



**BHASKARACHARYA COLLEGE OF APPLIED SCIENCES  
(UNIVERSITY OF DELHI)  
SECTOR-2, DWARKA, NEW DELHI 110075**

**CONFIRMED MINUTES FOR THE 96<sup>th</sup> MEETING  
OF THE GOVERNING BODY**

**DATE : June 25, 2022**  
**TIME : 02:45 p.m.**  
**VENUE : Hybird mode (online & offline)**  
**Conference Room,**  
**Bhaskaracharya College of Applied Sciences,**  
**Sector-2, Dwarka, New Delhi -110075**



## AGENDA ITEMS FOR 96<sup>th</sup> MEETING OF THE GOVERNING BODY, BCAS

At the outset, the Principal or the member secretary welcomed all the members Governing Body (GB) of the College present physically or in an online mode and thank them for sparing time for attending the 96<sup>th</sup> meeting of the GB. The following members attended the meeting held in the blended mode:

1. Ms. Madhuri Varshney - Chairperson, GB
2. Sh. Sunil Chowdhary - Treasurer, GB
3. Prof. Manoj Kr. Singh, University Representative
4. Sh. Upendra Nath Thakur
5. Dr. M.M. Sharma
6. Sh. Ashok Thakur
7. Ms. Chirashree Ghosh
8. Sh. Balraj Jainer
9. Sh. Dharmender Kumar
10. Prof. Anil K. Bali, Teachers' Representative
11. Dr. Shalini Sehgal, Teachers' Representative
12. Sh. Rajiv Dawar, Non-Teaching Representative
13. Prof. Sidharth Sirohi, Bursar, Special Invitee.
14. Sh. Praveen K. Gupta, Sr. AO, GNCTD, Special Invitee.
15. Prof. Avneesh Mittal, Officiating Principal & Member Secretary

Prof. Subho Mazumdar, Ms. Vani Aggarwal and Sh. Anshu Sharma couldn't attend the meeting.

### ITEM NO. 96/1 : Report of the Principal of the College

The Principal (Offg.) cum Member Secretary of the GB, BCAS has reported the following to the members of the GB.

- i. One of the colleague Ms. Ankita Dharam, Technical Assistant Department of Computer Science and one of the student of the college Mr. Manish pursuing B.Sc.(H) Polymer Science have passed away.
- ii. Prof. Uma Chaudhry has been awarded with the College Teachers' award of GNCTD Delhi for 2020-21.
- iii. Academic Audit 2019-20 and 2020-21 has been completed successfully. Administrative audit 2019-20 has been completed and 2020-21 is under process.
- iv. The AQAR 2020-21 has been successfully submitted on 31 December 2021.



- v. NIRF 22 form was successfully submitted on February 14, 2022.
- vi. The college had applied for the India Today ranking.
- vii. Dr. Meenakshi, Dr. Susmita Sadu, Dr. Shivani G Varmani along with team of students in their innovation project have been awarded with Indian Patent.
- viii. The college celebrated its Annual Cultural Fest Srijan on April 8, 2022. Dr. Priyanka Mishra, IPS, Director (Administration), IGNC, Prof. Balaram Pani, Dean of Colleges, DU, Ms. Madhuri Varshney Chairman GB, Mr. Sunil Chowdhary Treasurer, GB, Ms. Vani Aggarwal, Member GB were among the eminent guests on the occasion.
- ix. The college canteen is now functional via tender through GeM. The college has procured 400 LED lights and sensor lights through GeM. The college has recently made a rate contract for stationery and housekeeping items through GeM. The college has also floated a tender for a solar plant via GeM but has to cancel because of technical reasons.
- x. The Herbal Garden has been praised by the inspection team sent by NMPB, Ministry of Ayush and assured to give us the grant in continuation.
- xi. The College has attained 5 STAR rating in the Eat Right Campus certification given by FSSAI.
- xii. The registration of the college Alumni Association is under process.
- xiii. The college conducted four sponsored workshop by ICSSR worth Rs. 4.0L (approx.)
  - a. Food Adulteration: Rapid detection of Food Adulterants”
  - b. Women Empowerment: Challenges, Need and Issues
  - c. Ambedkar Ke Sapno Ka Bharat
  - d. Financial Literacy : Issues and Challenges
- xiv. The college has signed various MOUs as follows.
  - a. The college has signed a MoU with Lakshay (A Society for Social and Environmental Development, New Delhi) for various environment or value based activities.
  - b. The college has also signed an MoU with Vision Divyang Foundation for conducting training programs, sharing of knowledge, information, empowerment of learners (with special focus on Differently Abled Person & marginalized sections of the society), carrying out research & extension activities in the areas of but not limited to Inclusion, Women Empowerment and Guidance & Counselling.
  - c. MOU with Jagruti has been signed for recycling of the paper waste generated in the college. The scrap will be compensated with the recycled paper for office use.

- d. The college has also signed a MoU with JK Polymer for student training/ internship and placement primarily for students of B.Sc.(H) Polymer Science
- e. The college has also signed an MOU with Shiksha Sanskriti Utthan Nyas for the promotion of Vedic Math.
- f. The college has also signed MoU with SMS Water Grace BMW Pvt. Ltd. for Biological and Chemical waste management
- g. The college has collaborated with Uttkarsh Bharat App and integrated the Har Din Paavan API directly on the college website.
- h. An international MOU has been signed with the College of Engineering, Yeungnam University, Gyeongsan, Republic of Korea, for academic exchange.
- i. An international academic MOU has been signed Kansas State University, USA is under process where Cooperation and development of activities may extend to any fields and subjects in which the two institutions may identify shared interests.
- j. MOU is under process with Catholicate College Kerala College for academic collaboration.
- k. MOU with Hallparty for installation of attendance machines for restricted entry in the campus.
- xv. An outreach programme was organized by the career counselling cell of the college in association with Abhikalpana- Ek Yuva Soch on guidance and counselling of class 12th students of various schools on 27th March 2022 in the college.
- xvi. Under the aegis of Women Development Committee along with Lakshaya Foundation a humble initiative to train women, in the area of food preservation, to provide them economic empowerment was initiated from April, 2022, at Goyla Dairy, Qutub Vihar, Delhi.
- xvii. The women development cell of the college conducted outreach activities with local RWAs.
- xviii. Eco club conducted various outreach activities like a trip to Mathura in association with Yamuna Mission, who have also agreed to donate 2 swings for the stress buster for the staff and students.
- xix. The college has received in kind donations like rotating Logo, tactile tiles and mini Bio Gas plant.
- xx. The PWD has installed a 100ft high National Flag under the Aazadi Ka Amrit Mahotsav.

