
(v)	IT items	:	2.68

Total Non-Recurring Budget : 8.43

(b). **Recurring Budget** (Rs. in Crores)

(i)	Salary	:	42.99
(ii)	Other than Salary	:	03.25

Total Recurring Budget : 46.24

The approved budget will be forwarded to the Directorate of Higher Education for release of Grant-in-aid/funds for the financial year 2022-2023.

2. Revision of students fees of the College w.e.f. the students enrolled from the academic session 2022-23 are summarized below

S. No.	Fees Head	Existing Fees	Revised Fees	Difference of Fees
1	For All B. Sc. (H.) Courses	8,020/-	13,060/-	5,040/-
2	For B.Sc. Computer Science Course	23,020/-	13,060/-	(-) 9,960/-
3	For Biomedical Sciences and Polymer Sciences Courses	18,020/-	13,060/-	(-) 4,960/-
4.	For PWD Students	4,410/-	5,350/-	940/-
5.	Refundable Security:			
	(i) College Security	2,500/-	6,000/-	3,500/-
	(ii) Library Security	2,500/-	4,000/-	1,500/-
All Figures in Rs. Only.				

The fee heads will be as provided by the University of Delhi, keeping the total fees as above. Also the component of the University fee will be as applicable from time to time.



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3. Transcript fee

		Existing Rs.	Revised Rs.
First Five Years			
1	Original Copy	100/-	500/-
2	Additional copy	100/-	100/-
After Five Years			
1	Original Copy	100/-	1000/-
2	Additional copy	100/-	100/-

4. The college is authorized to recover any dues e.g. Examination fee, library/ lab etc. from the security deposit as and when required. If the student pays the same at a later stage, the security deposit will be resumed to the previous balance.
5. The traveling allowance for the external members/resource persons etc. for attending the meeting etc. may be payable at Rs. 1000/-. If the claim is for more than Rs. 1,000/-, then the claim will be restricted @ of Rs.16/- per Kilometer and maximum limit of Rs. 2,000/- (including toll tax etc.). The sitting allowance will be as per University of Delhi norms.

ITEM NO. 2022(2)/2 Admission Guidelines 2022-23

The house unanimously agreed to the proposal of higher intake in the first list/ counselling as suggested by the University of Delhi.

UR/ OBC/ EWS- 20%

SC/ ST/ PwD- 30%

ITEM NO. 2022(2)/3 NAAC

- 1) Data for NAAC SSR is being uploaded in shared folders for Criterion 1 to 7 by the Departments. These folders would remain open for uploading till 30 June 2022, beyond which the Committee members for respective Criteria, shall verify the proofs, request TICs for any updation and perform analysis as per NAAC requirements. Emails to respective TICs will be sent for any clarification.

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- 2) Templates for Committees / Cells / Clubs will be shared with the Conveners of last five years once approved by the respective NAAC Criteria-wise Committees. Concerned Conveners will be requested to upload data along with proofs within a week's time. All activities organized by the Committees will be required to have necessary Activity Reports along with mentioned proofs in the report. Report format would be same as for departments.
- 3) Data from individual teachers will also be requested through emails. All are requested to share their data which is neither submitted in Department formats or Committee/cells/clubs format. A feedback form for the year 2021-22 for Effective implementation and transaction of respective courses will be shared for individual faculty response.
- 4) NAAC Core Committee request all the Departments and Conveners to submit their updated NAAC Files (Hard copies) to NAAC Conveners latest by 15 July 2022.
- 5) Sharing of NAAC Criteria 5 folders is modified and only TICs have viewer rights.
- 6) For Criteria 5, student progression data for last four years (2017-21) is being compiled and will be shared with the Departments. They will be requested to update pending proofs or add any missing data from their departmental NAAC files.

ITEM NO. 2022(2)/4 Consideration of College Symbols (College Flag and Song)

1. The college plans to have its own Flag and floated a competitions for the student. The Flag selected for the college was designed by Mr. Kuntak Saha, B.Sc.(H) Microbiology I Yr and is given below.