**ITEM NO. 96/2 : Opening Remarks of the Chairman**

Mr. Sunil Chowdhury was appointed as Treasurer GB, after mail received from Mr. Ashok Thakur. Further, Mr. Sunil was appointed as Convener Finance Committee (Treasurer Ex-Officio) and Mr. Ashok Thakur as Co-convener of the Finance Committee.



Prof. Anil Bali was appointed as member of the Finance Committee after he became a member of the governing body on April 6, 2022 in place of Dr. Inderbir Kaur who completed her term successfully.

She also informed the house that the Hon'ble Vice-Chancellor, University of Delhi, has extended the term of Prof. Avneesh Mittal as Officiating Principal w.e.f. 17/06/2022, till further order, in terms of the proviso contained under 7(3) of the ordinance XVIII.

The members of GB congratulated Prof. Avneesh Mittal for his aforesaid extension as officiating Principal, BCAS.

Further, she apprised the members about the following significant work /programmes carried out/organized by the College during last six months.

- A Program on “PROJECT ROZGAR BAZAAR (Psychometric Analysis Program)”, which was an initiative by Government of NCT Delhi from 31 January 2022 to 4 February 2022. The Program was coordinated in collaboration with Mentoria. In all 70 students were benefitted by the program and 64 of them were registered participants.
- NAAC Committee in collaboration with the Literary Club of the college organized a program on soft skills, ‘Workshop on Emotional Agility’ by Mr. Athar Ali, Founder and Lead Facilitator of Mindsmiths, on 22 and 24 February 2022.
- NAAC Committee in collaboration with the Debate Club of the college organized a Workshop on Ikigai: The Japanese Secret to a Long and Happy Life by Mr. Shashidhar, Founder of Greenwork Force, on 23 February 2022.
- NAAC Committee in collaboration with the Gender Sensitization Committee of the college organized a program on, ‘Sensitization towards LGTBTQIA Community in the University Space: Exploring Gender Identities, Sexual Orientations and Taking a Compassionate Approach’ by Dr. Ankita Gupta, a gender studies expert, on 23 February 2022.
- We have managed to get the boundary wall repaired by the PWD (civil). Other civil repair work is under process.

**ITEM NO . 96/3 : Confirmation of Minutes**

The draft minutes of the 95<sup>th</sup> meeting of the Governing Body (GB), held on 6<sup>th</sup> January 2022 were circulated to all the Hon'ble members of GB on 9<sup>th</sup> January 2022 for approval. The Hon'ble members have approved the minutes of the 95<sup>th</sup> Governing Body's meeting, and the confirmed minutes were circulated to the members via email dated 11<sup>th</sup> January 2022 and are now available on the college website.



**ITEM No 96/4 : Action Taken Report**

Ms. Rinki Tyagi was appointed as Lab Attendant in place of Ms. Geeta Bisht for the period she was granted maternity leave w.e.f. 06.12.2021 to 22.05.2022. Ms. Geeta Bisht joined back her duties on May 25, 2022 and consequently Ms. Rinki Tyagi has been shifted again on daily wages (compassionate ground).

Canteen contract was awarded to M/s Deepali Caterers via tender through GeM.

Dr. Pawan Dabas was redesignated as Director in Physical Education. However, he has resigned from the college w.e.f. February 16, 2022. Dr. Mohit Kumar has been appointed as Director Physical Education w.e.f. March 24, 2022 purely on adhoc basis.

Two installments of GIA were received after the 95th GB. The college has disbursed the salaries upto April 2022 for all the employees. Also the pensioners and contractual staff have been paid their dues upto May 2022.

Reminders were sent to DHE regarding pending works at BCAS. Various meetings were held for the same. Chairman GB and Treasurer GB have also written to the DHE.

Several development works were carried out towards the NAAC cycle due in Aug-Sep 2022 including nursery, green pathway, tactile paths, vermicompost, wooden shelves and polycarbonate sheet as per the GFR-2017. Several repair works in different labs are under process.

**ITEM No 96/5 : Reporting Items**

The following items were reported to the Governing Body, actions for which were carried out with the approval of the Chairman, Governing Body. It is requested that members of the Governing Body ratified all the items below:-

**(A) Reappointment of University Representative (s) in the Governing Body of the College**

The Vice-Chancellor, University of Delhi, has been pleased to re-appoint Prof. S. K. Mazumdar, Department of Chemistry & Prof. Manoj Kumar Singh, Department of Anthropology to represent the University under Statue 30(1)(c)(i) of Statutes of the University of Delhi on the Governing Body of the College w.e.f. 25.02.2022 for a period of one year. The members have given their consent.

**(B) Appointment of Teachers Representative in the Governing Body of the College.**

The Vice-Chancellor, University of Delhi, has been pleased to approve the name of the Prof. Anil Kumar Bali, Professor, Department of Zoology, BCAS, as Teacher's Representative on the Governing Body of the College with effect from

6<sup>th</sup> April 2022 to 31<sup>st</sup> January 2023 (upto the date of superannuation), under the category of teachers with more than 10 years of service, vide letter No. CS-I/(108)/TR/GB/BCAS/2022/3286 dated 29/03/2022. Prof. Bali has been informed accordingly.

- (C) **Extension of term of Prof. Avneesh Mittal as Officiating Principal, BCAS**  
 Vide letter No. CS-I/(114)/CPS/BCAS/2022/3959 dated 20/06/2022 of Assistant Registrar (Colleges), it has been conveyed that the Vice-Chancellor, University of Delhi, has extended the term of Prof. Avneesh Mittal as Officiating Principal w.e.f. 17/06/2022, till further order, in terms of the proviso contained under 7(3) of the ordinance XVIII of the University of Delhi. The aforesaid order has been taken on record and Prof. Avneesh Mittal has been informed accordingly.

(D) **Academic Workload for the even semester 2021-2022.**

Department	Workload	Sanctioned strength	Permanent Faculty	Faculty Requirement		Shifted to(-) from (+) temporarily for this semester.
				Adhoc	Guest	
Biochemistry	14	1	1	-		
Biomedical Sciences	134	7	3	4	1	
Botany	126	8	2	5		(-)1 shifted to Microbiology for this sem
Chemistry	134	8	1+1(on Lien)	7		
Computer Science	130	8	4(2 on leave)	6		
Electronic Science	134	8	8(2 on leave)	2		
Environmental Sciences	20	-	-	1		
English	24	-	-	1		

<b>Food Technology</b>	134	8	5	3		
<b>Human Communication</b>	15	1	1			
<b>Instrumentation</b>	134	8	1 (on leave)	8		
<b>Mathematics</b>	31	2	2			
<b>Microbiology</b>	124	6	4(1 on leave)	3		(+)1 shifted from Botany for this sem
<b>Physics</b>	130	8	6	2		
<b>Polymer Science</b>	130	8	3	5		
<b>Zoology</b>	138	8	1	7		

**Some GE classes are being catered by DPE.**

**(E) Appointment & Reappointment of Teaching staff on adhoc basis**

- (i) The following persons have rejoined the college as Assistant Professor on ad-hoc basis for a period of four months or till the end of semester/term or till the regular incumbent joins, whichever is earlier. Their ad-hoc services can be terminated at any time without giving any notice thereof.

S. No	Name	Department	Previous Term		Present Term
			Date of Joining	Date of Termination	Date of Joining
1	Dr. Shvetambri	Biomedical Science	01-12-2021	30-03-2022	01-04-2022
2	Dr. Neha Singh	Biomedical Science	01-12-2021	30-03-2022	01-04-2022
3	Dr. Kapil Roy	Biomedical Science	18-11-2021	14-03-2022	16-03-2022
4	Dr. Shubhra Barwa	Biomedical Science	01-12-2021	30-03-2022	01-04-2022
5	Dr. Shikha	Botany	01-12-2021	30-03-2022	01-04-2022
6	Dr. J Dinakaran	Botany	01-12-2021	30-03-2022	01-04-2022
7	Dr. Julie Thakur	Botany	01-12-2021	30-03-2022	01-04-2022



8	Dr. Gurumayum	Botany	01-12-2021	30-03-2022	01-04-2022
9	Dr. Salam Sonia	Botany	01-12-2021	30-03-2022	01-04-2022
10	Mr. Bholey Singh	Chemistry	01-12-2021	30-03-2022	01-04-2022
11	Dr. Manjeet Singh	Chemistry	01-12-2021	30-03-2022	01-04-2022
12	Dr. Shailja Singh	Chemistry	01-12-2021	30-03-2022	01-04-2022
13	Dr. Swati Gupta	Chemistry	18-11-2021	14-03-2022	16-03-2022
14	Dr. Sampat Singh	Chemistry	01-12-2021	30-03-2022	01-04-2022
15	Dr. Vijay Kumar	Chemistry	01-12-2021	30-03-2022	01-04-2022
16	Mr. Parveen Kumar	Computer Science	01-12-2021	30-03-2022	01-04-2022
17	Dr. Jayant Sharma	Computer Science	01-12-2021	30-03-2022	01-04-2022
18	Ms. Asha	Computer Science	01-12-2021	30-03-2022	01-04-2022
19	Ms. Seema	Computer Science.	01-12-2021	30-03-2022	01-04-2022
20	Ms. Vineeta	Computer Science	31-12-2021	27-04-2022	29-04-2022
21	Dr. Krishan Veer	Computer Science	03-01-2022	27-04-2022	29-04-2022
22	Ms. Arti Malyan	Electronics	01-12-2021	30-03-2022	01-04-2022
23	Ms. Jyoti	Electronics	17/1/22 (AN)	27-04-2022	29-04-2022
24	Dr. Satyawati	English	01-12-2021	30-03-2022	01-04-2022
25	Dr. Franky Varah	Environmental Sc.	01-12-2021	30-03-2022	01-04-2022
26	Dr. Roshan Lal	Food Technology	01-12-2021	30-03-2022	01-04-2022
27	Dr. Sakshi	Food Technology	01-12-2021	30-03-2022	01-04-2022
28	Ms. Manisha Thakur	Food Technology	31-12-2021	27-04-2022	29-04-2022
29	Ms. Shweta Dua	Instrumentation	01-12-2021	30-03-2022	01-04-2022
30	Mr. Pawan Kumar	Instrumentation	01-12-2021	30-03-2022	01-04-2022
31	Dr. Anil Kumar	Instrumentation	01-12-2021	30-03-2022	01-04-2022
32	Mr. Manoj Kumar	Instrumentation	01-12-2021	30-03-2022	01-04-2022
33	Mr. Rakesh	Instrumentation	01-12-2021	30-03-2022	01-04-2022
34	Dr. Amandeep Kaur	Instrumentation	01-12-2021 10.01.2022	30-12-2021 30.03.2022	01-04-2022
35	Dr. Yagyadatta	Instrumentation	01-12-2021	30-03-2022	01-04-2022
36	Ms. Soonam	Mathematics	17/1/22 (AN)	27-04-2022	---