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The flag has been designed as a tribute to the qualities of the students, the faculty, and the college as a whole. It aims to capture the uniqueness of Bhaskaracharya College of Applied Sciences through the use of certain colours, symbols, and text. Each element, colour, and text has been meticulously thought of, and the reasons for the same have been mentioned below. The explanation has been divided to define the the design into broad parts as below-

- Ratio and Size of the Flag
- The Colours of the Flag
- The Symbol
- The Text

- **The Ratio and the Shape**

The ratio of the flag has been chosen as 3:2 (Width: Height), which is in accordance with the ratio of our National Flag. A rectangular shape has been chosen so as to be able to design a flag that is geometrically/ bilaterally symmetrical and where each and every aspect is clearly visible from a distance. Visibility is the most important aspect of a Flag, as it is hoisted far above the ground and thus creates both distance and angle between the observer and the Flag itself. To overcome this hurdle, flags are intended to be striking in design while being highly symbolic in nature.

- **The Colours of the Background**

A total of Seven colors in all have been used, traveling symmetrically from the sides toward the centre. The colours on the sides capture the broad details and the colours at the centre capture the precise ones.

- 1) **White**, which surrounds the flag, captures the broad essence of the college. White represents purity, knowledge, and science signifying that the flag has been crafted and designed for a science-based educational institution.
- 2) **Green** denotes the deep connection and love for the environment Bhaskaracharya College of Applied Sciences has always had embedded within it. The campus is lush green with an iconic green building, which adds to the uniqueness of BCAS as a college.
- 3) **Gold** represents excellence in academics, quality of education, and the calibre of the students of Bhaskaracharya College of Applied Sciences. It also serves as a reminder to the students and professors of Bhaskaracharya of the past, present, and future to always aim and achieve the best.



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- 4) **Red** represents the youthfulness, energy, and passion of the college. Bhaskaracharya College of Applied Sciences is amongst the youngest constituent colleges of the University of Delhi. The passion and energy of its principal, its faculty, and its students are what assist such a young college to go traversing a path laden with laurels and recognitions such as that of the Star College Scheme by the Department of Biotechnology, Government of India.

- **The Symbols used in the Flag**

The orange-saffron symbol of the Sun with 24 rays lies at the heart of the design and is an important aspect that brings together all the other elements of the design. It is designed with the likeliness of the sun or 'भस्कर'. This helps in explaining the meaning of the name of the great scientist Bhaskaracharya and also that of the college. The Sun has been given the colour of orange towards the border signifying a Sun at dawn. This denotes that the journey of Bhaskaracharya has just begun and that it will rise and shine as time marches forward.


Saffron has been placed at the heart of the sun, which would not only give it the effect of glowing from a distance but will also stand to signify two things-

1. The ideals of strength, courage, and sacrifice that have been enshrined in our hearts and forever immortalized by the Indian National Flag.
2. It also signifies the patriotism of the college, which carries all the three colours of the Indian National Flag- Saffron, White, and Green.

The sun has been generated using specific dimensions using software by the designer himself and has not been copied from the internet. The design of this Sun is also close to traditional Indian art which uses quite a few geometric shapes. Finally, the Sun has 24 sun rays, which is a subtle reference to the Dharma Chakra/ Ashoka Chakra encapsulating the ideals of our country and the 'wheel of time'.

- **The Text**

The Text consists of two parts- English and Sanskrit. The English part which carries the acronym of the college has been painstakingly designed by hand to capture the essence of the college. It consists of both straight lines and curvatures which give the text both a modern and aesthetic look and a personality that is unique as this is created by the designer. Being bold, it will also be visible from afar and lastly, it can also be used with a mixture of different colours during celebrations, an extremely rough example of which has been attached below. This has been avoided in the flag as it would become illegible, but for a poster/logo/banner which is viewed from close quarters, this would look



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attractive. The full college name and its affiliation are self-explanatory and is written using the standard fonts available in the system.