37	Dr. Gunjan Sirohi	Microbiology	01-12-2021	30-03-2022	01-04-2022
38	Dr. Neeru Bhagat	Microbiology	01-12-2021	30-03-2022	01-04-2022
39	Dr. Ratyakshi	Microbiology	01-12-2021	30-03-2022	01-04-2022
40	Ms. Catherine	Microbiology	31-12-2021	27-04-2022	29-04-2022
41	Sh. Herendra Kr	Physics	01-12-2021	30-03-2022	01-04-2022
42	Dr. Ajay Kumar	Physics	27-01-2022	27-04-2022	29-04-2022
43	Dr. Krishna Dutt	Polymer Sc L H Q	01-12-2021	30-03-2022	01-04-2022
44	Dr. Anil Barak	Polymer Sc L H Q	01-12-2021	30-03-2022	01-04-2022
45	Dr. Prem Lata	Polymer Sc L H Q	01-12-2021	30-03-2022	01-04-2022
46	Dr. Umesh Kumar	Polymer Sc L H Q	01-12-2021	30-03-2022	01-04-2022
47	Dr. Anoop Kr Saini	Polymer Science	17/1/22 (AN)	27-04-2022	29-04-2022
48	Dr. Laljee Ram	Zoology	01-12-2021	30-03-2022	01-04-2022
49	Dr. Satyam Ravi	Zoology	18-11-2021	14-03-2022	16-03-2022
50	Dr. Amit Kr Singh	Zoology	01-12-2021	30-03-2022	01-04-2022
51	Dr. Alivia Roy	Zoology	01-12-2021	30-03-2022	01-04-2022
52	Dr. Anjali Saxena	Zoology	01-12-2021	30-03-2022	01-04-2022
53	Dr. Pallee Shree	Zoology	01-12-2021	30-03-2022	01-04-2022
54	Dr. Reetuparna	Zoology	18-11-2021	14-03-2022	16-03-2022

**Permission was also granted to continue services of required number of ad-hoc teachers & Director Physical Education, as per the academic calendar, requirements and norms of the University of Delhi in the academic session 2022-2023.**

**(ii) Resignation of Dr. Pawan Dabas and Appointment of Director Physical Education :**

Dr. Pawan Dabas, DPE on adhoc basis, has resigned from the college w.e.f. 16 February 2022(FN). Consequently, Dr. Mohit Kumar has joined the College as Director, Physical Education on adhoc basis, w.e.f. 24/03/2022 (FN), for a period of four months or till the regular incumbents join, whichever is earlier. Classes of GE Physical Education will be catered by DPE.

**(F) Appointment of Non-Teaching staff on contractual basis and on compassionate ground**

- (i) The following persons were appointed as Laboratory Attendant/ Library Attendant and MTS office on contractual basis for a period of six months or till the regular incumbent joins, whichever is earlier. They will receive an amount

of Rs. 18,000/- + DA as applicable per month as per University of Delhi rules. Their contractual services can be terminated at any time without giving any notice thereof:

S. No	Name	Designation	Previous Term		Present Term
			Date of Appointment	Date of Termination	Date of Joining
1	Shri Anil Kr Sah	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
2	Shri Ravindar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
3	Shri Parvesh Yadav	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
4	Shri Dev Singh	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
5	Shri Rajendra Singh	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
6	Shri Tarun Kumar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
7	Shri Dalip Singh	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
8	Shri Satish Kumar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
9	Shri Parveen Kumar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
10	Shri Parveen Kr (II)	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
11	Shri Amar Singh	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
12	Shri Anoop Kumar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
13	Shri Bhaskar Bhatt	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
14	Shri Ashik Siddiki	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
15	Shri Mohan Yadav	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
16	Shri Hitesh	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
17	Ms. Geeta Bisht*	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
18	Ms. Savita	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
19	Shri Mahesh Dixit	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
20	Shri Mohit	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
21	Shri Pradeep Kumar	Lab. Attendant	26.11.2021	25.05.2022	27.05.2022
22	Shri Praveen Singh	MTS Office	26.11.2021	25.05.2022	27.05.2022

23	Shri Chander Bhan	MTS Office	26.11.2021	25.05.2022	27.05.2022
24	Shri Kalu Ram	MTS Office	26.11.2021	25.05.2022	27.05.2022
25	Shri Amit Kumar	MTS Office	26.11.2021	25.05.2022	27.05.2022
26	Shri Nagendra	Library Attendant	26.11.2021	25.05.2022	27.05.2022
27	Shri Kanhaiya Lal	Library Attendant	26.11.2021	25.05.2022	27.05.2022

\*She was on maternity leave 06/12/2021 to 07/03/2022 without any financial benefits, till the approval of the DHE is received

(ii) Smt. Bimla was appointed as Safai Karamchhari, as a trainee, on adhoc basis for a period of 89 days on compassionate ground w.e.f. 12/05/2022.

(G) **Auditing of the College accounts by the ELFA for the period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

The auditing of the College accounts for the period from 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021 has been carried out by the Local Fund Account (ELFA), Directorate of Audit, Govt. of NCT of Delhi during the month of February 2022. The audit report for the said audit is still awaited.

(H) **Grant of Paternity/Maternity Leave and Child Care Leave to the staff members:**

As per the rules different kinds of leave was granted to the staff members as per the details given below:

S.No	Details of Officials	Kind of Leave	Period of Leave	Date of Joining
1	Dr. Sandeep Kumar, Assistant Professor Deptt. of Physics	Paternity Leave	29/03/2022 to 12/04/2022 fifteen days	13/04/2022
2	Dr. Neeru Sharma Associate Professor, Deptt of Mathematics	Child Care Leave	04/01/2022 to 27/04/2022	28/04/2022
3	Prof. Geeta Mongia, Professor, Deptt of Electronics	Child Care Leave	18/04/2022 to 12/05/2022	13/05/2022
4	Dr. Susmita Dey Sadhu Associate Professor, Deptt of Polymer Sc	Child Care Leave	27/04/2022 to 25/05/2022	26/05/2022

5	Ms. Ira Sharma Section Officer Administration	Child Care Leave	18/04/2022 to 27/05/2022	30/05/2022
6	Ms. Geeta Bisht Laboratory Attendant (contractual basis)	Maternity Leave without any financial benefits till the approval from DHE	06/12/2021 to 22/05/2022	23/05/2022

**(I) Grant of Officiating Allowance to Staff member**

For the smooth functioning of day to day office work , during the Child Care Leave period of Ms. Ira Sharma, Section Officer (Admn.) i.e. from 18<sup>th</sup> April 2022 to 27<sup>th</sup> May 2022 (for a period of forty days), Shri Manish Verma, Senior Assistant has officiated to the post of Section Officer (Admn.). As per the rules, he was granted officiating allowance during the aforesaid period for discharging higher duties.

**(J) College Teachers' Award by Govt. of NCT of Delhi**

Prof. Uma Chaudhry, Department of Biomedical Science, has been awarded an amount of Rs.1,00,000/- by the Govt, of NCT of Delhi, under the scheme 'Award for College Teacher/Lecturer' during the financial year 2021-22 vide letter No. F.DHE-9(18)/AFCL/2016-17/947-961 dated 02/03/2022.

**(K) Naming of Department of Electronics of the College**

Since the degree certificate issued by the University of Delhi is issued in the name of Electronics Science instead of Electronics, the Department of Electronics will be renamed as Department of Electronic Science. Accordingly, the admission in said course will be done in B.Sc. (Hons.) Electronic Science instead of Electronics.

**(L) Projects under Corporate Environmental Responsibility (CER) Activities by NBCC (India) Limited at BCAS**

The College has received a proposal from Addl. General Manager (Engg.) NBCC (India) informing that they have been instructed by Ministry of Environment, Forest and Climate Change (MoEF&CC) to execute the following CER activities vide letter dated 27.05.2022:

- Installation of Bio Toilets
- Plantation of Trees
- Solar Panel Installation Works government hospitals/buildings
- Installation of Drinking water facilities.

The College has requested the NBCC to carry out the following work:

1. Installation of Bio toilets, drinking water facility, on priority basis.
2. The plantation drive.
3. The college has also requested for installation of a 30KW solar panel in the campus along with its one year maintenance.

The aforesaid proposal of CERA will be subject to the following conditions:-

- a. The college would only provide the space and other logistic support like electric points for the setup.
- b. There should be no financial liability on the college for any part required for the solar plant or the installation of the same.
- c. Further, there should be no financial liability on the college for any part required for the installation of the above items.

#### (M) Short Term Course

A short term course (add on course) of 40 hrs duration on Leadership and Management with the support of Society for Applied Value Education , New Delhi for all the students was conducted in an online mode.

#### (N) **To create a means for cooperative efforts/awareness in the development of the College with different Societies/Industries/agencies etc., the College has signed the following Memorandum of Understanding (MoU) as per the details given below:**

- (i) The college has signed a MoU with Lakshay (A Society for Social and Environmental Development, New Delhi) for various environment or value based activities.
- (ii) The college has also signed an MoU with Vision Divyang Foundation for conducting training programs, sharing of knowledge, information, empowerment of learners (with special focus on Differently Abled Person & marginalized sections of the society), carrying out research & extension activities in the areas of but not limited to Inclusion, Women Empowerment and Guidance & Counselling.
- (iii) MOU with Jagruti has been signed for recycling of the paper waste generated in the college. The scrap will be compensated with the recycled paper for office use.
- (iv) The college has also signed a MoU with JK Polymer for student training/ internship and placement primarily for students of B.Sc.(H) Polymer Science
- (v) The college has also signed MOU with Shiksha Sanskriti Utthan Nyas for the promotion of Vedic Maths.

- (vi) The college has also signed MoU with SMS Water Grace BMW Pvt. Ltd. for Biological and Chemical waste management
- (vii) The college has collaborated with Uttkarsh Bharat App and integrated the Har Din Paavan API directly on the college website.
- (viii) An international MOU has been signed with the College of Engineering, Yeungnam University, Gyeongsan, Republic of Korea, for academic exchange.
- (ix) An international academic MOU has been signed Kansas State University, USA is under process where Cooperation and development of activities may extend to any fields and subjects in which the two institutions may identify shared interests.
- (x) MOU is under process with Catholocate College Kerala for academic collaboration.
- (xi) MOU with Hallparty for installation of attendance machines for restricted entry in the campus.

**(O) Construction of the damaged wall**

The construction of damaged boundary wall is being carried out by the PWD (Civil) since month of March 2022

**(P) Ex-post facto approval for the Teaching and Non-Teaching posts in the College:**

On the direction of the Directorate of Higher Education, GNCTD, the college has submitted the proposal for ex-facto approval & creation of teaching and non-teaching posts in the College as per University of Delhi norms, to the Directorate of Higher Education, GNCTD vide letter No. BCAS/4(3)/DHE/2022/1215-16 dated 18/01/2022 by Acting Principal & vide letter No. BCAS/4(3)/DHE/2022/1241-1242 dated 28/01/2022 by the Chairperson, Governing Body, BCAS in the prescribed format of AR. Deptt, GNCTD for further necessary action.

**(Q) Maternity leave to the Contractual/Adhoc staff:**

In reference to the last minutes of the Governing Body, Ms. Geeta Bisht was granted Maternity leave w.e.f. 06.12.2021 to 22.06.2022. She has joined back her duties w.e.f. May 23, 2022(FN). The funding agency has now approved her maternity leave with a constraint of having her appointment against the sanctioned post only. Since the sanctioning of the ex-facto approval for the posts is under process with the DHE, college wouldn't be in a position to provide her the financial benefits for the leave granted.

**(R) Recommendations of the Finance Committee**

**I. Proposed Budget for the financial year 2022-2023**

The proposed Budget R.E. - 2022-23 and B.E. – 2023-24 was placed before the Finance Committee in its meeting held on 14/06/2022. The duly approved budget of the College, by its Finance Committee, is placed before the Governing Body for its ratification.