The Sanskrit text uses the beautiful and precise motto of the College – ‘ज्ञान विज्ञान सहितम्’. This text is a font and has not been created by the designer. It also makes the use of bold lettering with a modern style to make it look like the text above.

The ‘ॐ’ represents the creation of the universe and also represents the past, the present, and the future within one sound of the SUN as notified by NASA.

II. The College Song

The college staff council duly approved to have its own song as written and composed by Sh. Gajender Solanki ji.

भास्कराचार्या महाविद्यालय कुलगीत

भास्कराचार्या महाविद्यालय
भास्कराचार्या महाविद्यालय
वन्दे भास्कराचार्या
वन्दे महाविद्यालय

कॉलेज ऑफ एप्लाइड साइंसेज -2

वैश्विक शिक्षा का भव्य केन्द्र
विज्ञान विधा का कुशल केन्द्र
सुरभित औ हरित परिसर विशाल
गर्वित प्रांगण नव प्रखर ज्वाल

समृद्ध विरासत की थाती
नित नवल ज्ञान की परिपाटी
सद नवाचार का संवाहक
नव सृजन शक्ति का आराधक

सक्षम उन्नत उत्कृष्ट ज्ञान
कौशल क्षमता अनुपम उड़ान
युग श्रेष्ठ प्रबन्धन की निधियाँ
मानक संचालित गतिविधियाँ

वन्दे भास्कराचार्या

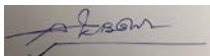
वन्दे महाविद्यालय

वाणी विद्या के सद्प्रयोग
मनसा वाचा सह कर्मयोग
आचार्यों का आशीष सफल
विद्यार्थी मन संस्कार सरल
जिज्ञासा पूरक अमर ध्यान
लौकिक विषयों का परम ज्ञान

अन्तर चेतन की अमित चाह
गतिशील समर्पण का प्रवाह
साक्षी अनमोल धरोहर का
निर्मल जल ज्ञान सरोवर का
नवयुग का पावन अभिनन्दन
हम करते नित इसका वन्दन

वन्दे भास्कराचार्य
वन्दे महाविद्यालय
भास्कराचार्या महाविद्यालय
भास्कराचार्या महाविद्यालय

कवि गजेन्द्र सोलंकी



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The house unanimously accepted the above. This will be sung at the beginning of every official meeting.

ITEM NO. 2022(2)/5: Policy document for the Code of Conduct

I. Equal Opportunity Policy for Differently Abled Person/ Persons with Disabilities

BCAS follows the guidelines of University of Delhi and the intimation of Government of National Capital Territory of Delhi, issued from time to time with reference to empowerment of persons with disabilities/differently abled people (PWD). The college ensure maintenance of harmonious work environment so that the PWD enjoy the right to equality, life with dignity and respect for his or her integrity equally with others.

Equal Opportunity for Persons with Disability:

In accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, the college strives to provide opportunities and facilities to PWD to participate, perform and excel in their work on an equal basis in everyday life.

The college ensures a barrier free environment for easy access by PWD. There is provision of ramps, human assistance, wheelchairs accessibility, web accessibility, parking facility, tactile path and specially designed accessible toilets. Appropriate signages are installed in the college premises for easy movement of PWD.

There is a dedicated Nodal Officer and Equal Opportunity Cell, for catering to the needs of PWD in the college. The Equal Opportunity Cell organizes various programmes for creating awareness and sensitizing students towards inclusive society.

The college provides reservation in admissions and appointments as per University of Delhi guidelines. Fee concession/waiver with respect to PWD students is also provided by the college as per University of Delhi rules. The college has a streamlined process pertaining to their grievances and its redressal.

II. Policy document for the maintenance of code of conduct as per annexure I, duly approved by the staff council.

The document has been prepared keeping the UGC guidelines and SOPs followed for different tasks as per Annexure I attached. The staff council will be authorized to upgrade as and when required.

The meeting ended with a vote of thanks to the Chair.

The salutation mentioned for few members in the list above are notional and used for sorting names alphabetically only and should not be used otherwise elsewhere. An authorized member at any instance is only one who is on roll and in the active service at the time concerned.

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