**(a). Non-Recurring Budget (Rs. in Crores)**

(i)	Critically essential equipment	:	2.97
(ii)	Priority equipment	:	1.49
(iii)	Lab equipment	:	0.63
(iv)	Furniture	:	0.66
(v)	IT items	:	2.68

**Total Non-Recurring Budget : 8.43**

**(b). Recurring Budget (Rs. in Crores)**

(i)	Salary	:	42.99
(ii)	Other than Salary	:	03.25

**Total Recurring Budget : 46.24**

The approved budget will be forwarded to the Directorate of Higher Education for release of Grant-in-aid/funds for the financial year 2022-2023. The summarized budget is mentioned above.

**II. Revision of students fees of the College w.e.f. the students enrolled from the academic session 2022-23 are summarized below**

S. No.	Fees Head	Existing Fees	Revised Fees	Difference of Fees
1	For All B. Sc. (H.) Courses	8,020/-	13,060/-	5,040/-
2	For B.Sc. Computer Science Course	23,020/-	13,060/-	(-) 9,960/-
3	For Biomedical Sciences and Polymer Sciences Courses	18,020/-	13,060/-	(-) 4,960/-
4.	For PWD Students	4,410/-	5,350/-	940/-
5.	Refundable Security:			
	(i) College Security	2,500/-	6,000/-	3,500/-
	(ii) Library Security	2,500/-	4,000/-	1,500/-

**All Figures in Rs. Only.**

The fee heads will be as provided by the University of Delhi, keeping the total fees as above. Also the component of the University fee will be as applicable from time to time.



### III. Transcript fee

		Existing Rs.	Revised Rs.
<b>First Five Years</b>			
1	<b>Original Copy</b>	<b>100/-</b>	<b>500/-</b>
2	<b>Additional copy</b>	<b>100/-</b>	<b>100/-</b>
<b>After Five Years</b>			
1	<b>Original Copy</b>	<b>100/-</b>	<b>1000/-</b>
2	<b>Additional copy</b>	<b>100/-</b>	<b>100/-</b>

IV. The college is authorized to recover any dues e.g. Examination fee, library/ lab etc. from the security deposit as and when required. If the student pays the same at a later stage, the security deposit will be resumed to the previous balance.

V. The traveling allowance for the external members/resource persons etc. for attending the meeting etc. may be payable at Rs. 1000/-. If the claim is for more than Rs. 1,000/-, then the claim will be restricted @ of Rs.16/- per Kilometer and maximum limit of Rs. 2,000/- (including toll tax etc.). The sitting allowance will be as per University of Delhi norms.

#### (S) Short of Grant in Aid (Salary)

The college has received two installments of GIA after the 95th GB. We have disbursed the salaries upto April 2022 for all the employees. Also the pensioners and contractual staff have been paid their dues upto May 2022 only. We have submitted the financial status to the DHE for required necessary action.

### ITEM NO 96/9: ITEM FOR CONSIDERATION

#### (a) Sanctioned strength of the students and staff for the academic year 2022-2023

With the introduction of EWS quota the sanctioned strength of the students will be increased for the upcoming academic session i.e. 2022-2023. Cumulative intake of students for all the courses for the complete three years duration of all the courses, in the academic session 2022-2023 would be 1662 (554+554+554). The course-wise details are as follows:

As per the University of Delhi ordinance *“The number of recognized teachers in any College shall be such that the proportion of students on the rolls of*

*the College to the teachers in the College shall, not exceed twenty to one in case of Pass students and **twelve to one** in the case of Honours and Post-graduate students unless a higher proportion is approved by the Government of India’.*

S.No	Courses – B.Sc. (Hons)	I yr (Sanctioned strength of the students admitted in the yr 2022-2023)	II yr (Sanctioned strength of the students admitted in the yr 2021-2022)	III yr (Sanctioned strength of the students admitted in the yr 2020-2021)
1	Biomedical Science	59	59	59
2	Computer Science	59	59	59
3	Electronics	59	59	59
4	Food Technology	59	59	59
5	Instrumentation	59	59	59
6	Microbiology	40	40	40
7	Physics	40	40	40
8	Polymer Science	59	59	59
9	Botany	40	40	40
10	Chemistry	40	40	40
11	Zoology	40	40	40
<b>Total</b>		554	554	554

As the total strength of students in the academic session, 2022-2023 will be 1662.

Hence, as per 12:1 ratio a total of 139 ( $1662/12=138.5$ ) of teachers will be required for eleven undergraduate honours programmes in the academic session 2022-2023. This will be in addition to the Post of Principal, Director of Physical Education and college Librarian. In view of the proposed 4 yr CUET courses w.e.f. 2022-23, the student strength and teachers would be recalculated for 4 years unless revised by DU.

The matter was placed before the Governing Body of the College for kind consideration and approval for the student’s strength of 1662 and 139 nos. of

teachers for the academic session 2022-2023. The Non Teaching staff will be increased as per University of Delhi norms. The same was approved as proposed.

**(b) Seat Matric for the academic session 2022-2023**

Courses		Distribution of seats in various categories						Distribution of Supernumerary seats						Total	
		UR	OBC (27%)	SC (15%)	ST (7.5%)	EWS (10%)	Total	PwD (5%)	CW (5%)	KM (5%)	Sports (3%)	ECA (2%)	T & NT Ward Quota		FSR (10%)
1	BMS	24	16	9	4	6	59	3	3	3	2	1	1	6	78
2	CS	24	16	9	4	6	59	3	3	3	2	1	1	6	78
3	ELEC	24	16	9	4	6	59	3	3	3	2	1	1	6	78
4	FT	24	16	9	4	6	59	3	3	3	2	1	1	6	78
5	INST	24	16	9	4	6	59	3	3	3	2	1	1	6	78
6	PS	24	16	9	4	6	59	3	3	3	2	1	1	6	78
7	BOT	16	11	6	3	4	40	2	2	2	1	1	1	4	53
8	CHEM	16	11	6	3	4	40	2	2	2	1	1	1	4	53
9	MB	16	11	6	3	4	40	2	2	2	1	1	1	4	53
10	PHY	16	11	6	3	4	40	2	2	2	1	1	1	4	53
11	ZOO	16	11	6	3	4	40	2	2	2	1	1	1	4	53

**(c) Recommendation of Leave Committee:**

**I. Approval on the acceptance of termination of Ms. Harmeet Kaur from the post of Junior Assistant w.e.f. the date of her proceeding on unauthorized leave.**

The matter was placed before the Leave Committee for kind consideration and the following was approved:

*The University of Delhi has given directions to treat termination of services of Ms. Harmeet Kaur, Jr. Assistant, w.e.f. 25/9/2014 i.e. the date of unauthorized absence from her duties. The leave committee has accorded its approval for the same. Also, the leave committee recommended that her 35 days absence for the period from 20-07-11 to 23-08-2011 may be treated as on CCL instead of dies non.*

The recommendation of the leave committee was considered. It was decided to defer the item for the time being and to explore more.

## II. Regularizing the absence of duties of Late Ms. Ankita Dharam

*The recommendations of the leave committee to count the services of Late Ms. Ankita Dharam till September 1, 2020 was considered and approved. All financial benefits will be calculated accordingly as per norms of the University of Delhi.*

## III. Earned leave to Dr. Sangeeta Srivastav with a permission to leave the country

Dr. Sangeeta Srivastava, Professor, Department of Computer Science, has been granted Earned leave for 50 days w.e.f. July 25, 2022(Prefix 23&24 July). She was permitted to leave the country on July 23, 2022 to look after her son at USA.

### (d) Non Maintenance of Electrical equipment by PWD Electrical.

The College has again requested the Directorate of Higher Education for the release of ARMO fund for the maintenance of electrical equipment, EI, fans, substation, DG set, Fire-fighting equipment etc. vide letter dated 10/06/2022.

The Treasurer, GB vide letter dated 14/06/2022 has also informed the DHE that due to non-maintenance of fire-fighting equipment college is at high risk. Hence, again it was requested to release the funds at the earliest

### (e) Consideration of College Symbols (College Song and Flag)

1. The college plans to have its own Flag and floated a competitions for the student. The Flag selected for the college was designed by Mr. Kuntak Saha, B.Sc.(H) Microbiology I Yr and is given below:-



The flag has been designed as a tribute to the qualities of the students, the faculty, and the college as a whole. It aims to capture the uniqueness of Bhaskaracharya College of Applied Sciences through the use of certain colours, symbols, and text. Each element, colour, and text has been meticulously thought of, and the reasons for the same have been mentioned below. The explanation has been divided to define the the design into broad parts as below-

- Ratio and Size of the Flag
- The Colours of the Flag
- The Symbol
- The Text

- **The Ratio and the Shape**

The ratio of the flag has been chosen as 3:2 (Width: Height), which is in accordance with the ratio of our National Flag. A rectangular shape has been chosen so as to be able to design a flag that is geometrically/ bilaterally symmetrical and where each and every aspect is clearly visible from a distance. Visibility is the most important aspect of a Flag, as it is hoisted far above the ground and thus creates both distance and angle between the observer and the Flag itself. To overcome this hurdle, flags are intended to be striking in design while being highly symbolic in nature.

- **The Colours of the Flag**

A total of Seven colors in all have been used, traveling symmetrically from the sides toward the centre. The colours on the sides capture the broad details and the colours at the centre capture the precise ones.

- 1) **White**, which surrounds the flag, captures the broad essence of the college. White represents purity, knowledge, and science signifying that the flag has been crafted and designed for a science-based educational institution.
- 2) **Green** denotes the deep connection and love for the environment Bhaskaracharya College of Applied Sciences has always had embedded within it. The campus is lush green with an iconic green building, which adds to the uniqueness of BCAS as a college.
- 3) **Gold** represents excellence in academics, quality of education, and the calibre of the students of Bhaskaracharya College of Applied Sciences. It also serves as a reminder to the students and professors of Bhaskaracharya of the past, present, and future to always aim and achieve the best.
- 4) **Red** represents the youthfulness, energy, and passion of the college. Bhaskaracharya College of Applied Sciences is amongst the youngest constituent colleges of the University of Delhi. The passion and energy of its principal, its faculty, and its students are what assist such a young college to go traversing a path laden with laurels and recognitions such as that of the Star College Scheme by the Department of Biotechnology, Government of India.

- **The Symbol**

The orange-saffron symbol of the Sun with 24 rays lies at the heart of the design and is an important aspect that brings together all the other elements of the design. It is designed with the likeliness of the sun or 'भास्कर'. This helps in explaining the meaning of the name of the great scientist Bhaskaracharya and also that of the college. The Sun has been given the colour of orange towards the border signifying a Sun at dawn. This denotes that the journey of Bhaskaracharya has just begun and that it will rise and shine as time marches forward.

Saffron has been placed at the heart of the sun, which would not only give it the effect of glowing from a distance but will also stand to signify two things-

1. The ideals of strength, courage, and sacrifice that have been enshrined in our hearts and forever immortalized by the Indian National Flag.
2. It also signifies the patriotism of the college, which carries all the three colours of the Indian National Flag- Saffron, White, and Green.

The sun has been generated using specific dimensions using software by the designer himself and has not been copied from the internet. The design of this Sun is also close to traditional Indian art which uses quite a few geometric shapes. Finally, the Sun has 24 sun rays, which is a subtle reference to the Dharma Chakra/ Ashoka Chakra encapsulating the ideals of our country and the 'wheel of time'.

- **The Text**

The Text consists of two parts- English and Sanskrit. The English part which carries the acronym of the college has been painstakingly designed by hand to capture the essence of the college. It consists of both straight lines and curvatures which give the text both a modern and aesthetic look and a personality that is unique as this is created by the designer. Being bold, it will also be visible from afar and lastly, it can also be used with a mixture of different colours during celebrations, an extremely rough example of which has been attached below. This has been avoided in the flag as it would become illegible, but for a poster/logo/banner which is viewed from close quarters, this would look attractive. The full college name and its affiliation are self-explanatory and is written using the standard fonts available in the system.

The Sanskrit text uses the beautiful and precise moto of the College – 'ज्ञानविज्ञानसहितम्'. This text is a font and has not been created by the designer. It also makes the use of bold lettering with a modern style to make it look like the text above.

The 'ॐ' represents the creation of the universe and also represents the past, the present, and the future within one sound of the SUN as notified by NASA.

The college flag was accepted by the house and recommended due acknowledgement & appreciation to the student.

## II. The College Song

The college would have its own song as written and composed by Sh. Gajender Solanki ji.

### भास्कराचार्या महाविद्यालय कुलगीत

भास्कराचार्या महाविद्यालय  
भास्कराचार्या महाविद्यालय  
वन्दे भास्कराचार्या  
वन्दे महाविद्यालय

कॉलेज ऑफ एप्लाइड साइंसेज -2

वैश्विक शिक्षा का भव्य केन्द्र  
विज्ञान विधा का कुशल केन्द्र  
सुरभित औ हरित परिसर विशाल  
गर्वित प्रांगण नव प्रखर ज्वाल  
समृद्ध विरासत की थाती  
नित नवल ज्ञान की परिपाटी  
सद नवाचार का संवाहक  
नव सृजन शक्ति का आराधक  
सक्षम उन्नत उत्कृष्ट ज्ञान  
कौशल क्षमता अनुपम उड़ान  
युग श्रेष्ठ प्रबन्धन की निधियाँ  
मानक संचालित गतिविधियाँ

वन्दे भास्कराचार्या  
वन्दे महाविद्यालय

वाणी विद्या के सद्प्रयोग  
मनसा वाचा सह कर्मयोग  
आचार्यों का आशीष सफल  
विद्यार्थी मन संस्कार सरल  
जिज्ञासा पूरक अमर ध्यान  
लौकिक विषयों का परम ज्ञान  
अन्तर चेतन की अमिट चाह  
गतिशील समर्पण का प्रवाह  
साक्षी अनमोल धरोहर का  
निर्मल जल ज्ञान सरोवर का  
नवयुग का पावन अभिनंदन  
हम करते नित इसका वन्दन  
वन्दे भास्कराचार्य  
वन्दे महाविद्यालय  
भास्कराचार्या महाविद्यालय  
भास्कराचार्या महाविद्यालय

कवि गजेन्द्र सोलंकी

The college song was accepted by the house and recommended due acknowledgement & appreciation to the poet. This will be sung at the beginning of every official meeting.

(f) **Approval for the recurring expenses for maintenance of the 100 ft pole hoisting the National Flag installed by PwD.**

The house gave its approval for the above recurring expenses by the college as and when required following the applicable General Finance Rule (presently GFR-2017).

- (g) **Consideration of two Memorial awards by Dr. Ranjeet S. Thakur** in the memory of his father Late Sh. Shyam Lal and mother Late Smt Anar Devi.
- i. “Shyam Lal Memorial Award” to be given every year to the “Student of the Year - Male category” of the college and
  - ii. “Anar Devi Memorial Award” to be given every year to the “Student of the Year - Female category” of the College.

The awards would contain Rs. 3100/- cash and a Certificate in each category. In this regard, Dr. Ranjeet S Thakur agreed to donate a fund for Rs.2,00,000/- by the name “Shyam Lal Memorial Award Fund”. This fund will be placed by the college in the long-term fixed deposit in the schedule bank. The aforesaid award money for both the awards, including certificates, would be provided with the annual interest amount of the fixed deposit.

- a. The excess of annual interest, if any, over the expenses towards the award money and cost of certificates can be added to the principal amount of the said fund.
- b. If, somehow the annual interest amount falls short of award money, then the principal amount can also be used to fund the each award money of Rs. 3100/- in each category so long till the principal amount is left in the said fund.

It was unanimously agreed to debit only the Cash award and the college would bear the expenses for the certificate and/or memento in each category w.e.f. annual day 2023.

(h) **Policy document for the Differently Abled Person**

The house approved the proposal as mentioned below and authorize the staff council to upgrade as and when required.

**Equal Opportunity Policy for Persons with Disabilities**

*Bhaskaracharya College of Applied Sciences (BCAS) is a constituent college of University of Delhi. The college offers B. Sc. (H) programme in Biomedical Science, Botany, Computer Science, Chemistry, Electronics, Food Technology, Instrumentation, Microbiology, Physics, Polymer Science and Zoology.*

**Policy:**

*BCAS follows the guidelines of University of Delhi and the intimation of Government of National Capital Territory of Delhi, issued from time to time with reference to empowerment of persons with disabilities/differently abled people (PWD). The college ensure maintenance of harmonious work environment so that the PWD enjoy the right to equality, life with dignity and respect for his or her integrity equally with others.*





### ***Equal Opportunity for Persons with Disability:***

*In accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, the college strives to provide opportunities and facilities to PWD to participate, perform and excel in their work on an equal basis in everyday life.*

*The college ensures a barrier free environment for easy access by PWD. There is provision of ramps, human assistance, wheelchairs accessibility, web accessibility, parking facility, tactile path and specially designed accessible toilets. Appropriate signages are installed in the college premises for easy movement of PWD.*

*There is a dedicated Nodal Officer and Equal Opportunity Cell and committee for Inclusive Education (EOC), for catering to the needs of PWD in the college. The EOC organizes various programmes for creating awareness and sensitizing students towards inclusive society.*

*The college provides reservation in admissions and appointments as per University of Delhi guidelines. Fee concession/waiver with respect to PWD students is also provided by the college as per University of Delhi rules. The college has a streamlined process pertaining to their grievances and its redressal.*

- (i) **Policy document for the maintenance of code of conduct as per annexure I, duly approved by the staff council.**

The house approved the document prepared keeping the UGC guidelines and SOPs followed for different tasks.

The staff council will be authorized to upgrade as and when required.

**Member-Secretary**